PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/1/21	Prepared by:	NEHA .C
PO/WO no.	72730	PO / WO Date.	5/12/20
Supplier Name	India Cast Artisty	PO/WO amount	156940
Firm/Company	Surie Cast LLP	Project	Surie
Sl. No.	Bill No.	Bill Date	Bill amount
1	13	24/12/20	156940
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			156940

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86829	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	~~11800~~ 10,000
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,66,940
Amount E – PO / WO value:	1,56,940
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ~~1,66,940~~ 1/- □ No
Payment – due date	
Remarks:	Adv issued

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 05 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	4/1/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INDIA CEMENT ARTICLES

Hyderabad-vijayawada Highway,
Near Toopranpet ,Hyderabad
Pin Code-508252
Phone no.: 8429476471
Email: indiacementarticles@gmail.com
GSTIN: 36BAZPA8306F1ZJ
State: 36-Telangana

Tax Invoice

PO72730

Bill To:

SERENE CONSTRUCTIONS LLP

Place of Supply: 36-Telangana
Invoice No.: 13
Date: 24-12-2020

#	Item name	Quantity	Unit	Price/ unit	Taxable Price/ unit	GST	Final Rate	Amount
1	RCC Fencing Poles 6 feet	700	PCS	₹ 190.0	₹ 190.0	₹ 23,940.0 (18.0%)	₹ 224.2	₹ 1,56,940.0
2	Transportation Charge	1	UNT	₹ 10,000.0	₹ 10,000.0	₹ 0.0 (0.0%)	₹ 10,000.0	₹ 10,000.0
	Total	**701**				**₹ 23,940.0**		**₹ 1,66,940.0**

INVOICE AMOUNT IN WORDS

One Lakh Sixty Six Thousand Nine Hundred and Forty Rupees only

TERMS AND CONDITIONS

Thanks for doing business with us!

Sub Total	₹ 1,43,000.0
SGST@9.0%	₹ 11,970.0
CGST@9.0%	₹ 11,970.0
Total	**₹ 1,66,940.0**
Received	₹ 0.0
Balance	₹ 1,66,940.0

INWARD
Inward No: 5610 Dt: 26/12/20
MRN No: 86829 Dt: 29/12/20
Received By: M. Kiran
Sign: M. Kiran
Serene Construction (Hyd) LLP

For INDIA CEMENT ARTICLES
PROPRIETOR

For, INDIA CEMENT ARTICLES

Mohammad Faisal

7285
2/1/21

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Purchase Order

05-12-2020 10:03:19 AM

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72730
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From Company : **Serene Constructions LLP**
5-4-187/374,II Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

India Cement Articles
Hyderabad - Vijayawad Highway(NH-65) Near Bharath Petrol Bunk,Toopranpet, hyderbad Telangana508252

8429476471

Doc No	72730	150434
Doc Date	05-12-2020	
Quote No	NIL	
Quote Date	05-12-2020	
SupplyType	Supply	

Kind Attn : MD.Faizal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1007 - Building material - Kadis - NA - nos 6FT	700.00	190.00	0.00	18.00	156,940.00

Total Order Value . . . 156,940.00

Rupees : One Lakh(s) Fifty Six Thousand Nine Hundred Fourty Only.

Terms and Conditions :-

1,66,940/-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance through RTGS
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone.
Penality For Delay	Nil
Transportation Cost	Extra.Rs.10000/-
Warranty	Nil
Advance Paid	Rs.1,56,940/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villa No 01 TO 06,30,12 TO 15 &50 purpose
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	Contact Person, MR Sanjai-9319104966. Delivery at chevaria

For *Serene Constructions LLP*
Authorised Signatory

05/12/2020

Name : ____________

Accepted the above Terms And Conditions
For *India Cement Articles*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Serene constriction llp	Date:	03-12-20
Site & Phase:	Serene farms	Time:	12:44
Supplier		Req. No.	150434
Material required before date:	05-12-20	ID No.	62032

No	Description	Size	Quantity	Units	Inward No	Date
1	kaddies	6ft	700	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

A
03/12/2020

PO
72730

Remarks: The above materials required for VILLA NO 01,02,03,04,05,06,30,12,13,14,15,50

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	03-12-20	Sign. & Date	

APPROVED BY
03 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

NOTE: on receipt of material at site write inward number and date in last 2 columns.