

PURCHASE DIVISION  
Advice for approval for credit to supplier

|   |                  |   |                     |   |                             |            |                  |
|---|------------------|---|---------------------|---|-----------------------------|------------|------------------|
| Date:   |                  | 31/12/20  |                     | Prepared by:  |                             | NEHA .C    |                  |
| PO/WO no.   |                  | 73203   |                     | PO / WO Date.   |                             | 22/12/20   |                  |
| Supplier Name   |                  | SSLLP   |                     | PO/WO amount  |                             | 425        |                  |
| Firm/Company  |                  | M P P L   |                     | Project   |                             | M F P      |                  |
| Sl. No.   | Bill No.         | Bill Date   | Bill amount         |   |                             |            |                  |
| 1   | 15046            | 28/12/20  | 425                 |   |                             |            |                  |
| 2   |                  |   |                     |   |                             |            |                  |
| 3   |                  |   |                     |   |                             |            |                  |
| 4   |                  |   |                     |   |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |   | 425                 |   |                             |            |                  |
| Sl. No.   | DC No            | DC Date   | MRN No.             | DC matches MRN  |                             |            |                  |
| 1.  | 12814            | 28/12/20  | 86808               | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.  |                  |   |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.  |                  |   |                     | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B –Other Credits :_Transportation charges              |                  |   | -                   |   |                             |            |                  |
| Amount C –Other Debits :                                      |                  |   | -                   |   |                             |            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |   | 425                 |   |                             |            |                  |
| Amount E – PO / WO value:                                     |                  |   | 425                 |   |                             |            |                  |
| Amount F – Difference (A – E): GST-18%                        |                  |   | -                   |   |                             |            |                  |
| Quantity received as per PO /WO                               |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                     |   |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)  |                     |   |                             |            |                  |
| Excess / short material received                              |                  | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)   |                     |   |                             |            |                  |
| Close PO / W?O  |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                     |   |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  | <input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No   |                     |   |                             |            |                  |
| Payment – due date  |                  | 8/1/20  |                     |   |                             |            |                  |
| Remarks:  |                  |   |                     |   |                             |            |                  |
|   |                  |   |                     |   |                             |            |                  |
| Approved by   | Purchase Officer | Purchase Manager  | Procurement Manager | M D   | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:   |                  |   |                     |   |                             |            |                  |
| Date  | 31/12/20         | 28/12   |                     |   |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-12-2020

| Customer Details   |         |       |                      | Invoice No.   | 15046      |         |
|--|---------|-------|----------------------|---------------|------------|---------|
| Modi Properties Private Limited,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad |         |       |                      | Invoice Date. | 28-12-2020 |         |
| GSTIN : 36AABCM4761E1ZM  |         |       |                      | PO No.        | 73203      |         |
|  |         |       |                      | PO Date.      | 22-12-2020 |         |
|  |         |       |                      | Req ID        | 62484      |         |
|  |         |       |                      | Req Date      | 22-12-2020 |         |
|  |         |       |                      | Loc Req No    | 177227     |         |
| Description of Goods   | HSN/SAC | Qty   | Rate                 | Gross         | Tax%       | Tax Amt |
| 1 9579 - Tools - Spirit Level - 1 Ft - Nos                                     |         | 3     | 120.00               | 360.00        | 18         | 64.80   |
| 2  |         |       |                      |               |            |         |
| 3  |         |       |                      |               |            |         |
| 4  |         |       |                      |               |            |         |
| 5  |         |       |                      |               |            |         |
| 6  |         |       |                      |               |            |         |
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| 9  |         |       |                      |               |            |         |
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| 11   |         |       |                      |               |            |         |
| 12   |         |       |                      |               |            |         |
| 13   |         |       |                      |               |            |         |
| 14   |         |       |                      |               |            |         |
| 15   |         |       |                      |               |            |         |
| IGST   | CGST    | SGST  | Total Taxable Amount | 360.00        |            | 64.80   |
|  | 32.40   | 32.40 | Total Invoice Amount | 424.80        |            |         |
| Rupees : Four Hundred Twenty Four and Paise Eighty Only.                       |         |       |                      |               |            |         |



for Summit Sales LLP

Subject to Hyderabad Jurisdiction

  
Authorized signatory

# Purchase Order

Page(s) 1 Of 1

24-12-2020 10:47:56

Original

73203  
23.12.20 11:29:46

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 73203      | 177227 |
| <b>Doc Date</b>   | 22-12-2020 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 22-12-2020 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                  | Qty  | Rate   | Dis% | GST   | Amount        |
|--|------|--------|------|-------|---------------|
| 1 9579 - Tools - Spirit Level - 1 Ft - Nos | 3.00 | 120.00 | 0.00 | 18.00 | 424.80        |
| <b>Total Order Value . . .</b>             |      |        |      |       | <b>424.80</b> |

Rupees : Four Hundred Twenty Four and Paise Eighty Only.

**Terms and Conditions :-****Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** May Flower Platinum  
Sy 82/1, Mallapur, Nacharam.  
Phone. 7680971999**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : \_\_\_\_\_

Contact

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

## Requisition Form

| Company Name:                     |                          | Modi Properties Pvt Ltd |            | Date:        |           | 21-12-2020      |       |
|-----------------------------------|--------------------------|-------------------------|------------|--------------|-----------|-----------------|-------|
| Site & Phase :                    |                          | May Flower Platinum     |            | Time:        |           | 14.45           |       |
| Supplier                          |                          |                         |            | Req.No.      |           | 177227          |       |
| Material required before date:    |                          |                         | 24-12-2020 |              | ID No.    |                 | 62484 |
| No                                | Description              | Size                    | Quantity   | Units        | Inward No | Date            |       |
| 1                                 | Spirit Level with bubble | 3'0"                    | 03         | nos          |           |                 |       |
| 2                                 |                          |                         |            |              |           |                 |       |
| 3                                 |                          |                         |            |              |           |                 |       |
| 4                                 |                          |                         |            |              |           |                 |       |
| 5                                 |                          |                         |            |              |           |                 |       |
| 6                                 |                          |                         |            |              |           |                 |       |
| 7                                 |                          |                         |            |              |           |                 |       |
| 8                                 |                          |                         |            |              |           |                 |       |
| 9                                 |                          |                         |            |              |           |                 |       |
| 10                                |                          |                         |            |              |           |                 |       |
| Remarks: towards site use purpose |                          |                         |            |              |           |                 |       |
| Prepared By                       |                          | K.Narender Reddy        |            | Approved by  |           | S.V.Subba Reddy |       |
| Sign. & Date                      |                          | 21-12-2020              |            | Sign. & Date |           |                 |       |


  
**APPROVED**  
 22 DEC 2020  
 MINISH PARIKH  
 MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

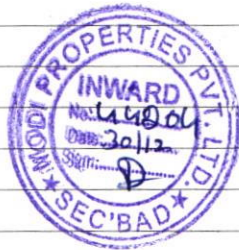
Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 28-12-2020

|  |            |            |
|--|------------|------------|
| <b>Customer Details</b><br>Modi Properties Private Limited,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM | DC No.     | 12814      |
|  | DC Date.   | 28-12-2020 |
|  | PO No.     | 73203      |
|  | PO Date.   | 22-12-2020 |
|  | Req ID     | 62484      |
|  | Req Date   | 22-12-2020 |
|  | Loc Req No | 177227     |

|    | Description of Goods                     | HSN/SAC | Qty |
|----|--|---------|-----|
| 1  | 9579 - Tools - Spirit Level - 1 Ft - Nos |         | 3   |
| 2  |  |         |     |
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| 30 |  |         |     |



|   |                |
|---|----------------|
| <b>INWARD</b>                           |                |
| Inward No: 15059                        | Date: 28/12/20 |
| MRN No: 86808                           | LT.            |
| Received By                             | Sign: M13cm    |
| Modi Properties Pvt. Ltd.<br>Sy.No.82/1 |                |

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-12-2020

| Customer Details   |  |         |       | Invoice No.          | 15046      |      |         |  |
|--|--|---------|-------|----------------------|------------|------|---------|--|
| Modi Properties Private Limited.,<br>Sy No. 82/1, Mallapur, Nacharam, Hyderabad<br><br>GSTIN : 36AABCM4761E1ZM |  |         |       | Invoice Date.        | 28-12-2020 |      |         |  |
|  |  |         |       | PO No.               | 73203      |      |         |  |
|  |  |         |       | PO Date.             | 22-12-2020 |      |         |  |
|  |  |         |       | Req ID               | 62484      |      |         |  |
|  |  |         |       | Req Date             | 22-12-2020 |      |         |  |
|  |  |         |       | Loc Req No           | 177227     |      |         |  |
|  | Description of Goods                     | HSN/SAC | Qty   | Rate                 | Gross      | Tax% | Tax Amt |  |
| 1  | 9579 - Tools - Spirit Level - 1 Ft - Nos |         | 3     | 120.00               | 360.00     | 18   | 64.80   |  |
| 2  |  |         |       |                      |            |      |         |  |
| 3  |  |         |       |                      |            |      |         |  |
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| 13   |  |         |       |                      |            |      |         |  |
| 14   |  |         |       |                      |            |      |         |  |
| 15   |  |         |       |                      |            |      |         |  |
|  | IGST                                     | CGST    | SGST  | Total Taxable Amount | 360.00     |      | 64.80   |  |
|  |  | 32.40   | 32.40 | Total Invoice Amount | 424.80     |      |         |  |

Rupees : Four Hundred Twenty Four and Paise Eighty Only.

Subject to Hyderabad Jurisdiction

| INWARD                   |          |
|--------------------------|----------|
| Inward No: 5059          | 09/12/20 |
| MRN No: 86808            | Dr.      |
| Received By              | Sign     |
| Modi Properties Pvt. Ltd |          |
| Sy.No.82/1               |          |

for Summit Sales LLP

  
 Authorised signatory