PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72294	PO / WO Date.	19/11/20
Supplier Name	SSllp.	PO/WO amount	8,467.
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	14920	16/12/20.	701
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			701

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12608	16/12/20.	86402	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	701
Amount E – PO / WO value:	8,467.
Amount F – Difference (A – E): GST-18%	77,66.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	26.12.2020
Remarks:	
final bill.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	24/12/20.	28/12					

APPROVED
29 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	14820
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-12-2020
	PO No.	72294
	PO Date.	19-11-2020
	Req ID	61651
GSTIN : 36AABCM4761E1ZM	Req Date	18-11-2020
	Loc Req No	177124

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	2	245.00	490.00	18	88.20
	MUG s						
2	4026 - Consumables - Dust bin - NA - nos		2	52.00	104.00	18	18.72
3							
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IGST	CGST	SGST				
			Total Taxable Amount	594.00		106.92
	53.46	53.46	Total Invoice Amount	700.92		

Rupees : Seven Hundred and Paise Ninty Two Only.

MODI PROPERTIES PVT. LTD. INWARD No. 72392 Date 19/12 Sign. Neha SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-12-2020 11:50:06

72294

16.11.20 11:21:51

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	72294	177124
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3	4022 - Consumables - Dettol - NA - nos *Santoor-Hand wash*	6.00	65.00	0.00	18.00	460.20
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	85.00	0.00	18.00	601.80
5	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
6	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	6.00	25.00	0.00	18.00	177.00
8	4022 - Consumables - Dettol - NA - nos *liquid*	6.00	165.00	0.00	18.00	1,168.20
9	4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
10	4098 - Consumables - Dust pan - NA - nos *Dust pad*	6.00	25.00	0.00	18.00	177.00
11	4001 - Consumables - Air Freshner - NA - nos	6.00	55.00	0.00	18.00	389.40
12	4008 - Consumables - Cleaning Cloth - other - nos	10.00	16.00	0.00	5.00	168.00
13	4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
14	4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
15	4006 - Consumables - Bucket - other - nos *MUG s*	6.00	245.00	0.00	18.00	1,734.60
16	4026 - Consumables - Dust bin - NA - nos	6.00	52.00	0.00	18.00	368.16
			Total Order Value . . .			**8,467.08**

Rupees : Eight Thousand Four Hundred Sixty Seven and Paise Eight Only.

Bill - 14678 - 6,364/-
14679 - 1,401/-

Terms and Conditions :-

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Balance - 702/-

Name : ______________ Name : ______________ Date : _/_/_

Contact

Purchase Order

 09-12-2020 11:50:06 Original / Office Copy / Purchase Div.Copy

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Name : ______________________

Date : __/__/____

Contact

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	18-11-2020
Site & Phase :	May Flower Platinum	Time:	1;07
Supplier		Req.No.	177124
Material required before date:	20-11-2020	ID No.	61651

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol	std	06	Nos		
2	Vimbar	std	06	Nos		
3	Bombay booms	std	06	Nos		
4	Plastic mug	std	06	Nos		
5	Dust pad	std	06	Nos		
6	Room freshener	std	06	Nos		
7	Air Freshener	std	06	Nos		
8	**Santoor handwash**	std	06	Nos		
9	Surf excel	std	06	Nos		
10	Dust bin	std	06	Nos		
11	Harpic	std	06	Nos		
12	Dettol Liquid	std	06	Nos		
13	Phenyle	std	06	Nos		
14	Mapping stick	std	06	Nos		
15	Cleaning clothes yellow/white	std	20	Nos		

P.O. 72294

Remarks: Towards site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign. & Date	18-11-2020	Sign. & Date	

APPROVED
19 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12608
Modi Properties Private Limited,.	DC Date.	16-12-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	72294
	PO Date.	19-11-2020
	Req ID	61651
GSTIN : 36AABCM4761E1ZM	Req Date	18-11-2020
	Loc Req No	177124

	Description of Goods	HSN/SAC	Qty
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2	4026 - Consumables - Dust bin - NA - nos		2
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No. 43940
Date 21/12
Sign. R
SEC'BAD

INWARD
Inward No. 14925 Dt. 16/12/20
MRN No. 86402 Dt.
Received By Sign. Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	14820
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-12-2020
	PO No.	72294
	PO Date.	19-11-2020
	Req ID	61651
	Req Date	18-11-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	177124

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IGST	CGST	SGST	Total Taxable Amount	594.00		106.92
	53.46	53.46	Total Invoice Amount		700.92	

Rupees : Seven Hundred and Paise Ninty Two Only.

INWARD
Inward No 14925 Dt 16/12/20
MRN No 86402 Dt.
Received By Sign Nizam
Modi Properties Pvt Ltd
Sy.No.82/:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction