PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	72396	PO / WO Date.	24/11/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 6,590/-
Firm/Company	East Side Residency Annojiguda LLP	Project	ESR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14969	22/12/2020	Rs. 1,121/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,121/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12744	22/12/2020	86608	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,121/-
Amount E – PO / WO value:				Rs. 6,590/-
Amount F – Difference (A – E):				Rs. -5,469/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**02/01/2021**

Remarks: **Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	28/12/20	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14969
East Side Residency Annojiguda LLP	Invoice Date.	22-12-2020
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad	PO No.	72396
	PO Date.	24-11-2020
	Req ID	61748
	Req Date	23-11-2020
GSTIN : 36AAHFE3373P1ZX	Loc Req No	130134

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	Hand wash						
2	4041 - Consumables - Mopping stick - NA - nos	9603	5	125.00	625.00	18	112.50
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	950.00		171.00
	85.50	85.50	Total Invoice Amount	1,121.00		

Rupees : One Thousand One Hundred Twenty One Only.

for Summit Sales LLP

MODI PROPERTIES SEC'BAD INWARD No: 72581 Date: 24/12 Sign: Neha

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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East Side Residency Annojiguda LLP	DC Date.	22-12-2020
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GSTIN : 36AAHFE3373P1ZX	Req Date	23-11-2020
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	Description of Goods	HSN/SAC	Qty
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2	4041 - Consumables - Mopping stick - NA - nos	9603	5
3			
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24	INWARD		
25	Inward No: 1189 Dt: 22/12/20		
26	MRN No: 86606 Dt: 22/08 22/12/19		
27	Received By: Sign:		
28			
29	EAST SIDE RESIDENCY		
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44003
Date 23/12
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

East Side Residency Annojiguda LLP
Sy No. 96/97, Annojiguda, Near Pocharam, Hyderabad

GSTIN : 36AAHFE3373P1ZX

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MRN No: 86608 Dt: 22/12/20
Received By: Sign:
EAST SIDE RESIDENCY

IGST	CGST	SGST				
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for Summit Sales LLP

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