PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/12/2020	Prepared by:	NEHA .C
PO/WO no.	73192	PO / WO Date.	22/12/20
Supplier Name	Reflections Electricals	PO/WO amount	25,300.8/-
Firm/Company	Vista Homes owners-Association	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	2431	23/12/20	18,144/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,144/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86735	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :_Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				18,144/-
Amount E – PO / WO value:				25,301/-
Amount F – Difference (A – E): GST-18%				7157/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No~~ (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	01/01/2021

Remarks: Rates difference can be accepted

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	29/12/20	30/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **2431**	Dated **23-Dec-2020**
	Delivery Note **704**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **2431**	Other Reference(s)
Buyer **Vista Homes Owners Association** 5-4-187/3&4, II Floor MG Road, Secunderabad 500 003 Telangana State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **73192/180512**	Dated **22-Dec-2020**
	Despatch Document No.	Delivery Note Date **23-Dec-2020**
	Despatched through **Your Self**	Destination **Kapra**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulk Head 10W 6500K DA11065**	9405	12 %	**30 No's**	540.00	No's	**16,200.00**
	OUTPUT CGST						**972.00**
	OUTPUT SGST						**972.00**
	Total			**30 No's**			**₹ 18,144.00**

INWARD
Inward No: 25518 Dt: 24/12/20
No. 86735
Sign: Nikhil
VISTA HOMES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 72656
Date: 28/12
Sign: Neha

Amount Chargeable (in words) *E. & O.E*

INR Eighteen Thousand One Hundred Forty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9405	16,200.00	6%	972.00	6%	972.00	1,944.00
Total	**16,200.00**		**972.00**		**972.00**	**1,944.00**

Tax Amount (in words) : **INR One Thousand Nine Hundred Forty Four Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 22-12-2020 17:46:10 Original /

73192
16.12.20 11:40:30

From Company : **Vista Homes Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : .

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	73192	180512
	Doc Date	22-12-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	24-06-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *DA11265*	30.00	753.00	0.00	12.00	25,300.80
					Total Order Value . . .	**25,300.80**

Rupees : Twenty Five Thousand Three Hundred and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 7 to 10 days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Compound wall purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Installation chagres extra Rs.500/- per piece.

For ***Vista Homes Owners Association***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ________

Date : __/__/___

Requisition Form

Company Name:	VISTAHOMES OWNERS ASSOCIATION		Date:	21.12.2020
Site & Phase :	PHASE-1		Time:	15:40
Supplier			Req. No.	180512
Material required before date:	24.12.2020		ID No.	62500

No	Description/Brand/Model No	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Wipro fitting-DA11265	White	12W	30	No's		
2	73192						
3							
4							
5							
6							
7							
8							
9							
10							

APPROVED
22 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks; **For West side Compound wall lighting purpose.**

Prepared By	T.MADHU		Approved by	
Sign.& Date	21.12.2020		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.