PURCHASE DIVISION

Advice for approval for credit to supplier

		Prepared by:	T.D. Murthy
Date:	28/12/2020	PO / WO Date.	21/11/2020
PO/WO no.	73161	PO/WO amount	Rs. 8,608/-
Supplier Name	Summit Sales LLP	Project	Nilgiri Estates
Firm/Company	Nilgiri Estates	Bill Date	Bill amount
Sl. No.	Bill No.	22/12/2020	Rs. 1,628/-
1.	14975	-	-
2.	-		-
3.			-
4.			Rs. 1,628/-
Amount A – Bills total(Excluding Transport & Hamali Charges):			DC matches MRN

Sl. No.	DC No	DC. Date	MRN No.	
		22/12/2020	86607	☑ Yes ☐ No
1.	12750	-	-	☐ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-			-

Amount B –Other Credits :	-
Amount C –Other Debits :-	Rs. 1,628/-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 8,608/-
Amount E – PO / WO value:	Rs. -6,980/-
Amount F – Difference (A – E):	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Quantity received as per PO /WO	☑ Yes ☐ No (explained below)
Is difference between PO / Bill acceptable?	☑ Approved – within acceptable limits ☐ No (explained below)
Excess / short material received	☐ Yes ☐ No – wait for balance material ☑ No (explained below)
Close PO / W?O	☐ Yes – Rs._______/- ☑ No
Advance paid / PDC given (deduct when paying)	**02/01/2021**
Payment – due date	

Remarks: **Part bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	28/12	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

stomer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

ıer Details

ı Estates

No.143/133/134/135/136, Rampally,keesara,Hyderabad

GSTIN : 36AAHFN0766F1ZA

Invoice No.	14975
Invoice Date.	22-12-2020
PO No.	73161
PO Date.	21-12-2020
Req ID	62460
Req Date	21-12-2020
Loc Req No	175092

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	5	276.00	1,380.00	18	248.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,380.00		248.40
	124.20	124.20	Total Invoice Amount	1,628.40		

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD No: 72574 Date 24/12/20 Sign: [illegible]

MODI ... SEC'BAD

Purchase Order

Page(s) 1 Of 1 21-12-2020 13:10:17 Original

73161
16.12.20 11:40:30

From Company :	**Nilgiri Estates** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003. G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73161	175092
	Doc Date	21-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag	5.00	276.00	0.00	18.00	1,628.40
2	6501 - Paints - ACE External Emulsion - 20ltrs - buckets	3.00	1,971.70	0.00	18.00	6,979.82
				Total Order Value . . .		**8,608.22**

Rupees : Eight Thousand Six Hundred Eight and Paise Twenty Two Only.

Part Bill received of Rs. 1,628/- B.no: 14975 22/12/20 and Bal. Bill of Rs. 6980/- to be receivable.
28/12/20.

Terms and Conditions :-

Specification /	All items shall be of 'NCL/GRAFLAKS' brand.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Rs.31,000/- by RTGS
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Nilgiri Estates***
Authorised Signatory
21/12/2020
Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	21.12.2020
Site & Phase :	NILGIRI ESTATE	Time:	10:40
Supplier	A.Basha	Req. No.	175092
Material required before date:		ID No.	62460

No	Description	Size	Quantity	Units	Inward No	Date
1	Luppum bags	STD	05	Bags		
2	Ace white	STD	03	Buckets		
3						
4						
5						
6						
7						
8						
9						
10						

P.O- 73161

APPROVED
21 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For v.no 180(D) Purpose.

Prepared By	Vijay	Approved by	
Sign.& Date	21.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12750
Nilgiri Estates	DC Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73161
	PO Date.	21-12-2020
	Req ID	62460
GSTIN : 36AAHFN0766F1ZA	Req Date	21-12-2020
	Loc Req No	175092

	Description of Goods	HSN/SAC	Qty
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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27			
28			
29			
30			

INWARD
Inward No: 22295 Dt: 22/12/20
MRN No: 86607 Dt: 22/12/20
Received by Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44029
Date 23/12
Sign.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	14975
Nilgiri Estates	Invoice Date.	22-12-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	73161
	PO Date.	21-12-2020
	Req ID	62460
GSTIN : 36AAHFN0766F1ZA	Req Date	21-12-2020
	Loc Req No	175092

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6623 - Paints - Lappam - 30 Kgs - Bag	3214	5	276.00	1,380.00	18	248.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 2225 Dt: 22/12/20
MRN No: 86607 Dt: 22/12/20
Received By: Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	1,380.00	248.40
	124.20	124.20	Total Invoice Amount	1,628.40	

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction