PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	72433.	PO / WO Date.	25/4/20.
Supplier Name	SSllp.	PO/WO amount	1,958.
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	14855	17/12/20.	118
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			118

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12632	17/12/20.	86482	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				118
Amount E – PO / WO value:				1,958
Amount F – Difference (A – E): GST-18%				1,840.

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**26.12.2020**
Remarks:	final bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 24 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	23/12/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14855
Villa Orchids LLP	Invoice Date.	17-12-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72433
	PO Date.	25-11-2020
	Req ID	61788
GSTIN : 36AANFG4817C1ZH	Req Date	24-11-2020
	Loc Req No	63600

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	5	20.00	100.00	18	18.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	100.00		18.00
	9.00	9.00	Total Invoice Amount	118.00		

Rupees : One Hundred Eighteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 72452 Date 19/12 Sign. SEC'BAD

Authorised signatory

Purchase Order

 25-11-2020 12:33:39 Or

72433
16.11.20 11:25:35

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72433	63600
	Doc Date	25-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	77.00	0.00	18.00	454.30
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
3	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
4	4000 - Consumables - Acid - NA - ltrs	5.00	20.00	0.00	18.00	118.00
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
					Total Order Value . . .	**1,958.80**

Rupees : One Thousand Nine Hundred Fifty Eight and Paise Eighty Only.

@ 14589 - 04/12/2020 - 1840.8/-
Alekha
09/12/2020
Bal amt receivable - 118/-

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***
Authorised Signatory
26/11/2020
Name : ____________

Contact ..

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	24-11-2020
Site & Phase:	VOC	Time:	12:03
Supplier:	SSLLP	Req. No.	63600
Material required before :	**26-11-2020**	ID No.	61788

P.O. 72433

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin	500 ml	05	Nos		
2	Lizol	500 ml	05	Nos		
3	Dettol hand wash	250 ml	05	Nos		
4	Acid	i liter	05	Nos		
5	Harpic	500ml	05	Nos		

Remarks: for voc office&after possession villa cleaning purpose

APPROVED
26 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	24-11-2020	Sign& Date	24-11-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12632
Villa Orchids LLP	DC Date.	17-12-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72433
	PO Date.	25-11-2020
	Req ID	61788
GSTIN : 36AANFG4817C1ZH	Req Date	24-11-2020
	Loc Req No	63600

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	5
2			
3			
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INWARD
Inward No: 15498 Dt: 17/12/20
GRN No: 86482 Dt: 19/12/20
Received By Sign
VILLA ORCHIDS LLP
14:34

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 43970
Date 22/12

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14855
Villa Orchids LLP	Invoice Date.	17-12-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72433
	PO Date.	25-11-2020
	Req ID	61788
	Req Date	24-11-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63600

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	5	20.00	100.00	18	18.00
2							
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14							
15							

INWARD
Inward No: 15498 Dt: 17/12/20
MRN No: 86482 Dt: 19/12/20
Received By Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST				
	9.00	9.00	Total Taxable Amount	100.00		18.00
			Total Invoice Amount	118.00		

Rupees : One Hundred Eighteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction