PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/12/20	Prepared by:	T. Ghosh
PO/WO no.	72706	PO / WO Date.	4/12/20
Supplier Name	Y - Pushpaltha	PO/WO amount	12720
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	270	22/12/20	12720
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12720

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	40	21/12/20	86542	~~□ Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	Trpt Charges	1855
Amount C –Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		– 14575
Amount E – PO / WO value:		14575 12720
Amount F – Difference (A – E):		12720 –

Quantity received as per PO /WO	~~□ Yes~~ □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No ~~(explained~~ below)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	~~□ Yes~~ □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ~~□ No~~
Payment – due date	8/1/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 26 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	26/12/2020	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36APYPY9568E1ZM
Composite Scheme

TAX INVOICE

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. Silver Oak villas. LLP.
Chesla pally, - Hyd.

Party GST No.:

Sl.No. 270 Date : 22/12/2020

D/C. No. 40 Date : 21/12/2020

P.O.No. 72706 Date :

S.No.	PARTICULARS	HSN Code	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of Carpet grass		1200 SFT		14,575	00
				TOTAL	14,575	00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 72553
Date 23/12/20
Sign.

BANK DETAILS:
YESHAMONI PUSHPALATHA
H.D.F.C.Bank, Branch Kondapur, Hyderabad.
A/c.: 50100308647051
IFSC Code: HDFC0002019

Rupees inwards: fourteen Thousand five Hundred seventy five only

For Y. PUSHPALATHA

Y.Pushpalatha

Authorised Signatory

...E1ZM

Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist., Hyderabad - 500 049.

M/s. Silver Oak villas LLp.
Cherla pally

Party GST No.:

D.C..No. 40

Date 21/12/2020

P.O.No. 72706

S.No.	PARTICULARS	Quantity.
1	Carpet grass	1200 sft

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44047
Date 23/12
Sign.

INWARD WITH TIME:
Inward No. 15279 Dt. 21/12/20
MRN No: 86542 Dt: 21/12/2020
Received By: Sign:
SILVER OAK VILLAS LLP

Reciever's Signature

For Y. PUSHPALATHA

Authorised Signatory

Purchase Order

  04-12-2020 10:28:22 AM

C 72706
25.11.20 1:31:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Y PUSHPALATHA 4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad **GSTIN** 36APYPY9568E1ZM 8897895924	**Doc No**	72706	156217
	Doc Date	04-12-2020	
	Quote No	Nil	
	Quote Date	04-12-2020	
	SupplyType	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft	1,200.00	10.00	0.00	6.00	12,720.00
					Total Order Value . . .	**12,720.00**

Rupees : Twelve Thousand Seven Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.66,74,76,78,88,89 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For ***Y PUSHPALATHA***

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	03-12-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156217
Material required before date:	05-12-2020	ID No.	62042

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet grass		1200	sft		
2	72706					
3						
4						
5						
6						
7						
8						
9						
10						
Remarks: -For Villa nos: 66,74,76,78,88,89						
Prepared By	G.Mona	Approved by				
Sign.& Date	03-12-2020	Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:	Silver Oak Villas LLP	Date:	03-12-2020
Site & Phase :	Silver Oak Villas	Time:	10.00

Note: On receipt of material at site write inward number and date in last 2 columns.