

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/12/2020		Prepared by: NEHA .C	
PO/WO no. 73143		PO / WO Date. 19/12/20	
Supplier Name S S UP		PO/WO amount 1,085.6/-	
Firm/Company MPPL		Project Head office	
Sl. No.	Bill No.	Bill Date	Bill amount
1	14922	19/12/20	1,085.6/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,085.6/-
Sl. No.	DC No	DC Date	MRN No. DC matches MRN
1.	12697	19/12/20	☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,085.6/-
Amount E – PO / WO value:			1,085.6/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		28/12/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		
Date	24/12/20 28/12/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

- Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-12-2020

Customer Details				Invoice No.		14922	
Modi Properties Pvt. Ltd.				Invoice Date.		19-12-2020	
HEAD OFFICE, 5-4-187/3&4, M.G ROAD SEC'BAD				PO No.		73143	
GSTIN : 36AABCM4761E1ZM				PO Date.		19-12-2020	
				Req ID		62434	
				Req Date		19-12-2020	
				Loc Req No		16769	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	4	230.00	920.00	18	165.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
				82.80		82.80	
Total Taxable Amount				920.00		165.60	
Total Invoice Amount				1,085.60			
Rupees : One Thousand Eighty Five and Paise Sixty Only.							

for Summit Sales LLP


 Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

19-12-2020 14:09:08

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73143

15.12.20 11:40:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73143	16769
Doc Date	19-12-2020	
Quote No	Nil	
Quote Date	19-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4006 - Consumables - Bucket - other - nos	4.00	230.00	0.00	18.00	1,085.60
Total Order Value . . .					1,085.60

Rupees : One Thousand Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date NA

Measurement NA

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : __/__/__

pB
Requisition Form

Company Name:		MPPL		Date:		18.12.2020	
Site & Phase :		HEAD OFFICE		Time:		10:30 AM	
Supplier				Req. No.		16769	
Material required before date:			Urgent		ID No.		
					G2434		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Plastic Buckets	STD	04	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks : FOR head office							
Prepared By		Meenakshi		Approved by			
Sign. & Date		18.12.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

73134

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

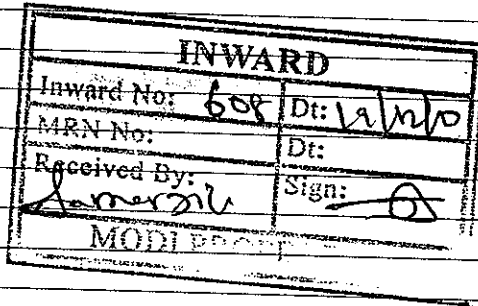
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

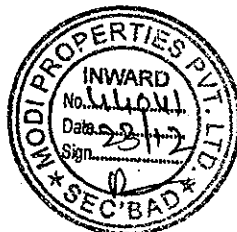
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 19-12-2020

Customer Details		DC No.	12697
Modi Properties Pvt. Ltd.		DC Date.	19-12-2020
HEAD OFFICE, 5-4-187/3&4, M.G. ROAD SEC'BAD		PO No.	73143
		PO Date.	19-12-2020
		Req ID	62434
		Req Date	19-12-2020
		Loc Req No	16769
GSTIN : 36AABCM4761E1ZM			
Description of Goods		HSN/SAC	Qty
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for Summit Sales LLP

Authorised signatory

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