PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	73144	PO / WO Date.	21/12/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 826/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14971	22/12/2020	Rs. 826/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 826/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12746	22/12/2020	86606	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 826/-
Amount E – PO / WO value:	Rs. 826/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.________/- ☑ No
Payment – due date	**02/01/2021**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/12/20	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	14971
Nilgiri Estates	Invoice Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73144
	PO Date.	21-12-2020
	Req ID	62433
	Req Date	19-12-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175087

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	5	140.00	700.00	18	126.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	700.00		126.00
	63.00	63.00	Total Invoice Amount	826.00		

Rupees : Eight Hundred Twenty Six Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES INWARD No: 72579 Date: 29/12 Sign: Neha SEC'BAD

Subject to Hyderabad Jurisdiction

Purchase Order

 22-12-2020 15:33:42 Origin

73144
16.12.20 11:40:30

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**~~Doc No~~**	73144	175087
	Doc Date	21-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	5.00	140.00	0.00	18.00	826.00
					Total Order Value . . .	**826.00**

Rupees : Eight Hundred Twenty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	14.12.2020
Site & Phase :	NILGIRI ESTATE	Time:	16:35
Supplier		Req. No.	175087
Material required before date:		ID No.	62433

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic Gampas	STD	05	No's		
2	73144					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site use purpose.

Prepared By	Kavitha	Approved by	
Sign.& Date	14.12.2020	Sign. & Date	

APPROVED
21 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12746
Nilgiri Estates	DC Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73144
	PO Date.	21-12-2020
	Req ID	62433
	Req Date	19-12-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175087

	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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16			
17			
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28			
29			
30			

INWARD
Inward No: 2227 | Dt: 22/12/20
MRN No: 86606 | Dt: 22/12/20
Received by: | Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44030
Date 23/12
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14971
Nilgiri Estates	Invoice Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73144
	PO Date.	21-12-2020
	Req ID	62433
	Req Date	19-12-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175087

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	5	140.00	700.00	18	126.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 22291 Dt: 22/12/20
MRN No: 86606 Dt: 22/12/20
Received By: Ashok Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	700.00		126.00
	63.00	63.00	Total Invoice Amount	826.00		

Rupees : Eight Hundred Twenty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction