PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	73165	PO / WO Date.	21/12/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 4,248/-
Firm/Company	Nilgiri Estates	Project	Nilgiri Estates
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14972	22/12/2020	Rs. 4,248/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,248/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12747	22/12/2020	86605	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :-				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 4,248/-
Amount E – PO / WO value:				Rs. 4,248/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.________/- ☑ No
Payment – due date	**02/01/2021**

Remarks:-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	28/12/20	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14972
Nilgiri Estates	Invoice Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73165
	PO Date.	21-12-2020
	Req ID	62455
	Req Date	21-12-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175094

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7353 - Plumbing - other - Green Hose pipe - Other -		120	30.00	3,600.00	18	648.00
	4 bundles						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,600.00		648.00
	324.00	324.00	Total Invoice Amount	4,248.00		

Rupees : Four Thousand Two Hundred Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC'BAD INWARD No: 72578 Date: 24/12 Sign: Neha

Purchase Order

 21-12-2020 14:16:39

73165
16.12.20 11:40:30

From Company :	**Nilgiri Estates** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003. G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**~~Doc No~~**	73165	175094
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs 4 bundles	120.00	30.00	0.00	18.00	4,248.00
				Total Order Value . . .		**4,248.00**

Rupees : Four Thousand Two Hundred Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for curing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	21.12.2020
Site & Phase :	NILGIRI ESTATE	Time:	12:23
Supplier		Req. No.	175094
Material required before date:		ID No.	62455

No	Description	Size	Quantity	Units	Inward No	Date
1	Greenhouse pipes	STD	04	No's		
2						
3	73165					
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Site use purpose.

Prepared By	Kavitha	Approved by	
Sign.& Date	21.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
21 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED
27 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED
21 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12747
Nilgiri Estates	DC Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73165
	PO Date.	21-12-2020
	Req ID	62455
	Req Date	21-12-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175094

	Description of Goods	HSN/SAC	Qty
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs		120
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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15			
16			
17			
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27			
28			
29			
30			

INWARD
Inward No: 2292 Dt: 22/12/20
MRN No: 86605 Dt: 22/12/20
Received by: Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44031
Date 23/12
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	14972
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	22-12-2020
	PO No.	73165
	PO Date.	21-12-2020
	Req ID	62455
	Req Date	21-12-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	175094

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7353 - Plumbing - other - Green Hose pipe - Other - 4 bundles		120	30.00	3,600.00	18	648.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
					3,600.00		648.00

INWARD
Inward No: 22292 Dt: 22/12/20
MRN No: 86605 Dt: 22/12/20
Received By: Ashok Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	3,600.00
	324.00	324.00	Total Invoice Amount	4,248.00

Rupees : Four Thousand Two Hundred Fourty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction