## PURCHASE DIVISION Advice for approval for credit to supplier

Date:		31 12	2000		<u> </u>	Prepared	by:		NEHA	.C		
PO/WO no. 78237					PO / WO Date.			23/11/2020				
Supplier Name SR Cights						PO/WO amount						
Firm/Company Cells						Project			76,700 /-			
Sl. No. Bill No.						Bill Date			SHUP Bill amount			
1 2458						28/12/20			76, 700			
2 2958					281/2/20			(6, (00)				
3						<u>.</u>						
4												
Amount A	– Bills to	otal(Excludin	ng Transp	ort & Har	nali Charge	es):			76,70	1 0		
Sl. No.	DC .No	)		DC. Date	<del></del>		MRN N	lo.	DC matches MI			
1.				<u> </u>	*****	<del></del>	0-0	Case	□ Yes □ No			
2.					<u> </u>		86	188	□ Yes □ No			
3.					<del>\</del>			79.1	□ Yes □ No			
Amount B	-Other (	Credits :_Tran	nsportatio	n charges								
Amount C –Other Debits :												
Amount D	(D=A+E	B-C) – Amou	int to be o	redited to	the suppli	er:	nea		70700			
Amount E – PO / WO value:						****	<del></del> .		005,00			
Amount F	– Differe	ence (A – E):	: GST-18	%	<del>,,,,</del> ,				(6, 00	7[		
Quantity re	ceived a	s per PO/W	O	···	Yes 🗆	Excess re	eceived 🗆	Short received	l □ Other (explai	ned below)		
Is difference	e betwe	en PO / Bill	acceptabl	e?			ained bele		<del></del>			
Excess / short material received					☐ Approved – within acceptable limits ☐ No (explained below)							
Close PO / W?O					✓ Yes □ No - wait for balance material □ No (explained below)							
Advance paid / PDC given (deduct when paying)					□ Yes – Rs. /- □ No							
Payment – due date					01/01/2021							
Remarks:				<del></del>		101/2	2012					
					·				····			
Approv	ed	Purchase Officer	Purch Mana		Procureme Manager		M D	Accounts – receiver of	Accountant	Accounts Manager		
Sign:	*	Jehr	128		<del></del>			bill	<del> </del>			
Date	2	1/12/20	24	12	·							
Notes: 1 Te				1*	1.1 1.11				<u> </u>	1		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/+, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST: 36AHMPR9714P1ZB

846/4-3-2, R.P. ROAD, SECUNDERABAD - 3. Ph : 040 66384943, 9000085444, e-mail : sevaram75@gmail.com

S. No.

2458

M.S.	SUMI	<u> 4ÎT SALE</u>	s LLP	(==	237	118233		
RR/GF							htWeight	
S. No.			ULARS	HSN Code	QIY.		Rs.	
0	GATE	LAMP		9405	100	650	65,000 =	
	7.1 T.							
		PIE	: x5			,		
	1) [3] 3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3	OPERITES INWARD				· · · · · · · · · · · · · · · · · · ·		
	100 March	No: Date Solid	)5))	(20 ) (20 )				
		SEC. BAS	*/					
		INWAI			Cert	fied by:		
7,45	inva	rd No: 15 525	Dt: 28/12/20			Jacoby.		
		ived By:	Sign: H		Stores	Manager		
		SUMMIT SA	LES LLP		otores	Manager	<b>y</b>	
Rupees	in words :5	EVENTY	Six THO	OURZU		Total	65000 =	90
	5EVED	HUNDPE	D ONLY	************		CGST 9 %		90
Bank D	ANK		<del>,</del>			sgst 9 %		90
A/c No IFS Co	. 0413619000 ode : YESB000		inderabad Brand	ch	ı	GST %		
Sale A	gainst Central	From C/D/H/	<del></del>	<del></del>	(	Grand Total	76700 =	60
. Goods o	once sold will no	t be taken back.		<del>,,,,,</del> ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				

After despatch we are not responsible goods
 Subject to T.S. Jurisdiction only.
 Interest will be charged 24% if the payment will not made within 30 days

For S.R. Lights

Jenny

## **Purchase Order**

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raye	(3) [	O.		

26-12-2020 12:27:24

Ori

73237

23.12.20 11:29:46

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details					
S.R.Lights		Doc No	73237	168233	
846/4-3-2, RP Road, Secu	inderbad-3	Doc Date	Date 23-12-2020		
		Quote No	NII		
GSTIN 36AHMPR9714P1	Quote Date	23-12-2020			
64594769	900008544/9246370769	SupplyType	Supply		

Kind Attn: Mr.Seva Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4581 - Electrical - other - Gate lamp - NA - nos square type	100.00	650.00	0.00	18.00	76,700.00
Rupees: Seventy Six Thousand Seven Hundred Only.		Total O	der Valu	e	76,700.00

## Terms and Conditions :-

Specification / Brand

As per details given in the quotation.

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Within 7 days

**Delivery Location** 

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone.

e. 9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Mil

Other Terms

Nil

Outer terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose

Completion Date

Nil

Measurment Security Nil Nil

Remarks

For Summit Sales LLP
Authorised Signatory

Name:

Accepted the above Terms And Conditions
For S.R.Lights

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_\_

Company Name: Requisition Form Summit sales llp Site & Phase: Date: 21.12.20 Summit housing lip Supplier Time: 11.00 Material required before date: Req. No. 168233 ID No. 62535 No Description Size Quantity Inward No Units VEDIO DOOR PHONES Date 1 15 NOS 2 **GATE LIGHTS SQUARE** 100 NOS 3 4 5 6 7 8 9 10 )1 Remarks: For stock maintenance and site use APPROVEDBY

7 LEC 2000

MANAGING DIRECTOR Prepared By SOWMYA Approved by Sign.& Date 21.12.20 Sign. & Date Note: On receipt of material at site write inward number and date in last 2 columns.