PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	73086	PO / WO Date.	18/12/2020
Supplier Name	Gautham Enterprises	PO/WO amount	Rs. 2,100/-
Firm/Company	Mehta & Modi Realty Kowkur LLP	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1066	23/12/2020	Rs. 2,100/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,100/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1066	23/12/2020	86729	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.	-	-	-	□ Yes □ No
4.	-	-	-	□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,100/-
Amount E – PO / WO value:				Rs. 2,100/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**02/01/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 29 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	29/12/20	29/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE (ORIGINAL FOR RECIPIENT)

Gautham Enterprises
1-10-98/19, Vallabh Nagar,Begumpet, Secunderabad
Pin-500016 Ph.27763763,40211963
GSTIN/UIN: 36ADIPA9683N1ZW
State Name : Telangana, Code : 36
E-Mail : gautham_entps2424@yahoo.com

Invoice No. **1066**	Dated **23-Dec-20**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References **Vechile No: TS 10 UB 3122**
Buyer's Order No. 73086	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through **Mr.Shekar**	Destination
Terms of Delivery	

Consignee (Ship to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Buyer (Bill to)
Mehta & Modi Realty Kowkur LLP
5-4-187/3&4, IInd Floor
MG Road, Soham Mansion
Secunerabad-500003
GSTIN/UIN : 36ABLFM7631F1Z3
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**5 kg**	420.00	355.93	kg		**1,779.65**
	CGST Output - 9%					9	%		**160.17**
	SGST Output - 9%					9	%		**160.17**
	Rounded Off								**0.01**
	Total			**5 kg**					**₹ 2,100.00**

INWARD
Inward No: 10651 Dt: 23/12/20
MRN No: 86729 Dt: 24/12/20
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
Time - 17:57

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 72654
Date: 28/12
Sign:

Amount Chargeable (in words) E. & O.E

INR Two Thousand One Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,779.65	9%	160.17	9%	160.17	320.34
Total	**1,779.65**		**160.17**		**160.17**	**320.34**

Tax Amount (in words) : **INR Three Hundred Twenty and Thirty Four paise Only**

Company's Bank Details
Bank Name : **Andhra Bank**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Gautham Enterprises

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

GAUTHAM ENTERPRISES * Begumpet, Secunderabad-16. *

Purchase Order

 18-12-2020 13:02:25

73086
16.12.20 11:34:54

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Gautham Enterprises	**Doc No**	73086	140333
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	18-12-2020	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	18-12-2020	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	5.00	420.00	0.00	0.00	2,100.00
					Total Order Value . . .	**2,100.00**

Rupees : Two Thousand One Hundred Only.

Terms and Conditions :-

Specification /	All items shall be of 'NCL' brand.
Payment Terms	100% Advance
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Rs.31,000/- by RTGS
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for revision of stock in SSLLP stores purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 18/12/2020

Contact - -

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MEHTA AND MODI REALTY KOWKUR LLP	Date:	17-12-2020
Site & Phase:	GHT	Time:	10:00
Supplier:		Req. No.	140333
Material required before :	**21-12-2020**	ID No.	62393

No	Description	Size	Quantity	Units	Inward No	Date
1	Coffee powder	1 kg	05	no		
	73086					
			APPROVED 18 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT			

Remarks: For office purpose.

Prepared By	N.Shravya	Approved by	A.Suresh
Sign.& Date	17-12-2020	Sign. & Date	17-12-2020