

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/12/20		Prepared by: NEHA .C	
PO/WO no. 72898		PO / WO Date. 11/12/20	
Supplier Name Venkataramana Stationery		PO/WO amount 67.2 /-	
Firm/Company MPPL		Project May flower platinum	
Sl. No.	Bill No.	Bill Date	Bill amount
1	689	14/12/20	67.2 /-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			67.2 /-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			86401 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			67.2 /-
Amount E – PO / WO value:			67.2 /-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. 1/- ☒ No	
Payment – due date		28/12/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Neha	P.S.	
Date	24/12/20	26/12/20	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

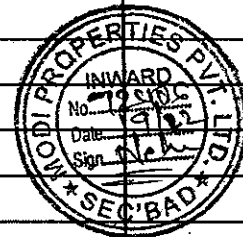
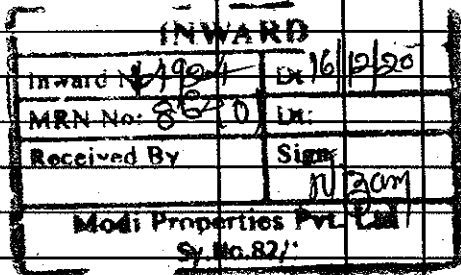
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. MODI PROPERTIES PVT LTD.Order No 72898 Date 14/12/2020

Delivery Challan No _____ Date _____

GSTIN 36AARCM4761G1ZMBill No. 689 Date _____

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Stamp pad		2	30	60				
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
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14									
15									
16									
17									
18									
19									
20									



Rupees.....

Total	60		
SUB Total			
CGST	3:60		
SGST	3:60		
Grand Total	67/20		67 20

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

Page(s) 1 Of 1

11-12-2020 14:51:18



72898

05.12.20 12:12:19

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	72898	177196
Doc Date	11-12-2020	
Quote No	Nil	
Quote Date	11-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7592 - Stationery - other - stamp pad - NA - nos Stamp Ink-Red,Blue	2.00	30.00	0.00	12.00	67.20
Rupees : Sixty Seven and Paise Twenty Only.					Total Order Value . . .
					67.20

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Content : _____

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		11-12-2020	
Site & Phase :		May Flower Platinum		Time:		11:11	
Supplier				Req.No.		177196	
Material required before date:		15-12-2020		ID No.		62218	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Blue /black pens	Std	10	boxes			
2	Blue /black /Red markers	Std	10	boxes			
3	Highlaters	Std	10	Nos			
4	Fevisticks	Std	10	Nos			
5	Serbilling pads	Std	10	Nos			
6	Stamp pads	Std	05	Nos			
7	Binder clips small& Big	Std	10	Nos			
8	Colour pencils	Std	02	boxes			
9	Stamp ink Red& Blue	Std	02	Nos			
10	Binder clips small& big	Std	10	boxes			
							
Remarks: Towards office use purpose							
Prepared By		K.Sravani Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		11-12-2020		Sign. & Date			

Note:

30-12-20

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/12/20		Prepared by: NEHA .C	
PO/WO no. 71872		PO / WO Date. 05/11/20	
Supplier Name SLLP		PO/WO amount 2,419/-	
Firm/Company MPPL		Project May-flower platinum	
Sl. No.	Bill No.	Bill Date	Bill amount
1	14821	16/12/20	1,451.4/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,451.4/-
Sl. No.	DC No	DC. Date	MRN No.
1.	12609	16/12/20	86403
2.			
3.			
Amount B –Other Credits :Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,451.4/-
Amount E – PO / WO value:			2,419/-
Amount F – Difference (A – E): GST-18%			967.6/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		28/12/20	
Remarks: 15,21,1341			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Neha		
Date	24/12/20	26/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

1 of 1 : 16-12-2020

Customer Details

Modi Properties Private Limited,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	14821
Invoice Date.	16-12-2020
PO No.	71872
PO Date.	05-11-2020
Req ID	61300
Req Date	05-11-2020
Loc Req No	177093

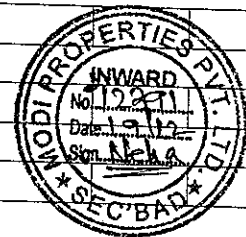
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9591 - Tools - Safety Indication Ribbon - NA - nos		3	410.00	1,230.00	18	221.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST			
				SGST			
				Total Taxable Amount			
				1,230.00			
				Total Invoice Amount			
				1,451.40			

Rupees : One Thousand Four Hundred Fifty One and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory



Purchase Order

Page(s) 1 Of 1

06-11-2020 11:33:43



71872

30.10.20 4:44:40

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	71872	177093
Doc Date	05-11-2020	
Quote No	Nil	
Quote Date	05-11-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9591 - Tools - Safety Indication Ribbon - NA - nos	5.00	410.00	0.00	18.00	2,419.00
Rupees : Two Thousand Four Hundred Nineteen Only.					Total Order Value . . . 2,419.00

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for safety measure purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Part bill received

Bill no: 14081

Bill date: 6/11/2020

Bill amt: 967/-

Bal amt receivable: 6452/-

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		04-11-2020	
Site & Phase :		May Flower Platinum		Time:		10.40	
Supplier				Req.No.		177093	
Material required before date:		07-11-2020		ID No.		61300	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Safety ribbon	Std	05	Bundle			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards site use purpose							
Prepared By		K.Narender Reddy		Approved by		S.V.Subba Reddy	
Sign.& Date		04-11-2020		Sign. & Date			
Note:							

APPROVED
- 5 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

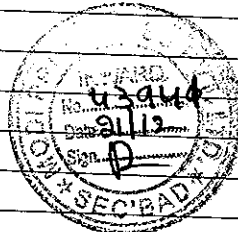
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-12-2020

Customer Details		DC No.	12609
Modi Properties Private Limited,		DC Date.	16-12-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	71872
		PO Date.	05-11-2020
		Req ID	61300
GSTIN : 36AABCM4761E1ZM		Req Date	05-11-2020
		Loc Req No	177093
Description of Goods		HSN/SAC	Qty
1	9591 - Tools - Safety Indication Ribbon - NA - nos		3
2			
3			
4			
5			
6			
7			
8			
9			
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INWARD	
Inward No. 17906	Date 16/12/20
MRN No. 86403	Ln.
Received By	Sign. Nizum
Modi Properties Pvt. Ltd.	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

1 of 1 : 16-12-2020

Supplier / Customer / Transporter - Copy

Customer Details				Invoice No.		14821	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		16-12-2020	
				PO No.		71872	
				PO Date.		05-11-2020	
				Req ID		61300	
				Req Date		05-11-2020	
				Loc Req No		177093	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9591 - Tools - Safety Indication Ribbon - NA - nos		3	410.00	1,230.00	18	221.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
110.70				110.70		Total Taxable Amount	
						Total Invoice Amount	
						1,451.40	

Rupees : One Thousand Four Hundred Fifty One and Paise Fourty Only.

Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 4906	16/12/20
MRN No. 86408	Dr.
Received By	Sign
Modi Properties Pvt. Ltd	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory