PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	02/01/2021	Prepared by:	T.D. Murthy
PO/WO no.	71922	PO / WO Date.	10/11/2020
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 1,72,186/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	434	08/12/2020	Rs. 1,72,186/-
2.	-	-	-
3.			-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,72,186/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	105	08/12/2020	86174	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.	-	-	-	☐ Yes ☐ No
4.	-	-	-	☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,72,186/-
Amount E – PO / WO value:				Rs. 1,72,186/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 86,093/- ☐ No
Payment – due date	09/01/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 05 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	4/1/21	2/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)
INVOICE NO: [redacted] 434
INVOICE DATE: 08/12/20

TRANSPORTATION NAME:
VEHICLE NO: AP29W0533 L/R.NO:
DATE & TIME OF SUPPLY:
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)
M/s Summit Sales LLP 5-4-187/3&4, IInd Floor, M.G. Road, Sec-bad - 500003.
STATE CODE GSTIN NO: 36ACQFS2044C1Z7

DETAILS OF CONSIGNEE (SHIPPED TO)
-do-
STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Alluminium 3 Track windows 6x4 →	20 nos	480 ft	280/-	134400	00
2	7610		Alluminion 3 Track windows 4x3 →	3 nos	36 ft	320/-	11520	00
					TOTAL BEFORE TAX		145920	00
					ADD:CGST	9%	13132	80
					ADD:SGST	9%	13132	80
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		172185	60

MODI PROPERTIES PVT. LTD.
INWARD
No: [illegible]
Date: 29/12
Sign:
SEC'BAD

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words...

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibility ceases sooner the goods leave our premises
E.&.O.E

Receiver Stamp & Signature..............................

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

DELIVERY CHALLAN / INVOICE Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,
M/s. Summit Sales LLP

Phones :

Your Order No. AP29W0533
Date : 08/12/20
Customer TIN No. :

Invoice No. 105 Our D.C. No. 71922 Date: 08/12/20

S.No	Description	Quantity
1	Alluminium 3 Track windows 6x4 →	20 nos ✓
2	Alluminium 3 Track windows 4x3 →	3 nos ✓
	Total Quantity	

Certified by:
K. VDev.
Stores Manager

PROPERTIES PVT. LTD. INWARD No: 93712 Date: 14/12 Sign: Neha

TIN : 36211139541

- Goods once sold will not be taken back.

Receiver's Signature with Stamp

INWARD
Inward No: 15383 Dt: 8/12/20
IRN No: 86174 Dt: 10/12/20
Received By: Sign:
SUMMIT SALES LLP

Authorised Signature

Purchase Order

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71922
30.10.20 4:46:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	71922	168107
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	10-11-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2405 - Carpentry - windows - Al.sliding Windows 3 track - 4 ft X 3 ft - Sft *47.50" x 35.50" - 03 nos*	36.00	320.00	0.00	18.00	13,593.60
2	2400 - Carpentry - windows - Al.sliding Windows 3 track - 6 ft X 4 ft - Sft *71.50" x 47.50" - 3 track - 20 nos*	480.00	280.00	0.00	18.00	158,592.00
					Total Order Value . . .	**172,185.60**

Rupees : One Lakh(s) Seventy Two Thousand One Hundred Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 6days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 86,093/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	5.11.2020
Site & Phase :	SHLLP	Time:	12.00
Supplier		Req. No.	168107
Material required before date:		ID No.	61297

No	Description	Size	Quantity	Units	Inward No	Date
1	ALU WINDOWS-3 TRACK	6'X4'	20	NOS		
2	ALU WINDOWS -3 TRACK	4'X3'	3	NOS		
3						
4						
5						
6						
7						
8	71922					
9						
10						
11						
12						
13						
14						
15						
17						
18						
19						
20						

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	5.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.