PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/12/2020	Prepared by:	MINISH.
PO/WO no.	73158.	PO / WO Date.	21/12/2020.
Supplier Name	SSLLP.	PO/WO amount	7,717/-
Firm/Company	MPL	Project	MFP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14987	23/12/2020	7,717/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,717/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12762	23/12/2020.	86710.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				7717/-
Amount E – PO / WO value:				7,717/-
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	02/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 29 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		30/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	14987
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	23-12-2020
	PO No.	73158
	PO Date.	21-12-2020
	Req ID	62443
	Req Date	21-12-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	177220

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	200	8.30	1,660.00	18	298.80
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	100	10.00	1,000.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	50	16.00	800.00	0	0.00
4	2148 - Carpentry - hardware - Plastic gampa - other -	3926	15	140.00	2,100.00	18	378.00
5	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	50	6.00	300.00	0	0.00
6	9570 - Tools - Spade with handle - NA - nos	7301	10	100.00	1,000.00	18	180.00
7							
8							
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15							

IGST	CGST	SGST			
			Total Taxable Amount	6,860.00	856.80
	428.40	428.40	Total Invoice Amount	7,716.80	

Rupees : Seven Thousand Seven Hundred Sixteen and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★SEC'BAD★ INWARD No: 7561C Date: 26/12 Sign:

Authorised signatory

Purchase Order

 22-12-2020 15:33:42 Ori

73158
16.12.20 11:40:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	73158	177220
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	8.30	0.00	18.00	1,958.80
2	4080 - Consumables - Bombay Brooms - Other - Nos	100.00	10.00	0.00	0.00	1,000.00
3	4009 - Consumables - Coconut Broom - other - nos	50.00	16.00	0.00	0.00	800.00
4	2148 - Carpentry - hardware - Plastic gampa - other - nos	15.00	140.00	0.00	18.00	2,478.00
5	7515 - Stationery - other - Chalkpiece - NA - boxes	50.00	6.00	0.00	0.00	300.00
6	9570 - Tools - Spade with handle - NA - nos	10.00	100.00	0.00	18.00	1,180.00
				Total Order Value . . .		**7,716.80**

Rupees : Seven Thousand Seven Hundred Sixteen and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	19-12-2020
Site & Phase :	May Flower Platinum	Time:	15;21
Supplier		Req.No.	177220
Material required before date:	22-12-2020	ID No.	62443

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	200	Nos		
2	Bombay brooms	Std	100	Nos		
3	Coconut brooms	Std	50	Nos		
4	Gampa 73157	Std	15	Nos		
5	Chalk piece	Std	50	Boxes		
6	**Spade with handle**	Std	10	Nos		
7						
8						
9						
10						

Remarks: Towards site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	19-12-2020	Sign. & Date	APPROVED 21 DEC 2020 P. PRABHAKAR Sr. MANAGER PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12762
Modi Properties Private Limited,.	DC Date.	23-12-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	73158
	PO Date.	21-12-2020
	Req ID	62443
GSTIN : 36AABCM4761E1ZM	Req Date	21-12-2020
	Loc Req No	177220

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	200
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	100
3	4009 - Consumables - Coconut Broom - other - nos	9603	50
4	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	15
5	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	50
6	9570 - Tools - Spade with handle - NA - nos	7301	10
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MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 4436 Date: 26/12 Sign:

INWARD

Inward No. 5008 | Dt. 28/12/20

MRN No: 86710 | Dt.

Received By | Sign Nizam

Modi Properties Pvt. Ltd

Sy.No.82/:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	14987
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	23-12-2020
	PO No.	73158
	PO Date.	21-12-2020
	Req ID	62443
GSTIN : 36AABCM4761E1ZM	Req Date	21-12-2020
	Loc Req No	177220

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	100	10.00	1,000.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	50	16.00	800.00	0	0.00
4	2148 - Carpentry - hardware - Plastic gampa - other -	3926	15	140.00	2,100.00	18	378.00
5	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	50	6.00	300.00	0	0.00
6	9570 - Tools - Spade with handle - NA - nos	7301	10	100.00	1,000.00	18	180.00
7							
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15							

IGST	CGST	SGST			
			Total Taxable Amount	6,860.00	856.80
	428.40	428.40	Total Invoice Amount	7,716.80	

Rupees : Seven Thousand Seven Hundred Sixteen and Paise Eighty Only.

Subject to Hyderabad Jurisdiction

INWARD
Inward No 15008 | 23/12/20
MRN No 86710 | Dt.
Received By | Sign Nizam
Modi Properties Pvt. Ltd
Sy.No.82/:

for Summit Sales LLP

Authorised signatory