PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	72961	PO / WO Date.	15/12/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 7,606/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14954	21/12/2020	Rs. 490/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 490/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12729	21/12/2020	86593	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 490/-
Amount E – PO / WO value:				Rs. 7,606/-
Amount F – Difference (A – E):				Rs. -7,116/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._______/- ☑ No
Payment – due date	**02/01/2021**

Remarks: **Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	28/12/20	28/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	14954
sy no 291,cherlapally hyd	Invoice Date.	21-12-2020
	PO No.	72961
	PO Date.	15-12-2020
	Req ID	62274
GSTIN : 36ADBFS3288A2Z7	Req Date	14-12-2020
	Loc Req No	156238

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	50	8.30	415.00	18	74.70
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 12523 Date 23/12 Sign.

IGST	CGST	SGST	Total Taxable Amount	415.00		74.70
	37.35	37.35	Total Invoice Amount	489.70		

Rupees : Four Hundred Eighty Nine and Paise Seventy Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

Purchase Order

 15-12-2020 15:53:15

72961
05.12.20 12:14:14

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	72961	156238
Doc Date	15-12-2020	
Quote No	Nil	
Quote Date	15-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	12.00	105.00	0.00	18.00	1,486.80
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	12.00	142.00	0.00	18.00	2,010.72
3	6517 - Paints - Black oxide powder - NA - kgs	5.00	52.50	0.00	18.00	309.75
4	6613 - Paints - Red Oxide Powder - NA - Kgs	5.00	52.50	0.00	18.00	309.75
5	4080 - Consumables - Bombay Brooms - Other - Nos	24.00	10.00	0.00	0.00	240.00
6	3134 - Chemicals - Tile Grout - 1kg - pkts silk -12 white 12 nos	24.00	46.00	0.00	18.00	1,302.72
7	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	5.00	199.00	0.00	18.00	1,174.10
8	4000 - Consumables - Acid - NA - ltrs	12.00	20.00	0.00	18.00	283.20
9	4057 - Consumables - Sponges - NA - nos	50.00	8.30	0.00	18.00	489.70
				Total Order Value . . .		**7,606.74**

Rupees : Seven Thousand Six Hundred Six and Paise Seventy Four Only.

Terms and Conditions :-

Part Bill received
@ 14844 — 17/12/20 — 7,117/-
Bal amt — 490/-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose

21/12/20

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	14-12-2020
Site & Phase :	Silver Oak Villas	Time:	10:00
Supplier		Req. No.	156238
Material required before date:	18-12-2020	ID No.	62274

No	Description	Size	Quantity	Units	Inward No	Date
1	Fischers	6mm	12	Nos		
2	Fischers	5mm	12	Nos		
3	Black oxide		05	Nos		
4	Red Oxide		05	Nos		
5	Bombay brooms	small	24	Nos		
6	Tile Grout (Silk) 72961		12	Nos		
7	Tile Grout (White)		12	Nos		
8	**CPVC solvent**		05	Nos		
9	Acid Bottles		12	Nos		
10	Sponges		50	Nos		

Remarks: -For site use purpose

Prepared By	G.Mona	Approved by	APPROVED 15-12-2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	14-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas		
Supplier			
Material required before date:	15-12-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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INWARD WITH DATE
Inward No. 15284 Dt. 21/12/20
MRN No: 86593 Dt. 22/12/20
Received By: Sign
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 44005
Date 23/12

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory