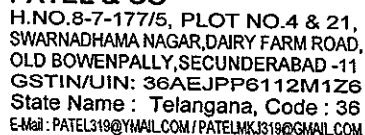


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		23/12/20		Prepared by:		NEHA .C	
PO/WO no.		72281		PO / WO Date.		19/11/20	
Supplier Name		Patel & Company		PO/WO amount		10,582/-	
Firm/Company		Silver oak villas IIP		Project		SDV IIP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	1994	18/12/20		10,582/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						10,582/-	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN			
1.				☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						10,582/-	
Amount E – PO / WO value:						10,582/-	
Amount F – Difference (A – E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			26/12/20 01/01/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	23/12/20	26/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)



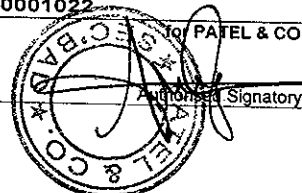
State Name : Telangana, Code : 36

Terms of Delivery

Tax Amount (in words) : INR One Thousand Six Hundred Fourteen and Twenty Four paise Only

Customer's Seal and Signature

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

19-11-2020 4:22:21 PM



72281

16.11.20 11:21:50

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36ADBFS3288A2Z7

Supplier Details

Patel & Company
Malikarjuna Nagar, Malkajgiri

GSTIN 36AEJPP6112M1Z6
27050751

8143444221

Doc No	72281	156175
Doc Date	19-11-2020	
Quote No	Nil	
Quote Date	30-10-2020	
SupplyType	Supply	

Kind Attn : Mr.Praful

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7301 - Plumbing - sanitary - Gasket Saifan Set - NA - nos S1062136	4.00	4,725.00	52.55	18.00	10,582.30
Total Order Value . . .					10,582.30
Rupees : Ten Thousand Five Hundred Eighty Two and Paise Thirty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of 'Cera' brand,

Payment Terms 100% as advance

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Rs...../-vide cheq.no..... dtd.....of Yes bank

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.48,72,94 purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Patel & Company**

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		18-11-2020	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		156175	
Material required before date:		20-11-2020		ID No.		61644	
No	Description	Size	Quantity	Units	Inward No	Date	
1	CERA Syphone Set		04	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: -For Villa no: 48,72 and 94 purpose							
Prepared By		G.Mona		Approved by			
Sign. & Date		18-11-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:		19-11-2020		ID No.			
No	Description	Size	Quantity				
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.