

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		28/12/20		Prepared by:		D.SOWMYA	
PO/WO no.		73082		PO / WO Date.		18/12/20	
Supplier Name		SSLP		PO/WO amount		5,006	
Firm/Company		Modi properties prt ltd		Project		H.O.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	15001	28/12/20		5,006			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5,006	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	2504 3092	17/12/20		☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5,006	
Amount E – PO / WO value:						5,006	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			2.1.2021				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]		29 DEC 2020				
Date	28/12/20		28/12/20				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

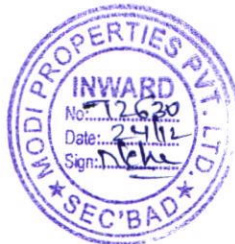
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-12-2020

Customer Details				Invoice No.		15001	
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		23-12-2020	
				PO No.		73082	
				PO Date.		18-12-2020	
				Req ID		62322	
				Req Date		15-12-2020	
				Loc Req No		16748	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	58	66.15	3,836.70	18	690.60
	7'3" x 2'0 - 04 nos						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		58	7.00	406.00	18	73.08
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		4,242.70	763.68
		381.84	381.84	Total Invoice Amount		5,006.39	
Rupees : Five Thousand Six and Paise Thirty Nine Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd,
Head Office

Site:

DC No. : 3092

Date : 17/12/20

Vehicle No. MS10UA0143

P.O. / W.O. No. : 16748

P.O. / W.O. Date :

Sl. No.	PARTICULARS	Quantity
1	Steel gage 8' x 24" = 04 (Nos)	58 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		58 sft

GSTIN :

Received the above materials in good condition.

Received by Shankappa

Stamp:

Date : 17/12/20

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

18-12-2020 14:23:57



73082

16.12.20 11:34:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73082	16748
Doc Date	18-12-2020	
Quote No	Nil	
Quote Date	18-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8507 - Stone - granite - Steel Grey - 19mm - sft 7'3" x 2'0 - 04 nos	58.00	66.15	0.00	18.00	4,527.31
2 6188 - Miscellaneous - Hamali charges - NA - Per Sft	58.00	7.00	0.00	18.00	479.08
Total Order Value . . .					5,006.39

Rupees : Five Thousand Six and Paise Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO 2nd floor pantry near sink purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		15.12.2020	
Site & Phase :		Head Office		Time:		12:30PM	
Supplier				Req. No.		16748	
Material required before date:		Urgent		ID No.		62322	
No	Discription	Size	Quantity	Unibts	Inward No	Date	
1	Steel Grey Granite	7'3" x 2'0"	04	NOS			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks :Towards 2nd floor Pantry near sink purpose.							
Prepared By		Meenakshi.N		Approved by			
Date		15.12.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd,
Head office
 Site: _____

DC No. : **3092**
 Date : 17/12/20
 Vehicle No. : TS10UA0143
 P.O. / W.O. No. : 16748 - Rev
 P.O. / W.O. Date : _____

Sl. No.	PARTICULARS	Quantity
1	Steel grey 87'x24" = 04 (N/A)	58 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		58 sft

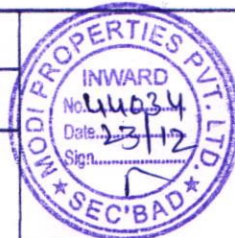
INWARD	
Inward No: 593	Dt: 17/12/20
MRN No:	Dt:
Received By:	Sign:
MODI PROPERTIES	

GSTIN :

Received the above materials in good condition.

Received by: CherappaDate: 17/12/20

Stamp:

CherappaFor **SUMMIT SALES LLP**

Murakshi
 Authorised Signatory