PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04-01-21	Prepared by:	PRABHAKAR.P
PO/WO no.	73245	PO / WO Date.	23-12-20
Supplier Name	SUMMIT SALES LLP	PO/WO amount	657-88
Firm/Company	GV Discovery Center Pvt Ltd	Project	Sy no 119,191 synergy square
Sl. No.	Bill No.	Bill Date	Bill amount
1	15055	28-12-20	657-88
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			657-88

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12823	28-12-20	86790	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	657-88
Amount E – PO / WO value:	657-88
Amount F – Difference (A – E): GST-18%	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**11-01-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		4/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Suppl. Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

ORIGINAL INVOICE 1 of 1 ; 28-12-2020

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	15055
sy 119,191 synergy square 1	Invoice Date.	28-12-2020
	PO No.	73245
	PO Date.	23-12-2020
	Req ID	62540
GSTIN : 36AAHCG4940K1ZC	Req Date	23-12-2020
	Loc Req No	13133

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	2	15.00	30.00	18	5.40
2	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	2	6.00	12.00	18	2.16
3	7583 - Stationery - other - Scale - NA - nos		3	10.00	30.00	18	5.40
4	7505 - Stationery - other - Binder Clips - other - 19mm	8305	4	22.00	88.00	18	15.84
5	7529 - Stationery - other - File Folders - NA - nos L		6	9.00	54.00	18	9.72
6	7605 - Stationery - other - Whitner Pen - NA - nos	9608	2	21.00	42.00	18	7.56
7	7557 - Stationery - other - Paper Weight - NA - nos		2	25.00	50.00	18	9.00
8	7542 - Stationery - other - Ledger Paper - NA - legal paper - white		1	265.00	265.00	12	31.80
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	43.44	43.44	Total Taxable Amount	571.00		86.88
			Total Invoice Amount	657.88		

Rupees : Six Hundred Fifty Seven and Paise Eighty Eight Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 12779 Date: 30/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Original

73245
23.12.20 11:29:46

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	73245	13133
Doc Date	23-12-2020	
Quote No	Nil	
Quote Date	23-12-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7594 - Stationery - other - Stapler pin - other - boxes *Big*	2.00	15.00	0.00	18.00	35.40
2	7594 - Stationery - other - Stapler pin - other - boxes *Small*	2.00	6.00	0.00	18.00	14.16
3	7583 - Stationery - other - Scale - NA - nos	3.00	10.00	0.00	18.00	35.40
4	7505 - Stationery - other - Binder Clips - other - boxes *19mm*	4.00	22.00	0.00	18.00	103.84
5	7529 - Stationery - other - File Folders - NA - nos *L*	6.00	9.00	0.00	18.00	63.72
6	7605 - Stationery - other - Whitner Pen - NA - nos	2.00	21.00	0.00	18.00	49.56
7	7557 - Stationery - other - Paper Weight - NA - nos	2.00	25.00	0.00	18.00	59.00
8	7542 - Stationery - other - Ledger Paper - NA - bundles *legal paper -white*	1.00	265.00	0.00	12.00	296.80
					Total Order Value . . .	**657.88**

Rupees : Six Hundred Fifty Seven and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 . Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : 24/12/2020

Name : ____________________

Date : __/__/____

Contact . .

Requisition Form

Company Name:	GVDC	Date:	23-12-20
Site & Phase :	SYNERGY 119,191	Time:	11.00 Hrs
		Req. No.	13133
Material required before date:	26-12-20	ID No.	62540

No	Description	Size	Quantity	Units	Inward No	Date
1	Stapler Pins	HP-45	02	Box		
2	Stapler Pins	No-10	02	Box		
3	Scale		03	No's		
4	Binder Clips	Medium	04	Boxes		
5	L-Folder	73245	06	No's		
6	Whitner	73255	02	No's		
7	Paper weights		02	No's		
8	Legal Paper (white) -265		01	Bundle		
9	Extension Box (Anchor)		01	No's		
10	Stamp Pad Ink (Red & Blue) 30+12	50 Ml	02	No's		
11	Long Note Register (Single Rule) 60+18	100 Page	03	No's		

Remarks: for Site Office Use.

Prepared By:	Vineetha Reddy	Approved by	V. Ravi
Sign & Date	23-12-20	Sign. & Date	23-12-20

APPROVED
24 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	DC No.	12823
sy 119,191 synergy square 1	DC Date.	28-12-2020
	PO No.	73245
	PO Date.	23-12-2020
	Req ID	62540
GSTIN : 36AAHCG4940K1ZC	Req Date	23-12-2020
	Loc Req No	13133

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3	7583 - Stationery - other - Scale - NA - nos		3
4	7505 - Stationery - other - Binder Clips - other - boxes	8305	4
5	7529 - Stationery - other - File Folders - NA - nos		6
6	7605 - Stationery - other - Whitner Pen - NA - nos	9608	2
7	7557 - Stationery - other - Paper Weight - NA - nos		2
8	7542 - Stationery - other - Ledger Paper - NA - bundles		1
9			
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30			

INWARD
Inward No: 316 Dt: 28/12/20
MRN No: 86290 Dt: 12:30
Received By: Sign:
Genome Valley Discovery Center Pvt Ltd

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 24233
Date: 31/12
Sign: P

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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IGST	CGST	SGST				
			Total Taxable Amount	571.00		86.88
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Rupees : Six Hundred Fifty Seven and Paise Eighty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction