PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72951.	PO / WO Date.	14/12/20
Supplier Name	SS Up.	PO/WO amount	2,773.
Firm/Company	Serene Constructions Up	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14980	23/12/20.	1,263.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,263.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12755	23/12/20.	86696	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				–
Amount C – Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,263
Amount E – PO / WO value:				2,773
Amount F – Difference (A – E): GST-18%				1,510.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___ /- ☐ No
Payment – due date	~~26.12.2020~~ 2/1/2021.
Remarks:	Fund Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 29 DEC 2020 MINISH PARIKH MANAGER-PROCUREMENT				
Date	28/12/20	29/					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No.	14980
Invoice Date.	23-12-2020
PO No.	72951
PO Date.	14-12-2020
Req ID	62283
Req Date	14-12-2020
Loc Req No	150441

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6621 - Paints - Janta pasta - NA - Nos	3506	4	60.00	240.00	18	43.20
2	4057 - Consumables - Sponges - NA - nos	3921	100	8.30	830.00	18	149.40
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,070.00		192.60
	96.30	96.30	Total Invoice Amount	1,262.60		

Rupees : One Thousand Two Hundred Sixty Two and Paise Sixty Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 72609
Date: 24/12
Sign: Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-12-2020 14:59:00

Orig 72951

05.12.20 12:14:14

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	72951	150441
Doc Date	14-12-2020	
Quote No	Nil	
Quote Date	14-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	20.00	46.00	0.00	18.00	1,085.60
2	6621 - Paints - Janta pasta - NA - Nos Bal. 4	10.00	60.00	0.00	18.00	708.00
3	4057 - Consumables - Sponges - NA - nos	100.00	8.30	0.00	18.00	979.40
					Total Order Value . . .	**2,773.00**

Rupees : Two Thousand Seven Hundred Seventy Three Only.

Terms and Conditions :-

Part Bill received of Rs. 1,510/- B.No: 11873 18/12/20 and Bal. Bill of Rs. 1,263/- to be receivable.
24/12/20

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use perpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Serene Constructions LLP***
Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp	Date:	14-12-2020
Site & Phase :	serene farms	Time:	12:15
Supplier		Req. No.	150441
Material required before date:	asap	ID No.	62283

No	Description	Size	Quantity	Units	Inward No	Date
1	**tile grout off white colour**	std	20	packets		
2	janata paste	500g	10	nos		
3	spongcs	std	100	nos		
4	72951					
5						
6						
7						
8						
9						
10						

Remarks:The above material is required for tiling,sink fitting and cleaning of tiles and modular kitchen

Prepared By	siva prasad	Approved by	
Sign.& Date	14-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	DC No.	12755
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	DC Date.	23-12-2020
	PO No.	72951
	PO Date.	14-12-2020
	Req ID	62283
GSTIN : 36ACVFS7909P1ZV	Req Date	14-12-2020
	Loc Req No	150441

	Description of Goods	HSN/SAC	Qty
1	6621 - Paints - Janta pasta - NA - Nos	3506	4
2	4057 - Consumables - Sponges - NA - nos	3921	100
3			
4			
5			
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INWARD	
Inward No: 5607	Dt: 23/12/20
MRN No: 86696	Dt: 24/12/20
Received By: M.King	Sign: M.King
Serene Construction (Hyd) LLP	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44076
Date 24/12
Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No.	14980
Invoice Date.	23-12-2020
PO No.	72951
PO Date.	14-12-2020
Req ID	62283
Req Date	14-12-2020
Loc Req No	150441

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Authorised signatory

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