

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 30/12/20		Prepared by: NEHA .C	
PO/WO No. 72786		PO/WO Date. 15/12/20	
Supplier Name Akshaya Traders		PO/WO amount 8,496/-	
Firm/Company SSILP		Project SHLLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	949	19/12/20	8,496/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 8,496/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			DC matches MRN
2.			☒ Yes ☐ No
3.			☐ Yes ☐ No
			☐ Yes ☐ No
Amount B -Other Credits : Transportation charges			
Amount C -Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value:			8,496/-
Amount F - Difference (A - E): GST-18%			8,496/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date			
Remarks: 01/01/21			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	30/12/20	26/12/20	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 0,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9959611144

9381004542



AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.



Invoice No.

949

GSTIN : 36BFYPA0121A1Z3

Date 19/12/2020

Name Summit Sales LLP

GSTIN 36ACQFS2044C1Z7

Address

P.O.No. 72986

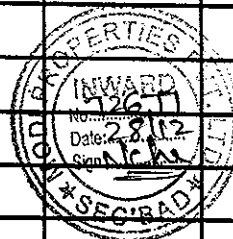
State TS 106C 3321

State Code

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Hold Fast	1817	150	48	7200			1296	8496
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Certified by:

Stores Manager



INWARD

Mode of Payment :

Cash/Cheque/Cheque No.

Card No: 15470

Dt: 19/12/20

N No: 86528

Dt: 22/12/20

Received By:

Sign:

SUMMIT SALES LLP

Total Amount

7200

Add-CGST 9%

648

Add-SGST 9%

648

Total GST

1296

Total Amount

8496

Rupees in Words

Receiver's
SignatureFor Akshaya Traders
A. - 208525
Proprietor

Purchase Order



72986

Page(9) 1 Of 1

15-12-2020 2:10:56 PM

Or

05.12.20 12:14:15

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No 72986 168204**Doc Date** 15-12-2020**Quote No** Nil**Quote Date** 15-12-2020**SupplyType** Supply**Kind Attn : A.Chandra Shekhar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2105 - Carpentry - hardware - Holdfast - other - kgs	150.00	48.00	0.00	18.00	8,496.00
Total Order Value . . .					8,496.00

Rupees : Eight Thousand Four Hundred Ninty Six Only.

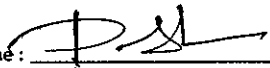
Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Akshaya Traders**Name : 

Name : _____

Date : __/__/__