PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72563	PO / WO Date.	30-11-20
Supplier Name	Sri Laxmi Ganesh Steel &Hardware	PO/WO amount	4,236-20
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	805	03-12-20	4,236-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,236-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,236-00
Amount E – PO / WO value:	4,236-00
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**4-1-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED				
Date		26/12	26 DEC 2020 MINISH PARIKH MANAGER - PROCUREMENT				

otes: 1. In case amount to be credited to supplier and the bills amount does not match prepare JV for debit or credit. 2. Attach dditional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see tachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve ll bills from 10,000/- to 1,00,000/- ...

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

PO.No 72563

M/s. Summit Sales LLP
Sec Bad

Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 805
Date : 3/12/20
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Blade 14"	12 No	135/=	1620=	-
	MS Hinges 2"×12"	4 No	450/=	1800=	-
	MS Hinges 8"	2 No	85/=	170=	-
			Total	3590=	-
			SGST @ 9 %	323=	10
			CGST @ 9 %	323=	10
			IGST @ 18 %		
			Roundup	-	20
			Grand Total	4,236=	-

Inward No: 10425 Dt: 23/12/20
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

MODI PROPERTIES PVT. SEC'BAD
INWARD
No: 1297
Date: 24/12
Sign:

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

72563
25.11.20 1:07:27

 30-11-2020 16:46:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	Doc No	72563	168168
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	Doc Date	30-11-2020	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	Quote Date	16-11-2020	
9246205245/9542575725	SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Cutting blade Norton 14"*	12.00	135.00	0.00	18.00	1,911.6
2	2127 - Carpentry - hardware - MS Hinges - other - nos *1'*	4.00	450.00	0.00	18.00	2,124.0
3	2126 - Carpentry - hardware - MS Hinges - 8 In - nos	2.00	85.00	0.00	18.00	200.6
					Total Order Value . . .	**4,236.2**

Rupees : Four Thousand Two Hundred Thirty Six and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rod - Mangalam brand.
Payment Terms	100% as advance at the time of delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 4,236/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MPL Main gate fabricate purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Requisition Form

Name:	SSLLP	Date:	28.11.2020
ase :	SHLLP	Time:	11.30
		Req. No.	168168
		ID No.	61906
required before date:			

Description	Size	Quantity	Units	Inward No	Date
Q ROD 72562	10MM	3	TONS	47+18%	
Q ROD	8MM	1	TONS	47+18%	
UTTING WHEEL	14"	12	NOS		
HINGES M.S. 72563	1*	8	NOS		

arks:For making grills for serene farms

red By	SOWMYA	Approved by	
& Date	28.11.2020	Sign. & Date	

e: On receipt of material at site write inward number and date in last 2 columns.

1' - Round - 450 +18