

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 31/12/20		Prepared by: NEHA .C	
PO/WO no. 71480		PO / WO Date. 21/10/20	
Supplier Name P. Patel S. S. S.		PO/WO amount 147194	
Firm/Company S S L P		Project S H L P	
Sl. No.	Bill No.	Bill Date	Bill amount
1	489	4/11/20	16667
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16667
Sl. No.	DC No	DC. Date	MRN No.
1.			84932
2.			
3.			
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16667
Amount E – PO / WO value:			147194
Amount F – Difference (A – E). GST-18%			130527
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		8/1/21	
Remarks: Short Recd			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	31/12/20	8/1/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

TS10UA9758



INWARD	
Ord No: 15203	Dt: 4/11/20
IN No: 84935	Dt: 6/11/20
Received By:	Sign: 
SUMMIT SALES LLP	

Stores Manager

489.

Purchase Order

Page(s) 1 Of 2

21-10-2020 4:56:55 PM



71480

10.10.20 12:36:44

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No	71480	168056
Doc Date	21-10-2020	
Quote No	Nil	
Quote Date	16-05-2020	
SupplyType	Supply	

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos F200020	18.00	3,650.00	37.28	18.00	48,624.31
2 7302 - Plumbing - sanitary - Health Faucet - NA - nos F160027	25.00	685.00	37.28	18.00	12,674.14
3 7036 - Plumbing - CP - Shower arm - NA - nos F200028	18.00	490.00	37.28	18.00	6,527.65
4 7037 - Plumbing - CP - Shower head - NA - nos F160025	18.00	685.00	37.28	18.00	9,125.38
5 7033 - Plumbing - CP - Pillar cock - NA - nos F200001	20.00	790.00	37.28	18.00	11,693.52
6 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos F200005	50.00	725.00	37.28	18.00	26,828.48
7 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos F200024	12.00	1,350.00	37.28	18.00	11,989.56
8 10046 - Plumbing - CP - Tap Short Body - NA - nos F200003	14.00	790.00	37.28	18.00	8,185.46
9 7023 - Plumbing - CP - Bib cock - other - nos 2 IN 1	15.00	1,040.00	37.28	18.00	11,545.50
Total Order Value . . .					147,193.99

Rupees : One Lakh(s) Fourty Seven Thousand One Hundred Ninty Three and Paise Ninty Nine Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Hindware' brand, Classic series

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Included by us !

Warranty 7 years warranty

Advance Paid Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Name : _____

Date : ____/____/____