

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/12/2020		Prepared by: NEHA .C	
PO/WO no. 73120		PO / WO Date. 18/12/2020	
Supplier Name SSV Up		PO/WO amount 1,359	
Firm/Company SSV Up		Project SSV	
Sl. No.	Bill No.	Bill Date	Bill amount
1	15020	24/12/20	1,359
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,359
Sl. No.	DC No	DC. Date	MRN No.
1.	127 P8	24/12/20	86762
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,359
Amount E – PO / WO value:			1,359
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		01/01/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	29/12/20 30/12		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 24-12-2020

Customer DetailsSilver Oak Villas LLP
sy no 291, cherlapally hyd

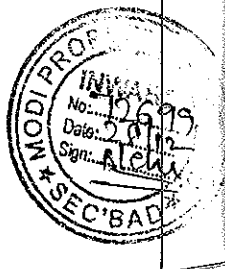
GSTIN : 36ADBFS3288A2Z7

Invoice No.	15020
Invoice Date.	24-12-2020
PO No.	73120
PO Date.	18-12-2020
Req ID	62417
Req Date	18-12-2020
Loc Req No	156249

Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
3 4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
4 4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
5						
6						
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8						
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10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	1,194.00		165.00
	82.50	82.50	Total Invoice Amount	1,359.00		
Rupees : One Thousand Three Hundred Fifty Eight and Paise Only.						

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 of 1

19-12-2020 10:32:06

Or



73120

16.12.20 11:40:30

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
GST No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73120	156249
Doc Date	18-12-2020	
Quote No	Nil	
Quote Date	18-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4014 - Consumables - Colin - 500ml - nos	5.00	77.00	0.00	18.00	454.30
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
3 4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
4 4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
Total Order Value . . .					1,359.00

Rupees : One Thousand Three Hundred Fifty Eight and Paise Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name : _____

Date : __/__/__

Contact : _____

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		18-12-2020	
Site & Phase :		Silver Oak Villas		Time:		10.00	
Supplier				Req. No.		156249	
Material required before date:		21-12-2020		ID No.		62417	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Colin		05	Nos			
2	Harpic		05	Nos			
3	Yellow cloth		12	Nos			
4	White Cloth		12	Nos			
5							
6							
7							
8							
9							
10							
Remarks: -For site use purpose							
Prepared By		G.Mona		Approved by			
Sign. & Date		14-12-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

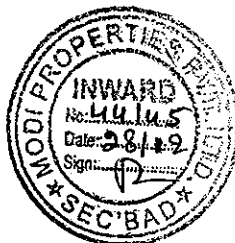
1 of 1 : 24-12-2020

Customer Details		DC No.	12788
Silver Oak Villas LLP sy no 291, cherlapally hyd GSTIN : 36ADBFS3288A2Z7		DC Date.	24-12-2020
		PO No.	73120
		PO Date.	18-12-2020
		Req ID	62417
		Req Date	18-12-2020
		Loc Req No	156249
Description of Goods			
		HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
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INWARD WITH TIME:	
Inward No. 15297	Dr. 24/12/20
MRN No: 86762	Dr: 26/12/2020
Received By:	Sign: [Signature]
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorized Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 24-12-2020

Customer DetailsSilver Oak Villas LLP
sy no 291, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

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Invoice Date.	24-12-2020
PO No.	73120
PO Date.	18-12-2020
Req ID	62417
Req Date	18-12-2020
Loc Req No	156249

Description of Goods			HSN/SAC	Qty	Loc Req No		156249	
					Rate	Gross	Tax%	Tax Amt
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