

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/12/2020		Prepared by: NEHA .C	
PO/WO no. 73078		PO / WO Date. 18/12/20	
Supplier Name Venkataramana stationery		PO/WO amount 1,416/-	
Firm/Company Modi realty Mallapur Ho		Project Gulmohar residency	
Sl. No.	Bill No.	Bill Date	Bill amount
1	722	18/12/20	1,416/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,416/-
Sl. No.	DC No	DC Date	MRN No. DC matches MRN
1.			86679 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,416/-
Amount E – PO / WO value:			1,416/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		01/01/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	29/12/20	31/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To
M/S. Modi Realty Mallapur LLPOrder No 73078 Date 18/12/20

Delivery Challan No _____ Date _____

GSTIN 36AAEFM1459R1ZPBill No. **722 -20-21** Date 21/12/20

SI No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs. Ps.
1	Thermacod		100	12		1200		
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

Rupees	INWARD MODI REALTY MALLAPUR LLP Ward No. <u>1528</u> Dt. <u>22/12/20</u> MRN No. <u>86679</u> Dt. <u>22/12/20</u> Received By: <u>Amit</u> Sign: <u>[Signature]</u>	Total	1200		
		SUB Total			
		CGST	108		
		SGST	108		
		Grand Total	1416		1416=✓

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707



For: VENKATARAMANA STATIONERY AND BINDING WORKS

Purchase Order



73078

16.12.20 11:34:54

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18-12-2020 1:37:33 PM

Ori:

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

Doc No	73078	68658
Doc Date	18-12-2020	
Quote No	Nil	
Quote Date	18-12-2020	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4658 - Electrical - other - Thermacol - NA - nos	100.00	12.00	0.00	18.00	1,416.00
Total Order Value . . .					1,416.00

Rupees : One Thousand Four Hundred Sixteen Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for A block flat .no.401 to 409 maintainance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Name : _____

Date : __/__/__

Requisition Form - Electrical Conducting For Slabs											
Company		Modi realty mallapur LLP		Site & Phase		Gulmohar residency					
Req. no.		68658		Req. Date		17.12.2020					
Material required before		18.12.2020		ID no.		62382					
Prepared by:		M.Likhitha		Approved by (sign):		Ram Prasad					
Flat / Block no:		A block flat no 401 to 409									
Type A 1210 Sft 3BHK Order Value:		9 Flats									
Type B 1010 Sft 2BHK Order Value:		0 Flats									
S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
	1 PVC Pipe 1.5 mm Thick	Nos	-	600	-	-	600	-	600		
	2 PVC Deep Box	Nos	-	300	-	-	300	-	300		
	3 PVC Bends 1.5mm Thick	Nos	-	650	-	-	650	-	650		
	4 Fan Box	Nos	-	150	-	-	150	-	150		
	5 Insulation Tapes	Box's	-	20	-	-	20	-	20		
	6 Solvent Cement 250 ML	Nos	-	20	-	-	20	-	20		
	7 4-way D Junction	Nos	-	100	-	-	100	-	100		
	8 Hack saw blade	Box's	-	20	-	-	20	-	20		
	9 PVC Dummies 1"	Pkts	-	8	-	-	8	-	8		
	10 thermacol	Nos	-	100	-	-	100	-	100		
	Total						1,968	-	1,968		

Note: For PVC pipes round off order to nearest bundles.

APPROVED

18 DEC 2020

MINISH PARIKH
MANAGER PROCUREMENT