# PURCHASE DIVISION Advice for approval for credit to supplier

Date:		Оч	01	202	,		Prepared	by:		NEHA	·.C
PO/WO no			309				PO / WO	Date	e.	18/12/2	025
Supplier Na	me		sup				PO/WO	amou	int	1486.	
Firm/Comp	any		,				Project			Head	Your I
Sl. No.		Bill N	0.				Bill Date			Bill amount	Thice
1		15	105				30	12	2020	1486.8	21-
2									2020	1	
3									A CHARLES AND AND A CHARLES		
4											
Amount A	- Bills t	otal(Ex	cluding	Transp	oort & Har	nali Charg	ges):			1486.	01-
Sl. No.	DC .N	o			DC. Date	e		MR	N No.	DC matches M	
1.	12	874			30	12/20	10-			□ Yes □ No	
2.	(2	6 1 1			,	1212	720			□ Yes □ No	
3.										□ Yes □ No	
Amount B	Other	Credits	Trans	portatio	on charges						
Amount C	-Other	Debits:									
Amount D	(D=A+I	B-C) - A	Amoun	t to be	credited to	the suppli	er:	-	•	1486.	81-
Amount E	PO / V	VO valu	e:							1486.	81-
Amount F -	Differ	ence (A	– E): (	GST-18	%					-	
Quantity re	ceived a	as per Po	O/WO			Yes 🗆	Excess re	ceive	d   Short received	d □ Other (explai	ned below)
Is differenc	e betwe	en PO /	Bill ac	ceptabl	e? *	□ Yes □	No (expla	ined	below)		
Excess / she	ort mate	erial reco	eived			□ Appro	ved - with	in ac	ceptable limits	No (explained be	low)
Close PO /	W?O					y Yes 🗆	No – wait	for b	alance material	No (explained b	elow)
Advance pa	id / PD	C given	(deduc	ct when	paying)	□ Yes -	Rs. /-	N	0	3	
Payment -	due date	9				11	01/5	202	1		
Remarks:						^	1		-		
							7ED				
Approve	d 1	Purchas Officer		Purch Mana	ger	Manager 0 5 JAN	nt N 2021	D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	1	Jehr	T	281	THE N	INISH F	CUREMEN	7			
Date	0	4 [11]	2021	4/1	2 MAI	NAGER PRO	OCUREMEN				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

### TAXINVOICE

# **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:30-12-2020

Customer Deta					Invoice No.	15105		
Modi Properties					Invoice Date.	30-12-20	20	
HEAD OFFICE	E,5-4-187/3&4,M.G	ROAD SEC'BAD			PO No.	73097		
					PO Date.	18-12-20	20	
					Req ID	62384		
GSTIN: 36A	A DCM47CIE17M				Req Date	18-12-20	20	
GOTIN. 30A	AABCM4761E1ZM				Loc Req No	16761		
	Description of C	Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 3165 - Che	micals - R0ff Stone T	ile Adhesive - 25 -	3214	2	630.00	1,260.00	18	226.80
2								
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11								
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3								
1.5								
14								
5								
IGST	CGST	SGST	Total Taxable	Amount		1 260 00		
	113.40	113.40	Total Invoice			1,260.00	1,486.80	226.80

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

### **Purchase Order**

Page(s) 1 Of 1

18-12-2020 16:28:52

16 12 20 11:39:36

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details					
Summit Sales LLP		Doc No	73097	16761	
5-4-187/3&4,II nd floor,Soham N	Mansion,MG Road, Secunderabad	Doc Date	18-12-2020		
		Quote No	Nil		
GSTIN 36ACQFS2044C1Z7		<b>Quote Date</b>	18-12-202	20	
040-66335551	9618244433	SupplyType	Supply		

### Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	2.00	630.00	0.00	18.00	1,486.80
		Total Or	der Value	e	1,486.80

### Terms and Conditions :-

Specification / Brand As per details given in the quotation.

**Payment Terms** 

On complete delivery of all maerials only.

Tax

Inclusive of all GST taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

**Penality For Delay** 

Nil

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for 2nd floor use purpose.

**Completion Date** 

Nil

Measurment

Nil

Security Remarks Nil Nil

or	Modi	Propert	ies	Pvt.	.td.

**Authorised Signatory** 

Accepted the above Terms And Conditions

For Summit Sales LLP

Name: Date : \_\_/\_\_/\_\_

### Requisition Form

Com	pany Name:	MPPL			Date:			18.12.2020	
Site	& Phase :	HEAD OFF	ICE		Time:			10:30 AM	
Supp	lier				Req. No.			16761	
Mate	erial required before date	:	Urgent		ID No.			62384	
No	Descr	iption		Size	9	Quantity	Units	Inward No	Date
1	Birla Wall Care Putty			20 K	gs	01	No's		
2	Lappum Patti			6"		06	No's		
3	Roff Stone tile Adhesiv	ve (Code – To3	3)	25 K	gs	02	No's		
4	Janata Paste			500 g	ms	02	No's		
5		7300	13						
6		,							
7									
8									
9									
10				,					
Rem	arks : FOR 2 <sup>ND</sup> and 3 <sup>rd</sup> F	LOOR lunch r	oom and p	antry granite	and tiles f	ixing purpose	2	POVED	
Ргер	ared By	Meenakshi			Approve	ed by	A	PROVED 18 DEC 2020 P. PRABHAKAR P. NANAGER PURCHA	
Sign	& Date	18.12.2020			Sign. &	Date		18 DEL LAR	-

### **Purchase Order**

Page(s) 1 Of 1

18-12-2020 16:28:52

Original / Office Copy / Purchase Div.Copy

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details				
Summit Sales LLP		Doc No	73097	16761
5-4-187/3&4,II nd floor,Soh	4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		18-12-2020	
		Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	,	<b>Quote Date</b>	18-12-202	20
040-66335551	9618244433	SupplyType	Supply	

### Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	2.00	630.00	0.00	18.00	1,486.80
		Total Or	der Value	e	1,486.80

### Terms and Conditions :-

Specification / Brand As per details given in the quotation.

**Payment Terms** 

On complete delivery of all maerials only.

Tax

inclusive of all GST taxes

**Delivery Date** 

Next Day.

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

**Penality For Delay** 

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

**Advance Paid** 

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for 2nd floor use purpose.

**Completion Date** 

Nil

Measurment Security

Nil Nil

Remarks

Nil

For	Modi	<b>Properties</b>	Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name: Date : \_\_/\_\_/\_

Name:

# **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Bupplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:30-12-2020

Customer Details		DC No.	12874	
Modi Properties Pvt. Ltd.		DC Date.	30-12-2020	
HEAD OFFICE,5-4-187/3	&4,M.G ROAD SEC'BAD	PO No.	73097	
		PO Date.	18-12-2020	
		Req ID	62384	
GSTIN: 36AABCM476	1E17M	Req Date	18-12-2020	
GSTIN . 30AABCM470	DIEIZIVI	Loc Req No	16761	
	Description of Goods		HSN/SAC	Qty
1 3165 - Chemicals - R0f	f Stone Tile Adhesive - 25 - Kgs		3214	2
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Subject to Hyderabad Jurisdiction

Est.

for Summit Sales LLP

Authorised signatory

# **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY
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1 3165 - Che	Description of C emicals - R0ff Stone T		HSN/SAC 3214	Qty 2	Rate 630.00	Gross 1,260.00	Tax%	Tax Amt 226.80
1	D		11031/04.0	0.	Loc Req No	16761	T 0/	T 4 .
GSTIN: 36	AABCM4761E1ZM				Req Date	18-12-20	20	
					Req ID	62384		
					PO Date.	18-12-20	20	
	E,5-4-187/3&4,M.G I	ROAD SEC'BAD			PO No.	73097		
Customer Det Modi Propertie					Invoice No. Invoice Date.	15105 30-12-20	20	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction