

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|               |                   |               |                 |
|---------------|-------------------|---------------|-----------------|
| Date:         | 29/12/2020        | Prepared by:  | T.D. Murthy     |
| PO/WO no.     | 70364             | PO / WO Date. | 12/09/2020      |
| Supplier Name | Anisha Associates | PO/WO amount  | Rs. 2,125/-     |
| Firm/Company  | Nilgiri Estates   | Project       | Nilgiri Estates |
| Sl. No.       | Bill No.          | Bill Date     | Bill amount     |
| 1.            | 194               | 21/12/2020    | Rs. 2,125/- ✓   |
| 2.            | -                 | -             | -               |
| 3.            | -                 | -             | -               |
| 4.            | -                 | -             | -               |

Amount A – Bills total(Excluding Transport & Hamali Charges):

Rs. 2,125/- ✓

| Sl. No. | DC No | DC. Date   | MRN No. | DC matches MRN                                                      |
|---------|-------|------------|---------|---------------------------------------------------------------------|
| 1.      | 333   | 15/09/2020 | 83058   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.      | -     | -          | -       | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.      | -     | -          | -       | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 4.      | -     | -          | -       | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount B – Other Credits :

-

Amount C – Other Debits :

-

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Rs. 2,125/- ✓

Amount E – PO / WO value:

Rs. 2,125/-

Amount F – Difference (A – E):

-

Quantity received as per PO / WO

☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable?

☒ Yes ☐ No (explained below)

Excess / short material received

☒ Approved – within acceptable limits ☐ No (explained below)

Close PO / WO?

☒ Yes ☐ No – wait for balance material ☐ No (explained below)

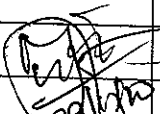
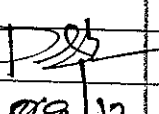
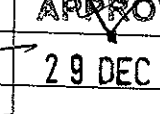
Advance paid / PDC given (deduct when paying)

☐ Yes – Rs. /- ☒ No

Payment – due date

02/01/2021

Remarks:

|             |                                                                                     |                                                                                     |                                                                                     |    |                             |            |                  |
|-------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----|-----------------------------|------------|------------------|
| Approved by | Purchase Officer                                                                    | Purchase Manager                                                                    | Procurement Manager                                                                 | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:       |  |  |  |    |                             |            |                  |
| Date        | 29/12/20                                                                            | 29/12                                                                               | 29/12                                                                               |    |                             |            |                  |

Notes: 1. In case amount to be credited to supplier does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**TAX INVOICE****ANISHA ASSOCIATES**

**AUTHORISED DISTRIBUTORS :**  
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

**Pidilite**  
**Building Bonds**

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,  
West Marredpally Main Road, Secunderabad - 500 026.

© : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

**GSTIN : 36ABTPV3594Q1Z8**

|                                                                                                                               |                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Buyer</b><br><b>To</b> <u>M/s Nilgiri Estates</u><br><u>M.G Road Sec Road</u><br><u>GSTNO: 36AAHFN</u><br><u>0766 F12A</u> | <b>No.</b> <u>194</u> <b>Date</b> <u>21/12/2020</u><br><b>Your order No.</b> <u>70364</u> <b>Date</b> <u>12/09/2020</u><br><b>Our D.C. No.</b> <u>333 &amp; 400</u> <b>Date</b> <u>15/9/2020 &amp; 18/12/2020</u><br><b>Documents Sent through</b> _____ |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| S.No. | DESCRIPTION | Packing | Qty. | Unit Price | AMOUNT        |         |
|-------|-------------|---------|------|------------|---------------|---------|
|       |             |         |      |            | Rs.           | Ps.     |
| 1)    | Crack fill  | 1kg     | 25   | 72.03      | 1800          | 75      |
|       |             |         |      |            | Total Taxable |         |
|       |             |         |      |            | 1800          | 75      |
|       |             |         |      |            | CGST @ 9%     | 162 06  |
|       |             |         |      |            | SGTS @ 9%     | 162 06  |
|       |             |         |      |            | IGST @        | /       |
|       |             |         |      |            | TOTAL         | 2125 00 |



Rupees Two Thousand One Hundred and Twenty five Rupees only

Goods once sold will not be taken back or exchanged  
Subject to Hyderabad Jurisdiction.

*P. Sadashiva*  
**For Anisha Associates**



# DELIVERY CHALLAN



## ANISHA ASSOCIATES

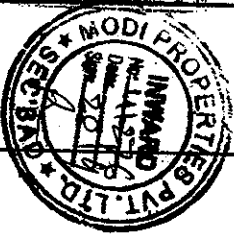
Authorised Distributors : DR FIXIT, ROFF, FOSROC,  
MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,  
West Marredpally Main Road, Secunderabad - 26.  
333 @ 040-4850 9804, Mobile : 92465 89804

Date : 15/09/2020

To Nilgiri Estates. A.O: 20364

| S.No                                                                                                                                                                                                                                                                                                                                 | DESCRIPTION          | Packing | Quantity |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------|----------|
| 1                                                                                                                                                                                                                                                                                                                                    | Roll Crockill Powder | 1kg     | 5kg      |
| <div><div>INWARD</div><div>In ward No: 222043 Dt: 15/9/20</div><div>MRN No: 83058 Dt: 17/9/20</div><div>Received By:  Sign: </div><div>Nilgiri Estates</div></div> |                      |         |          |
| GSTIN : 36ABTPV3594Q1Z8                                                                                                                                                                                                                                                                                                              |                      |         |          |



For ANISHA ASSOCIATES,



Customer Signature



# Purchase Order

Page(s) 1 Of 1

14-09-2020 2:00:20 PM



70364

08.09.20 12:18:45

From Company : **Nilgiri Estates**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.  
G S T No. : 36AAHFN0766F1ZA

| Supplier Details                                                                                                                                          |                  |                   |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|-------------|
| Anisha Associates<br>No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.<br><br><b>GSTIN</b> 36ABTPV3594Q1Z8<br>66209804 | NA<br>9246589804 | <b>Doc No</b>     | 70364 72958 |
|                                                                                                                                                           |                  | <b>Doc Date</b>   | 12-09-2020  |
|                                                                                                                                                           |                  | <b>Quote No</b>   | Nil         |
|                                                                                                                                                           |                  | <b>Quote Date</b> | 12-09-2020  |
|                                                                                                                                                           |                  | <b>SupplyType</b> | Supply      |

**Kind Attn : Mr. Kishan Raj**

Purchase Order for the Supply of following Items.

| Item Name                                           | Qty   | Rate  | Dis% | GST  | Amount          |
|-----------------------------------------------------|-------|-------|------|------|-----------------|
| 1 3107 - Chemicals - Crack Fill - NA - kgs          | 25.00 | 85.00 | 0.00 | 0.00 | 2,125.00        |
| <b>Total Order Value . . .</b>                      |       |       |      |      | <b>2,125.00</b> |
| Rupees : Two Thousand One Hundred Twenty Five Only. |       |       |      |      |                 |

**Terms and Conditions :-**

|                              |                                                                                                                      |
|------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Specification / Brand</b> | All items shall be of Roff rand                                                                                      |
| <b>Payment Terms</b>         | On complete delivery of all maerials only.                                                                           |
| <b>Tax</b>                   | All taxes included in above price.                                                                                   |
| <b>Delivery Date</b>         | Next Day.                                                                                                            |
| <b>Delivery Location</b>     | Nilgiri Homes Phase - II<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. Mallesham 9553797190              |
| <b>Penalty For Delay</b>     | Nil                                                                                                                  |
| <b>Transportation Cost</b>   | Transport cost shall be borne by us.                                                                                 |
| <b>Warranty</b>              | Nil                                                                                                                  |
| <b>Advance Paid</b>          | Nil                                                                                                                  |
| <b>Other Terms</b>           | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose. |
| <b>Completion Date</b>       | Nil                                                                                                                  |
| <b>Measurment</b>            | Nil                                                                                                                  |
| <b>Security</b>              | Nil                                                                                                                  |
| <b>Remarks</b>               | Nil                                                                                                                  |

For **Nilgiri Estates**

Authorised Signatory

Name : \_\_\_\_\_

15/09/2020

Accepted the above Terms And Conditions

For **Anisha Associates**

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

# Estimate/Draft PO

Page(s) 1 Of 1

12-09-2020 10:40:53 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.  
G S T No. : 36AAHFN0766F1ZA

**Supplier Details**

Anisha Associates  
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main  
Road, Secunderabad.

**GSTIN** 36ABTPV3594Q1Z8  
66209804

NA

9246589804

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 70364      | 72958 |
| <b>Doc Date</b>   | 12-09-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 12-09-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Mr. Kishan Raj**

Estimate/Draft PO for the Supply of following Items.

| Item Name                                           | Qty   | Rate  | Dis% | GST  | Amount                                  |
|-----------------------------------------------------|-------|-------|------|------|-----------------------------------------|
| 1 3107 - Chemicals - Crack Fill - NA - kgs          | 25.00 | 85.00 | 0.00 | 0.00 | 2,125.00                                |
| Rupees : Two Thousand One Hundred Twenty Five Only. |       |       |      |      | <b>Total Order Value . . . 2,125.00</b> |

**Terms and Conditions :-**

|                              |                                                                                                                      |
|------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Specification / Brand</b> | All items shall be of Roff rand                                                                                      |
| <b>Payment Terms</b>         | On complete delivery of all materials only.                                                                          |
| <b>Tax</b>                   | All taxes included in above price.                                                                                   |
| <b>Delivery Date</b>         | Next Day.                                                                                                            |
| <b>Delivery Location</b>     | Nilgiri Homes Phase - II<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. Malleshham 9553797190             |
| <b>Penalty For Delay</b>     | Nil                                                                                                                  |
| <b>Transportation Cost</b>   | Transport cost shall be borne by us.                                                                                 |
| <b>Warranty</b>              | Nil                                                                                                                  |
| <b>Advance Paid</b>          | Nil                                                                                                                  |
| <b>Other Terms</b>           | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose. |
| <b>Completion Date</b>       | Nil                                                                                                                  |
| <b>Measurment</b>            | Nil                                                                                                                  |
| <b>Security</b>              | Nil                                                                                                                  |
| <b>Remarks</b>               | Nil                                                                                                                  |

W  
**APPROVED BY**  
**12 SEP 2020**  
**SOHAM MODI**  
**MANAGING DIRECTOR**

For **Nilgiri Estates**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Anisha Associates**

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_