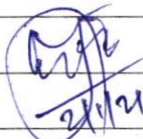
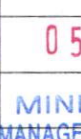


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	02/01/2021	Prepared by:	T.D. Murthy
WO no.	66623	WO date.	13/03/2020
Contractor Name	Karunakar Reddy	WO amount – A	Rs. 3,09,750/-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Cement Fiber Board		
Villa/flat/block no.	128,37,284 & 286.		
Request for payment date	03/11/2020	Request for payment amount – B	Rs. 1,10,250/- ✓
GST on bills – C	Rs. 19,845/- ✓	Total D = B + C	Rs. 1,30,095/- ✓
Work done from	01/07/2020	Work done to	19/07/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	140	01/01/2020	Rs. 1,30,095/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 1,30,095/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,30,095/- ✓
Amount J – Difference A-B (should be nil)			Rs. 1,99,500/-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☐ Yes ☒ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☒ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)	☒ Yes – Rs. 1,54,875/- ☐ No		
Payment – due date	09/01/2021		
Remarks: <u>Part bill received. Please check advance and release the balance payment.</u> ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	21/1/21	21/1	21/1



Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

TP: 7269 to 7272

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	11016	Date - site bills Register	03/11/2020			
Company Name:	VOC LLP	Site:	VOC			
Name of Contractor	KARUNAKAR REDDY					
Nature of work	CLADDING STONE TILE LAYING WORK DONE					
Work done	From Date	To Date				
	01/07/2020	19/07/2020				
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	128	262.5	105.0	Sft	27,562.5	
2.	37	262.5	105.0	Sft	27,562.5	
3.	284	262.5	105.0	Sft	27,562.5	
4.	286	262.5	105.0	Sft	27,562.5	
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				1,10,250/-	
Bill required	☐ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:	☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.	66623		PO/WO date:			
Remarks :						
Approved by Project Manager		Approved by Design Team		Approved by M.D.		
Date: 03/11/2020		Date: 04/11/2020		Date:		
Sign:		Sign: Nagalakshmi		Sign:		

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
03 NOV 2020
A. SURESH
PROJECT MANAGER

-5 NOV 2020

Measurement Sheet

Company Name: Villa orchids LLP

Project: Villa Orchids

Description: Parking tile

PO No : 66623

Prepared By: A Suresh

Approved by:

Date : 03-11-2020

Sign:

Name of the Contractor : Karunaker Reddy

A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	Villa no 128	Sera board	262.5	1.0	1.0	1.0	262.5	Sft	262.5	
2	Villa no 37	Sera board	262.5	1.0	1.0	1.0	262.5	Sft	262.5	
3	Villa no 284	Sera board	262.5	1.0	1.0	1.0	262.5	Sft	262.5	
4	Villa no 286	Sera board	262.5	1.0	1.0	1.0	262.5	Sft	262.5	

APPROVED BY
A. SURESH
03/11/2020

Estimate Sheet							
Company Name:	Villa orchids LLP					66,623	
Project:	Villa orchids						
work description:	Claddin stone tile laying work done villas details						Approved by:
Prepared By	A Suresh						Sign:
Contractor Name	Karunaker reddy						
Date:	03-11-2020						
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1.00	Seraboard	1,050.00	Sft	105.00	1,10,250.00		
						1,10,250.00	


 APPROVED BY
 03 NOV 2020
 A. SURESH
 PROJECT MANAGER

Purchase Order



66623

12.03.20 2:07:22

Page(s) 1 Of 1

13/03/2020 1:35:09 PM

From Company : **Villa Orchids LLP**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AANFG4817C1ZH

Supplier DetailsKarunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	66623	63277
Doc Date	13-03-2020	
Quote No	Nil	
Quote Date	22-10-2018	
SupplyType	Supply	

Kind Attn : **Mr. Karunakar Reddy**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6163 - Miscellaneous - Cement Fiber board - NA - sft 6" wide x 10' length	2,500.00	105.00	0.00	18.00	309,750.00
Total Order Value . . .					309,750.00

Rupees : Three Lakh(s) Nine Thousand Seven Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand Items shall be of V-Plank brand cement fiber board. 8mm thick.

Payment Terms 50% as advance & balance 50% on completion of work.

Tax All taxes included in above price.

Delivery Date Within 4days.

Delivery Location Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Rs. 1,54,875/- advance to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Simplex Villa no. 256,258,283to287,135,137,130,131 & 196.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

→ V.no: 256, 258, 283 to 287.
y 196 work is pending

→ V.no: 256, 258, 283, 285,
287 work is pending

For **Villa Orchids LLP**

Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Requisition Form - SERA BOARD												
Company		Villa orchids LLP		Site & Phase		Voc						
Req. no.		63277		Req. Date		11.03.2020						
Material required before		16.03.2020		ID no.		56257						
Prepared by:		A Suresh		Approved by (sign):								
Flat / Block no:		256,258&283 TO 287 & 135 & 137& 130&131&196										
Name of the supplier		10 Villas										
Type B2 1940 Sft 3BHK Order Value:		Villas										
Type B 1585Sft 3BHK Order Value:												
S No.	Item Description	Units	Qty required for Type C2 & C1 1820 Sft 3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Qty required for Type B2 (1940Sft 3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	Sera bord	Sft	250		250		10	-	###	2,500.0		
	Total								###	2,500.0		
Note : Please issue the work order												

APPROVED BY
12 MAR 2020
MANAGING DIRECTOR

66672

Estimate/Draft PO

Page(s) 1 Of 1

12/03/2020 11:10:16 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Draft PO for Approval

Supplier Details				
Karunakar Reddy 8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad. GSTIN 36AKGPR0150G1ZD NA 9440407992		Doc No	66623	63277
		Doc Date	12-03-2020	
		Quote No	Nil	
		Quote Date	22-10-2018	
		SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6163 - Miscellaneous - Cement Fiber board - NA - sft 6" wide x 10' length	2,500.00	105.00	0.00	18.00	309,750.00
Total Order Value . . .					309,750.00

Rupees : Three Lakh(s) Nine Thousand Seven Hundred Fifty Only.

Terms and Conditions :-**Specification / Brand** Items shall be of V-Plank brand cement fiber board. 8mm thick.**Payment Terms** 50% as advance & balance 50% on completion of work.**Tax** All taxes included in above price.**Delivery Date** Within 4days.**Delivery Location** Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233**Penalty For Delay** Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Rs. 1,54,875/- advance to be pay vide cheque no. , dtd.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Simplex Villa no. 256,258,283to287,135,137,130,131 & 196.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**

APPROVED BY
12 MAR 2020
SOHAM MODI
MANAGING DIRECTOR

T.D. M... 12/3/20

For **Villa Orchids LLP**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Name : _____

Date : __/__/__