PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/12/20	Prepared by:	D.SOWMYA
PO/WO no.	72854	PO / WO Date.	10/12/20
Supplier Name	SS/lp.	PO/WO amount	2,837.
Firm/Company	GVRC	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1	14941	21/12/20.	728
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			728

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12716.	21/12/20.	12590	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	728
Amount E – PO / WO value:	2,837
Amount F – Difference (A – E): GST-18%	2,111

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ~~□ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**2.1.2021**
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya D						
Date	31/12/20 31/12						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exce 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14941
GV Research Centre Pvt Ltd	Invoice Date.	21-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	72854
	PO Date.	10-12-2020
	Req ID	62166
GSTIN : 36AAHCG4562D1ZP	Req Date	09-12-2020
	Loc Req No	163281

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
3							
4							
5							
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15							

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 72536
Date 23/12/20
Sign

IGST	CGST	SGST	Total Taxable Amount	625.00		100.50
	50.25	50.25	Total Invoice Amount		725.50	

Rupees : Seven Hundred Twenty Five and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-12-2020 15:16:17 Origin.

72854
05.12.20 12:12:19

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	72854	163281
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
3	4041 - Consumables - Mopping stick - NA - nos	2.00	125.00	0.00	18.00	295.00
4	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
5	4108 - Consumables - Water Bottle - NA - Nos	6.00	52.00	0.00	18.00	368.16
6	4071 - Consumables - Wiper - Other - nos	2.00	95.00	0.00	18.00	224.20
7	7594 - Stationery - other - Stapler pin - other - boxes *Large*	10.00	15.00	0.00	18.00	177.00
8	7560 - Stationery - other - Pen - NA - nos *blue-black-red*	10.00	3.50	0.00	12.00	39.20
9	7528 - Stationery - other - Fevistick - NA - nos	10.00	20.00	0.00	12.00	224.00
					Total Order Value . . .	**2,837.06**

Rupees : Two Thousand Eight Hundred Thirty Seven and Paise Six Only.

Bill - 14802 - 15/12/20, - 2111/-
Balance - 726/-
Gowri

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

11/12/2020

Name :

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	GVRC		Date:	09.12.2020
Site & Phase :	INNOPOLIS		Time:	10:00
Supplier			Req. No.	163281
Material required before date:			ID No.	62166

No	Description	Size	Quantity	Units	Inward No	Date
1	Pens (Blue black & Red)	STD	10	No's		
2	Mopping sticks	STD	2	No's		
3	Bathroom wipers	STD	2	No's		
4	Lizol	STD	5	No's		
5	Sanitizer	STD	3	No's		
6	Water bottles	STD	6	No's		
7	Dustbin covers (Black)	STD	1	Pkt		
	Glue sticks	STD	10	No's		
9	Staples pins (large)	STD	10	No's		
10	Cloths	STD	20	No's		

P.O. 72854

APPROVED
11 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For site office purpose.

Prepared By	D.RADHIKA	Approved by	VENKATESH.G
Sign.& Date	09.12.2020	Sign. & Date	09.12.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 21-12-2020

Customer Details	DC No.	12716
GV Research Centre Pvt Ltd	DC Date.	21-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	72854
	PO Date.	10-12-2020
	Req ID	62166
GSTIN : 36AAHCG4562D1ZP	Req Date	09-12-2020
	Loc Req No	163281

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2	4112 - Consumables - Sanitizer - 500 ml - Nos		1
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25	INWARD		
26	Inward No: 2235 Dt: 21/12/20		
27	MRN No: 12580 Dt: 21/12/20		
28	Received By: Sign:		
29			
30	G.V. RESEARCH CENTERS PVT. LTD.		

2235 21/12/20

MRN 12580

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 44989 Date 26/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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INWARD
Inward No: 2235 Dt: 21/12/20
MRN No: 12590 Dt: 4
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

IGST	CGST	SGST				
			Total Taxable Amount	625.00		100.50
	50.25	50.25	Total Invoice Amount	725.50		

Rupees : Seven Hundred Twenty Five and Paise Fifty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

2235
21/12/2020
MRN
12580

Authorised signatory