PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/12/2020	Prepared by:	NEHA .C
PO/WO no.	73143	PO / WO Date.	19/12/20
Supplier Name	SSUP	PO/WO amount	1,085.6/–
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	14922	19/12/20	1,085.6/–
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,085.6/–

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12697	19/12/20		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,085.6/–
Amount E – PO / WO value:	1,085.6/–
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	28/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	24/12/20	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	14922
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	19-12-2020
	PO No.	73143
	PO Date.	19-12-2020
	Req ID	62434
GSTIN : 36AABCM4761E1ZM	Req Date	19-12-2020
	Loc Req No.	16769

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	4	230.00	920.00	18	165.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. * SEC'BAD
INWARD
No. 72480
Date 23/12
Sign. Nele

IGST	CGST	SGST	Total Taxable Amount	920.00		165.60
	82.80	82.80	Total Invoice Amount	1,085.60		

Rupees : One Thousand Eighty Five and Paise Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 19-12-2020 14:09:08

Ori

73143
16.12.20 11:40:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73143	~~16769~~
	Doc Date	19-12-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	19-12-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos	4.00	230.00	0.00	18.00	1,085.60
					Total Order Value . . .	**1,085.60**

Rupees : One Thousand Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

pB

Requisition Form

Company Name:	MPPL	Date:	18.12.2020
Site & Phase :	HEAD OFFICE	Time:	10:30 AM
Supplier		Req. No.	16769
Material required before date:	Urgent	ID No.	62434

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic Buckets	STD	04	Nos		
2						
3						
4						
5						
6						
7	73143					
8						
9						
10						

Remarks : FOR head office

Prepared By	Meenakshi	Approved by	
Sign.& Date	18.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

73137

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	12697
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	19-12-2020
	PO No.	73143
	PO Date.	19-12-2020
	Req ID	62434
GSTIN : 36AABCM4761E1ZM	Req Date	19-12-2020
	Loc Req No	16769

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 608 Dt: 19/12/20
MRN No: Dt:
Received By: [signature] Sign: [signature]
MODI PROP...

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44041
Date 23/12
Sign.

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

Invoice No.	14922
Invoice Date.	19-12-2020
PO No.	73143
PO Date.	19-12-2020
Req ID	62434
Req Date	19-12-2020
Loc Req No	16769

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	4	230.00	920.00	18	165.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	82.80	82.80	Total Taxable Amount	920.00		165.60
			Total Invoice Amount		1,085.60	

Rupees : One Thousand Eighty Five and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction