

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		31/12/20.		Prepared by:		D.SOWMYA	
PO/WO no.		73125		PO / WO Date.		18/12/20.	
Supplier Name		SSLP.		PO/WO amount		8,090.	
Firm/Company		GVRCL.		Project		GVRCL.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	14940	21/12/20.		2,559			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
2,559							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	12715	21/12/20.	86569	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
-							
Amount C –Other Debits :							
-							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
2,559							
Amount E – PO / WO value:							
8,090.							
Amount F – Difference (A – E): GST-18%							
531							
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			2.1.2021				
Remarks: Short bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	31/12/20 4/1/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-12-2020

Customer Details				Invoice No.	14940		
GV Research Centre Pvt Ltd				Invoice Date.	21-12-2020		
Sy no. 542, Genome Valley, Turkapally, Hyderabad				PO No.	73125		
GSTIN : 36AAHCG4562D1ZP				PO Date.	18-12-2020		
				Req ID	62410		
				Req Date	18-12-2020		
				Loc Req No	163291		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7513 - Stationery - other - Cello Tape - 1 In - nos Brown tape-big		6	37.00	222.00	12	26.64
2	7571 - Stationery - other - Projects folder - NA - nos A3		100	5.50	550.00	18	99.00
3	7593 - Stationery - other - Stapler - other - nos	9608	4	37.00	148.00	18	26.64
4	7578 - Stationery - other - Ring Binder - other - nos A3		6	195.00	1,170.00	18	210.60
5	7514 - Stationery - other - Cello Tape - other - nos Big		1	35.00	35.00	18	6.30
6	9561 - Tools - Scissors - other - nos	9018	1	55.00	55.00	18	9.90
7							
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13							
14							
15							
IGST				CGST		SGST	
				189.54		189.54	
Total Taxable Amount				2,180.00		379.08	
Total Invoice Amount				2,559.08			
Rupees : Two Thousand Five Hundred Fifty Nine and Paise Eight Only.							



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

1 of 1

19-12-2020 10:32:06

Orig



73125

16.12.20 11:40:30

Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	73125	163291
Doc Date	18-12-2020	
Quote No	Nil	
Quote Date	18-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7513 - Stationery - other - Cello Tape - 1 In - nos <i>Brown tape-big</i>	6.00	37.00	0.00	12.00	248.64
2 7571 - Stationery - other - Projects folder - NA - nos A3	100.00	5.50	0.00	18.00	649.00
3 7593 - Stationery - other - Stapler - other - nos	4.00	37.00	0.00	18.00	174.64
4 7578 - Stationery - other - Ring Binder - other - nos A3	6.00	195.00	0.00	18.00	1,380.60
5 7514 - Stationery - other - Cello Tape - other - nos <i>Big</i>	6.00	35.00	0.00	18.00	247.80
6 9561 - Tools - Scissors - other - nos	6.00	55.00	0.00	18.00	389.40
Total Order Value ...					3,090.08
Rupees : Three Thousand Ninty and Paise Eight Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. 9502211011

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : / /

Requisition Form

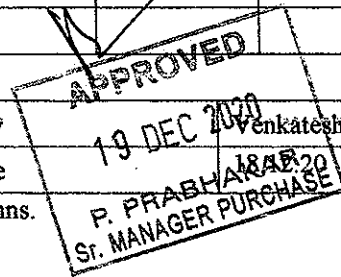
Name:	GVRC	Date:	18.12.20
Base :	INNOPOLIS	Time:	14.00
er		Req. No.	163291
Material required before date:	Urgent	ID No.	62140-62410

No	Description	Size	Quantity	Units	Inward No	Date
1	Brown Tapes	Big	06	Nos		
2	Sheet Protractor	A3	02	Packets		
3	Scissors	Std	03	Nos		
4	Stapler	Medium	04	Nos		
5	Ring Binders	A3	06	Nos		
6	Cello Tapes	Big	06	Nos		
7	3"					
8						
9						
10						

Remarks : FOR Site Office Work Purpose.

Prepared By	Rahul.T	Approved by	Venkatesh.G
Sign.& Date	18.12.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

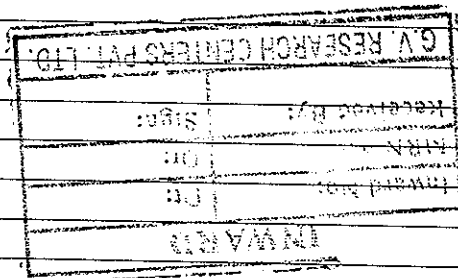
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-12-2020

Customer Details		DC No.	12715
GV Research Centre Pvt Ltd		DC Date.	21-12-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad		PO No.	73125
		PO Date.	18-12-2020
		Req ID	62410
		Req Date	18-12-2020
		Loc Req No	163291
	Description of Goods	HSN/SAC	Qty
1	7513 - Stationery - other - Cello Tape - 1 In - nos		6
2	7571 - Stationery - other - Projects folder - NA - nos		100
3	7593 - Stationery - other - Stapler - other - nos	9608	4
4	7578 - Stationery - other - Ring Binder - other - nos		6
5	7514 - Stationery - other - Cello Tape - other - nos		1
6	9561 - Tools - Scissors - other - nos	9018	1
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Subject to Hyderabad Jurisdiction

2236
21/12/20

86567
21/12/2020

Inward No: 2236
Date: 21/12/20
Received By: [Signature]
G.V. RESEARCH CENTERS PVT. LTD.



Summit Sales LLP

Authorised signatory

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				PO Date.		18-12-2020	
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7							
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IGST		CGST	SGST	Total Taxable Amount		2,180.00	379.08
		189.54	189.54	Total Invoice Amount		2,559.08	
Rupees : Two Thousand Five Hundred Fifty Nine and Paise Eight Only.							

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