PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/12/2020	Prepared by:	NEHA .C
PO/WO no.	73120	PO / WO Date.	18/12/2020
Supplier Name	SS LLP	PO/WO amount	1,359/—
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	15020	24/12/20	1,359/—
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,359/—

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12788	24/12/20	86762	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,359/—
Amount E – PO / WO value:	1,359/—
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	01/01/2021
Remarks:	

	Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		Neha	[signature]					
Date		29/12/20	30/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP
sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	15020
Invoice Date.	24-12-2020
PO No.	73120
PO Date.	18-12-2020
Req ID	62417
Req Date	18-12-2020
Loc Req No	156249

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
5							
6							
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13							
14							
15							

IGST	CGST	SGST				
	82.50	82.50	Total Taxable Amount	1,194.00		165.00
			Total Invoice Amount	1,359.00		

Rupees : One Thousand Three Hundred Fifty Eight and Paise Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES SEC'BAD INWARD No: 12699 Date: 28/12 Sign: [illegible]

Authorised signatory

Purchase Order

 19-12-2020 10:32:06

Or 73120
16.12.20 11:40:30

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	73120	156249
	Doc Date	18-12-2020	
	Quote No	Nil	
	Quote Date	18-12-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4014 - Consumables - Colin - 500ml - nos	5.00	77.00	0.00	18.00	454.30
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
3	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
4	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
					Total Order Value . . .	**1,359.00**

Rupees : One Thousand Three Hundred Fifty Eight and Paise Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	18-12-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156249
Material required before date:	21-12-2020	ID No.	62417

No	Description	Size	Quantity	Units	Inward No	Date
1	Colin		05	Nos		
2	Harpic		05	Nos		
3	Yellow cloth P.O. 73120		12	Nos		
4	White Cloth		12	Nos		
5						
6						
7						
8						
9						
10						

Remarks: -For site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	14-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP sy no 291,cherlapally hyd GSTIN : 36ADBFS3288A2Z7	DC No.	12788
	DC Date.	24-12-2020
	PO No.	73120
	PO Date.	18-12-2020
	Req ID	62417
	Req Date	18-12-2020
	Loc Req No	156249

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
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INWARD WITH TIME:
Inward No. 15297 Dt. 24/12/20
MRN No: 86762 Dt: 26/12/2020
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD.
INWARD
No: 44145
Date: 28/12
Sign:
SEC'BAD

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP
sy no 291,cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

Invoice No.	15020
Invoice Date.	24-12-2020
PO No.	73120
PO Date.	18-12-2020
Req ID	62417
Req Date	18-12-2020
Loc Req No	156249

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	77.00	385.00	18	69.30
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	85.00	425.00	18	76.50
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
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14							
15							

INWARD WITH TIME:
Inward No. 15197 Dt. 24/12/20
MRN No: Dt:
Received By Sign
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
	82.50	82.50	Total Taxable Amount	1,194.00	165.00
			Total Invoice Amount	1,359.00	

Rupees : One Thousand Three Hundred Fifty Eight and Paise Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction