PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	72890	PO / WO Date.	11/12/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 1,079/-
Firm/Company	Aedis Developers LLP	Project	MGA
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14804	15/12/2020	Rs. 1,079/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,079/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12592	15/12/2020	86368	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,079/-
Amount E – PO / WO value:	Rs. 1,079/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.________/- ☑ No
Payment – due date	**02/01/2021**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	28/12/20	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14804
Aedis Developers LLP	Invoice Date.	15-12-2020
Morning Glory Apartment, Genome Valley, Hyderabad	PO No.	72890
	PO Date.	11-12-2020
	Req ID	62226
GSTIN : 36ABPFA0002Q1ZD	Req Date	11-12-2020
	Loc Req No	100281

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	4	65.00	260.00	18	46.80
	Hand wash						
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	Blue						
3	4001 - Consumables - Air Freshner - NA - nos	3307	4	82.00	328.00	18	59.04
	Room freshner						
4	4022 - Consumables - Dettol - NA - nos	3401	4	65.00	260.00	18	46.80
	liquid Antiseptic						
5							
6							
7							
8							
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12							
13							
14							
15							

MODI PROPERTIES PVT. SEC'BAD INWARD No. 72313 Date. 17/12 Sign. Neha

IGST	CGST	SGST	Total Taxable Amount	918.00		161.04
	80.52	80.52	Total Invoice Amount	1,079.04		

Rupees : One Thousand Seventy Nine and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

72890
05.12.20 12:12:19

Page(s) 1 Of 1   11-12-2020 14:51:18

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72890	100281
	Doc Date	11-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	4.00	65.00	0.00	18.00	306.80
2	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	12.00	78.40
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	4.00	82.00	0.00	18.00	387.04
4	4022 - Consumables - Dettol - NA - nos *liquid Antiseptic*	4.00	65.00	0.00	18.00	306.80
					Total Order Value . . .	**1,079.04**

Rupees : One Thousand Seventy Nine and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Morning Glory Apartments Genomevalley, Hyderabad Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Aedis Developers LLP***

Authorised Signatory

11/12/2020

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Aedis Developers LLP	Date:	11.12.2020
Site & Phase :	MGA	Time:	10:30AM
Supplier		Req. No.	100281
Material required before date:	14.12.2020	ID No.	62226

No	Description	Size	Quantity	Units	Inward No	Date
1	**Blue Pens**		20	No's		
2	**Lifeboy handwash**		04	No's		
3	**Room spray**		04	No's		
4	**Dettol**		04	No's		
5						
6						
7						
8						
9						
10						

P.O. 72890

APPROVED
11 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks:for site office use.

Prepared By	Sridevi	Approved by	Madhu
Sign.& Date	11.12.2020	Sign. & Date	11.12.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12592
Aedis Developers LLP	DC Date.	15-12-2020
Morning Glory Apartment, Genome Valley, Hyderabad	PO No.	72890
	PO Date.	11-12-2020
	Req ID	62226
	Req Date	11-12-2020
GSTIN : 36ABPFA0002Q1ZD	Loc Req No	100281

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - nos	3401	4
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	4001 - Consumables - Air Freshner - NA - nos	3307	4
4	4022 - Consumables - Dettol - NA - nos	3401	4
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19	INWARD		
20	Inward No: 10616 Dt: 16-12-20		
21	MRN No: 86368 Dt: 16/12/20		
22	Received By: Sign:		
23	Security		
24	~~MC MODI EDUCATIONAL TRUST~~		
25	MGA		
26			
27			
28			
29			
30			

INWARD No. 43985 Date 22/12 Sign R

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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