PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	73057	PO / WO Date.	17/12/20
Supplier Name	SSMp.	PO/WO amount	4,354.
Firm/Company	Modi properties pvt ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14919	19/12/20.	4,354
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,354.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12694	19/12/20.		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,354
Amount E – PO / WO value:	4,354
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	26.12.2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	24/12/20	28/12					

APPROVED
29 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	14919
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	19-12-2020
	PO No.	73057
	PO Date.	17-12-2020
	Req ID	62374
GSTIN : 36AABCM4761E1ZM	Req Date	17-12-2020
	Loc Req No	16758

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7135 - Plumbing - other - Manhole round covers - - 24" x 24"	7325	4	700.00	2,800.00	18	504.00
2	7145 - Plumbing - other - Manhole sq. covers - - other 1 1' 6" x 1' 6"	7325	2	445.00	890.00	18	160.20
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 72483 Date 23/12 Sign. Neha

IGST	CGST	SGST				
			Total Taxable Amount	3,690.00		664.20
	332.10	332.10	Total Invoice Amount		4,354.20	

Rupees : Four Thousand Three Hundred Fifty Four and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

C 73057
16.12.20 11:34:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	73057	16758
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7135 - Plumbing - other - Manhole round covers - - other - nos *24" x 24"*	4.00	700.00	0.00	18.00	3,304.00
2	7145 - Plumbing - other - Manhole sq. covers - - other - nos *11' 6" x 1' 6"*	2.00	445.00	0.00	18.00	1,050.20
				Total Order Value . . .		**4,354.20**

Rupees : Four Thousand Three Hundred Fifty Four and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for near honda show room purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	17-12-2020
Site & Phase :	Head office	Time:	17:30AM
Supplier		Req. No.	16758
Material required before date: Urgent		ID No.	G2374

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Round Manhole	2'4"x2'4"	04	NOS		
2	Square Manhole	1'6"x1'6"	02	NOS		
3	73057					
4						
5						
6				APPROVED		
7				17 DEC 2020		
8						
9				MINISH PARIKH		
10				MANAGER PROCUREMENT		

Remarks :Towards parking area near honda showroom ork purpose			
Prepared By	Meenakshi.N	Approved by	
Date	17-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	12694
Modi Properties Pvt. Ltd.	DC Date.	19-12-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	73057
	PO Date.	17-12-2020
	Req ID	62374
GSTIN : 36AABCM4761E1ZM	Req Date	17-12-2020
	Loc Req No	16758

	Description of Goods	HSN/SAC	Qty
1	7135 - Plumbing - other - Manhole round covers - - other - nos	7325	4
2	7145 - Plumbing - other - Manhole sq. covers - - other - nos	7325	2
3			
4			
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12			
13	INWARD		
14	Inward No: 610 Dt: 19/12/20		
15	MRN No: Dt:		
16	Received By: Sign:		
17	Samrson		
18	MODI PROPERTIES		
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30			

MODI PROPERTIES PVT. LTD. INWARD No. 44039 Date 23/12 Sign. SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	14919
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	19-12-2020
	PO No.	73057
	PO Date.	17-12-2020
	Req ID	62374
	Req Date	17-12-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16758

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7135 - Plumbing - other - Manhole round covers - - 24" x 24"	7325	4	700.00	2,800.00	18	504.00
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IGST	CGST	SGST			
			Total Taxable Amount	3,690.00	664.20
	332.10	332.10	Total Invoice Amount	4,354.20	

Rupees : Four Thousand Three Hundred Fifty Four and Paise Twenty Only.

for Summit Sales LLP

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