PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29-12-20	Prepared by:	PRABHAKAR.P
PO/WO no.	72990	PO / WO Date.	15-12-20
Supplier Name	VEERABHADRA ENTERPRISES	PO/WO amount	33,228-48
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	536	18-12-20	33,230-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			33,230-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86638	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,230-00
Amount E – PO / WO value:	33,230-00
Amount F – Difference (A – E): GST-18%	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	**04-01-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 29 DEC 2020				
Date		29/12	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G.Road
Po - 72990 - 168208
GSTIN No: 36ACAFS2044C1Z7
State : State Code :

Invoice No. : 536
Invoice Date : 18/12/2020
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	12% - 0%
1	Dettol.		60	15/-		900.00	
2	Coconut brooms		100	15/-			1500.00
3	Dust bin.		12	50/-		600.00	
4	Harpic		48	72/-		3456.00	
5	Phenol		40	45/-		1800.00	
6	12 Sol.		48	76/-		3648.00	
7	Air freshner		24	80/-		1920.00	
8	Dettol Antis		12	161/-		1932.00	
9	Mopping stick		30	120/-		3600.00	
10	Dust pan		12	20/-		240.00	
11	Odonil		24	38/-		912.00	
12	Plastic buckets		10	220/-		2200.00	
13	Cheese cloth.		120	15/-	1800.00		
14	Mopping cloth.		120	15/-	1800.00		
15	D. Brooms.		50	50/-			2500.00
16	Scrubers		24	15/-		360.00	

Amount in words :

Certified by:

Stores Manager

	5%	18%	12% - 0%
Total Amount before Tax	3600.00	21568.00	4000.00
Add SGST	90.00	1941.12	
Add CGST	90.00	1941.12	
Add IGST			
Round Off		-.24	
Total Amount after Tax	3780.00	25450.00	4000.00
Total Tax Amount		GRAND TOTAL	33230.00

Modi Properties Ltd. Inward No: 12683 Date: 28/12 Secbad

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

INWARD
Inward No: 15484 Dt: 22/12/20
GRN No: 86638 Dt: 23/12/20
Received By: Sign:
SUMMIT SALES LLP

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 15-12-2020 15:54:24

72990
05.12.20 12:14:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	72990	168208
Doc Date	15-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
2	4009 - Consumables - Coconut Broom - other - nos	100.00	13.00	0.00	0.00	1,300.00
3	4026 - Consumables - Dust bin - NA - nos	12.00	50.00	0.00	18.00	708.00
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	48.00	72.00	0.00	18.00	4,078.08
5	4046 - Consumables - Phinyle - 1Ltr - nos	40.00	45.00	0.00	18.00	2,124.00
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
7	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	24.00	80.00	0.00	18.00	2,265.60
8	4022 - Consumables - Dettol - NA - nos *liquid Antiseptic*	12.00	175.00	0.00	18.00	2,478.00
9	4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
10	4098 - Consumables - Dust pan - NA - nos	12.00	20.00	0.00	18.00	283.20
11	4001 - Consumables - Air Freshner - NA - nos *odonil*	24.00	38.00	0.00	18.00	1,076.16
12	4006 - Consumables - Bucket - other - nos *Plastic wth Mug*	10.00	220.00	0.00	18.00	2,596.00
13	4008 - Consumables - Cleaning Cloth - other - nos	120.00	15.00	0.00	5.00	1,890.00
14	4040 - Consumables - Mopping Cloth - NA - nos	120.00	15.00	0.00	5.00	1,890.00
15	4003 - Consumables - Bombay Broom - Big - nos	50.00	50.00	0.00	0.00	2,500.00
16	4055 - Consumables - Scrubber - NA - nos	24.00	15.00	0.00	18.00	424.80
					Total Order Value . . .	**33,228.48**

Rupees : Thirty Three Thousand Two Hundred Twenty Eight and Paise Fourty Eight Only.

Terms and Conditions :-

For ***Summit Sales LLP***
Authorised Signatory

Name : 15/12/2020
Contact - -

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	11.12.20
Supplier		Time:	11.00
Material required before date:		Req. No.	168208
		ID No.	62228

No	Description	Size	Quantity	Units	Inward No	Date
1	Labour helmets	Male	100	nos		
2	White helmets		50	nos		
3	Teflon tape		500	nos		
4	Odonil		24	nos		
5	Acid		60	nos		
6	Room freshner	72990	24	nos		
7	Bombay brooms	72991 Big	50	nos		
8	Coconut brooms		100	nos		
9	Dettol liquid		12	nos		
10	Dust bin		12	nos		
11	Dust pan		12	nos		
12	Sponges		500	nos		
13	Mopping stick		30	nos		
14	Pvc bucket with mug		10	nos		
15	Cleaning cloth		120	nos		
16	Mopping cloth		120	nos		
17	Phenoyl		40	nos		
18	Scrubber		24	nos		
19	Lizol		48	nos		
20	Harpic		48	nos		
21	First aid kit		5	nos		

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	11.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	11.12.20
Supplier		Time:	11.00
Material required before date:		Req. No.	168208
		ID No.	62228

No	Description	Size	Quantity	Units	Inward No	Date
1	Labour helmets	Male	100	nos		
2	White helmets		50	nos		
3	Teflon tape		500	nos		
4	Odonil		24	nos		
5	Acid -15		60	nos		
6	Room freshner		24	nos		
7	Bombay brooms	Big	50	nos		
8	Coconut brooms		100	nos		
9	Dettol liquid		12	nos		
10	Dust bin		12	nos		
11	Dust pan		12	nos		
12	Sponges		500	nos		
13	Mopping stick		30	nos		
14	Pvc bucket with mug		10	nos		
15	Cleaning cloth		120	nos		
16	Mopping cloth		120	nos		
17	Phenoyl		40	nos		
18	Scrubber		24	nos		
19	Lizol		48	nos		
20	Harpic		48	nos		
21	First aid kit		5	nos		

P.O. 72990

P.O. 72991

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	APPROVED
Sign.& Date	11.12.2020	Sign. & Date	15 DEC 2020

MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.