

## OUTWARD - GATE PASS

No.: 1265

|                                                                                                                                                                                                                                                                                                                                              |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Date:                                                                                                                                                                                                                                                                                                                                        | 30-12-20               | Time:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 16:20                |
| Company:                                                                                                                                                                                                                                                                                                                                     | Saram Construction LLP |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Project/site:                                                                                                                                                                                                                                                                                                                                | Saram farm             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Destination:                                                                                                                                                                                                                                                                                                                                 | Rariganj               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Outward No.:                                                                                                                                                                                                                                                                                                                                 | Vehicle type           | Vehicle No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Vehicle driver       |
| 1163                                                                                                                                                                                                                                                                                                                                         | Jayo                   | TS100A9758                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Salman Khan / Salman |
|                                                                                                                                                                                                                                                                                                                                              | Material Description   | Quantity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Units                |
| 1.                                                                                                                                                                                                                                                                                                                                           | Lawn Mower Motor       | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | no                   |
| 2.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 3.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 4.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 5.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 6.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 7.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 8.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 9.                                                                                                                                                                                                                                                                                                                                           |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| 10.                                                                                                                                                                                                                                                                                                                                          |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Total                                                                                                                                                                                                                                                                                                                                        |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Charges/refund                                                                                                                                                                                                                                                                                                                               |                        | Purpose for transfer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |
| <input type="checkbox"/> No charge<br><input type="checkbox"/> For refund from supplier<br><input type="checkbox"/> Transfer to other site/project<br><input type="checkbox"/> Transfer to other site/project<br><input type="checkbox"/> Transfer to another phase of firm/company/project<br><input checked="" type="checkbox"/> No charge |                        | <input type="checkbox"/> Return to supplier for exchange<br><input type="checkbox"/> Return to supplier for refund<br><input type="checkbox"/> On loan to be returned<br>Cost of material to be collected:<br><input type="checkbox"/> Collect 100% cost - new material<br><input type="checkbox"/> Collect 60% cost - old material<br><input type="checkbox"/> No charges to be collected - value deemed to be nil.<br><input type="checkbox"/> No charges to be collected<br><input checked="" type="checkbox"/> for repairs & service |                      |
|                                                                                                                                                                                                                                                                                                                                              |                        | Other details (to be filled by Admin - audit)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |
|                                                                                                                                                                                                                                                                                                                                              |                        | <input type="checkbox"/> Material received by inward no. _____ & date _____<br>Details of credit note from supplier - date _____ & Amount Rs. _____/-<br>Return of material - inward no. _____ & date _____<br>GST bills to be raised<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br>GST bill no. _____, Amount _____, date _____<br>NA<br><input type="checkbox"/> Material received by inward no. _____ & date _____                                                                                                   |                      |
| <input type="checkbox"/> Other:                                                                                                                                                                                                                                                                                                              |                        | Details:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |
| Remarks:                                                                                                                                                                                                                                                                                                                                     |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Gate pass approved by:                                                                                                                                                                                                                                                                                                                       | Project manager        | Admin in-charge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Security             |
| Sign:                                                                                                                                                                                                                                                                                                                                        | Sy. John Sam           | Gshiva                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |
| Received by other site on:                                                                                                                                                                                                                                                                                                                   | Inward No.             | Admin sign:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Security sign.       |
|                                                                                                                                                                                                                                                                                                                                              |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |
| Approved by                                                                                                                                                                                                                                                                                                                                  | Project accountant     | Accounts manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Admin - Audit        |
| Sign:                                                                                                                                                                                                                                                                                                                                        |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | MD                   |

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.