

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		23/12/20		Prepared by:		NEHA .C	
PO/WO no.		72224		PO / WO Date.		18/11/20	
Supplier Name		SSH Global Society		PO/WO amount		2,950/-	
Firm/Company		Summit sales LLP		Project		SHLP	
Sl. No.		Bill No.		Bill Date		Bill amount	
1		1340		20/10/20		2,950/-	
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
						2,950/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.			85597	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
						2,950/-	
Amount E – PO / WO value:							
						2,950/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☐ Yes ☐ No (explained below)			
Excess / short material received				☐ Approved within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____/- ☒ No			
Payment – due date				01/01/21			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	23/12/20 26/12/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS

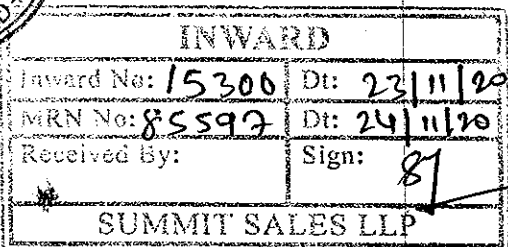
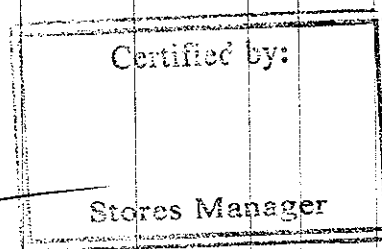
#5-5-48, Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : gss.infoteam@gmail.com

Buyer

Summit Sales LLP

M G Road, Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No.	Dated
1340	20-Nov-2020
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
72224-168127	18-Nov-2020
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	HMP Safety Helmet Ratchet White	65061010	18 %	20.00 Nos	125.00	Nos		2,500.00
	CGST@9%					9 %		225.00
	SGST@9%					9 %		225.00
  								
Total				20.00 Nos				₹ 2,950.00

Amount Chargeable (in words)

INR Two Thousand Nine Hundred Fifty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
65061010	2,500.00	9%	225.00	9%	225.00	450.00
Total	2,500.00		225.00		225.00	450.00

Tax Amount (in words) : INR Four Hundred Fifty Only

Company's PAN : AAOFG9573A

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : AXIS BANK

A/c No. : 919020070179320

Branch & IFS Code : MG Road, Secunderabad & 919020070179320

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS



This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

18-11-2020 3:05:36 PM

Origl



72224

16.11.20 11:21:50

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderabad GSTIN 36AAOFG9573A1Z5 9502555088/9581228898	Doc No	72224	168127
	Doc Date	18-11-2020	
	Quote No	Nil	
	Quote Date	18-11-2020	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9545 - Tools - Helmet - other - nos white	20.00	125.00	0.00	18.00	2,950.00
Total Order Value . . .					2,950.00
Rupees : Two Thousand Nine Hundred Fifty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP	Date:		11.11.2020	
Site & Phase :		SHLLP	Time:		16.00	
Supplier			Req. No.		168127	
Material required before date:			ID No.		61478	
No	Description	Size	Quantity	Units	Inward No	Date
1	HELMETS <i>2224</i>	WHITE	20	NOS		
2	PAPER	A4	100	BDL		
3	HAND WASH-SANTOOR		50	NOS		
4	BOMBAY BROOMS	<i>Big</i> SMALL	100	NOS		
5	GUNNY BAGS		1500	NOS		
6	HARPIC		24	NOS		
7	PHINYLE		48	NOS		
8	SCRUBBER		48	NOS		
9	SURF		60	NOS		
10	VIM BAR <i>dust pan</i>		48	NOS		
11	LIZOL		36	NOS		
12	COLIN		48	NOS		
13						
Remarks: For stock maintenance and site use						
Prepared By		SOWMYA	Approved by			
Sign. & Date		11.11.2020	Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

P.O. 42216

APPROVED
17 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE