

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	73176	PO / WO Date.	22/12/20.
Supplier Name	Elegant Enterprises	PO/WO amount	43,439
Firm/Company	sslp	Project	Shlp
Sl. No.	Bill No.	Bill Date	Bill amount
1	0334	24/12/20.	38,143.
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			86739	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO /WO

Is difference between PO / Bill acceptable?

Excess / short material received

Close PO / W?O

Advance paid / PDC given (deduct when paying)

Payment – due date

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>	<i>[Signature]</i>					
Date	30/12/20	29/12/20					

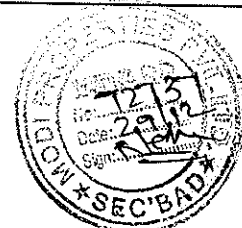
Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

[illegible]

Head Office: Block - A - 413 - Shaanxi	
INWARD	
Inward No: 15508	Dr: 24/12/20
MRN No: 86739	Dr: 24/12/20
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

Certified by:

Stores Manager



Purchase Order

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22-12-2020 17:46:10

Original



73176

16.12.20 11:40:30

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AIBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	73176	168217
Doc Date	22-12-2020	
Quote No	Nil	
Quote Date	24-12-2019	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs 20 nos	48.00	655.00	0.00	18.00	37,099.20
2 4555 - Electrical - other - Earth pipe - 2 In - nos B class - 5'	10.00	475.00	0.00	18.00	5,605.00
3 4804 - Electrical - other - Earth Powder - NA - bags	5.00	140.00	0.00	5.00	735.00
Total Order Value ...					43,439.20

Rupees : Fourty Three Thousand Four Hundred Thirty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items in Sl.no.1 shall be of 2.4kgs each approx. 3mm thickness.
Payment Terms	On complete delivery of all materials only !
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Bill - 0334 - 24/12/20 - 38,143/-
Balance - 5,296/-
Gaurang

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name :

~~XXXXXXXXXXXXXXXXXXXX~~

APPROVED BY
2 JUL 2020
SOLAN MOOI
MANAGING DIRECTOR