# PURCHASE DIVISION Advice for approval for credit to supplier

Date:		02/01/2021		Prepared	l by:		T.D. Murthy		
PO/WO no		72554		PO / WO	PO / WO Date.		30/11/2020		
Supplier N	ame	Sri Sai Rohith Ma	rketing Company	PO/WO	PO/WO amount		Rs. 48,746/-		
Firm/Comp	oany	Modi Properties PVT LTD		Project	Project		Head Office		
Sl. No. Bill No.				Bill Date		I	Bill amount		
1. 442			21/12/20	21/12/2020		Rs. 48,746/-			
2			-		1-	-			
3.					n=	-			
4.						/			
Amount A	– Bills tot	tal(Excluding Trans	port & Hamali Ch	narges):		I	Rs. 48,746/-		
Sl. No.	DC No		DC. Date		MRN No.	1	DC matches MRN		
1.	442		21/12/2020		-	٦	Yes □ No		
2.	-		-		1-		Yes 🗆 No		
3.	-		-		-		□ Yes □ No		
4.	-		-		-		□ Yes □ No		
Amount B	-Other Ci	redits:			<u> </u>				
Amount C	-Other D	ebits:				-			
Amount D	(D=A+B-	·C) – Amount to be	credited to the su	pplier:		1	Rs. 48,746/-		
Amount E	– PO / W	O value:				Rs. 48,746/-			
Amount F	– Differer	nce (A – E):							
Quantity re	eceived as	per PO /WO	-	Yes   Excess received   Short received   Other (explained below)					
Is difference	ce between	n PO / Bill acceptab	le?	Yes  No (explained below)					
Excess / short material received				Approved – within acceptable limits   No (explained below)					
Close PO / W?O				Yes □ No – wait for balance material □ No (explained below)					
Advance p	aid / PDC	given (deduct when	n paying)	Yes - Rs. 24,373/- □ No					
Payment -	due date			09/01/2021					
Remarks:	1				-				
				•					
Approve by		Proposition and the second second	hase Procure	and the same of th	M D	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:		L.	0 5 JA	N 2021					
Date		Ships >	MINISH	PARIKH					

Notes: 1. In case amount to be credited to supplied and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

INVOICE NO: 442

INVOICE DATE: 21-12-20

**DETAILS OF RECEIVER (BILLED TO)** 

Once goods sold will not be taken back

Receiver Stamp & Signature

Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
 Subject to Secunderabad juridiction only.

4. Our Responsibilty ceases sooper the goods leave our premises E.&O.E

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

### **TAX INVOICE**

Orginal for Recepient Duplicate for Supplier/Transporter Triplecate for Supplier

TRANSPORTATION NAME:....

DATE & TIME OF SUPPLY: .....

**DETAILS OF CONSIGNEE (SHIPPED TO)** 

VEHICLE NO: 1/2940533 L/R.NO:

PLACE OF SUPPLY: .....

For SRI SAI ROHIT MARKETING.CO

**Authorised Signature** 

## **SRI SAI ROHIT MARKETING .CO**

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc., New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

	Modi 1-187/12 800E	Profention 4 Francisco 500 GSTIN NO:	es PVT. LID. 5-4-187/ Elma : M-6-Road, 003, 36-AABLN 4761E12M	P. D. NO. 72554  STATE CODE GSTIN NO:					
S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.	
0	7610		Partition with Door 810/x 83">	lng	81 gm	270)-	21870	مر	
<b>(2)</b>	7610		Pastition with Dorr 816 x9 ->	lars	728n	270)-	19440	lo	
		,	OPERTIES INWARD				1		
			No		TOTAL BEFO	RE TAX	41310	-	
			* 2 * / J		ADD:CGST	9-1.	3717	90	
			CC,BY		ADD:SGST	97	3717	20	
					ADD:IGST			$\vdash$	
	BAN		FC BANK, HABSIGUDA BRANCH OHIT MARKETING.CO		TAX	AMOUNT GST		$\perp$	
	A/C		8658 IFSC CODE: HDFC0000368		(	GRAND TOTAL	48745	8	
Duna	os in Wor	de						-	

#### **Purchase Order**

Page(s) 1 Of 1

30-11-2020 14:58:30

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

GSTNo.: 36AABCM4761E1ZM

**Supplier Details** 

Sri Sai Rohith Marketing Company

New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,

Hyderabad - 500 076.

16708 Doc No 72554 Doc Date 30-11-2020 Quote No

**Quote Date** 31-10-2020

SupplyType Supply

GSTIN 36AMHPC9678H1ZM

9866512288

#### Kind Attn: Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2187 - Carpentry - windows - Al. Fixed - other - sft 8'10" x 8'3"(Section - 2" x 2") - 01no	81.00	270.00	0.00	18.00	25,806.60
2 2187 - Carpentry - windows - Al. Fixed - other - sft 8'10" x 9'0(Section - 2" x 2") - 01no	72.00	270.00	0.00	18.00	22,939.20
		Total Or	der Value	e	48,745.80

Terms and Conditions :-

Specification / Brand Aluminium Sections shall be of 'Agarvanshi' brand. Frame - Black colour powder coating.

**Payment Terms** 

50% as advance & balance 50% on delivery of all materials.

Tax

All taxes included in above price.

**Delivery Date** 

Within 6days.

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

**Penality For Delay** 

Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.

**Transportation Cost** 

Included in the above price.

Warranty

1 year on workmanship.

Advance Paid

Rs. 24,373/- to be pay vide cheque no., dtd.

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for H.O. - 2nd floor cubic for Anand Mehta Sir and

Partners cabin purpose.

**Completion Date** 

Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay. Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Measurment Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions For Sri Sai Rohith Marketing Company

Name:

Date : \_/\_/\_\_

Requisition Form

Company Name:		MPPL		Date:			28.11.20		
Site & Phase :		Head office		Time:			11.40 AM		
Supplier				Req. No.			16708		
Mate	erial required before date:	Urgent	Urgent				61931		
No Description			Siz	e	Quantity	Units	Inward No	Date	
2" x 2" Al Frame with Fixed glass			8'10" x	8'3"	01	No's			
2	2" x 2" Al Frame with Fix	ed glass	8'10" x	9'0"	01	No's			
3									
4									
5									
6		72554							
7									
8									
9									
~9									
m	arks: Towards 2nd floor cubi	ical for Anand Mehta	sir and Partn	ers Cabii	n Purpose	10	OVED		
Prepa	ared By	Meenakshi		Appro	ved by	APP	2020		
	& Date	28.11.2020		Sign. & Date			101 5050		
Not	te: On receipt of material at	site write inward nur	nber and date	in last 2	columns.	DPF	ABHAKAR AGER PURCHASE		
			Requis	ition Fo	orm	Sr. MAN	AGER POR		
Com	pany Name:	BNC Estates		Date:					
Site	& Phase :	Mayflower Grande	)	Time:					
Supp	Supplier			Req. N	T <sub>a</sub>				
Material required before date:				recq. 1	10.				
Mate	erial required before date:			ID No.					
Mate		iption	S			Units	Inward No	Date	
		iption	S	ID No	,	Units	Inward No	Date	
No 1		iption	S	ID No	,	Units	Inward No	Date	
No		ription	S	ID No	,	Units	Inward No	Date	
No 1		iption	S	ID No	,	Units	Inward No	Date	
No 1 2		iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4		iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4 5		iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4 5 6		iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4 5 6 7		iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4 5 6 7 8		iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4 5 6 7 8	Descr	iption	S	ID No	,	Units	Inward No	Date	
No 1 2 4 5 6 7 8 9 10 Rema	Descr	iption	S	ID No	Quantity	Units	Inward No	Date	

Note: On receipt of material at site write inward number and date in last 2 columns.