PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04/01/20	Prepared by:	NEHA .C
PO/WO no.	73178	PO / WO Date.	22/12/20
Supplier Name	SSIIP	PO/WO amount	472/-
Firm/Company	Modi properties Pvt. ltd	Project	May flower Platinum
Sl. No.	Bill No.	Bill Date	Bill amount
1	15107	30/12/20	472/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			472/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12876	30/12/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	472/-
Amount E – PO / WO value:	472/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	08/01/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kutti	[signature]	[signature]				
Date	04/01/21	4/1/21					

APPROVED
05 JAN 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	15107
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	30-12-2020
	PO No.	73178
	PO Date.	22-12-2020
	Req ID	62509
	Req Date	22-12-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16772

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	40	10.00	400.00	18	72.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
	36.00	36.00	Total Taxable Amount	400.00		72.00
			Total Invoice Amount	472.00		

Rupees : Four Hundred Seventy Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

72881
2/1/21

Authorised signatory

 22-12-2020 16:27:22

Purchase Order

73178
16 12 20 11:40:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details				
Summit Sales LLP		**Doc No**	73178	16772
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		**Doc Date**	22-12-2020	
		Quote No	Nil	
GSTIN 36ACQFS2044C1Z7		**Quote Date**	22-12-2020	
040-66335551	9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	40.00	10.00	0.00	18.00	472.00
					Total Order Value . . .	**472.00**

Rupees : Four Hundred Seventy Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 2nd floor electrical work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	22i.12.2020
Site & Phase :	HEAD OFFICE	Time:	10:30 AM
Supplier		Req. No.	16772
Material required before date:	Urgent	ID No.	62509

No	Description	Size	Quantity	Units	Inward No	Date
1	Insulation Tapes	STD	02	boxes		
2	73178					
3						
4						
5						
6						
7						
8				APPROVED		
9				22 DEC 2020		
10				MINISH PARIKH		

Remarks : FOR 2nd floor electrical work purpose

MANAGER PROCUREMENT

Prepared By	Meenakshi	Approved by	
Sign.& Date	03.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12876
Modi Properties Pvt. Ltd.	DC Date.	30-12-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	73178
	PO Date.	22-12-2020
	Req ID	62509
GSTIN : 36AABCM4761E1ZM	Req Date	22-12-2020
	Loc Req No	16772

	Description of Goods	HSN/SAC	Qty
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	40
2			
3			
4			
5			
6			
7			
8			
9			
10	INWARD		
11	Inward No: 641 Dt: 30/12/20		
12	MRN No: Dt:		
13	Received By: Samarjit Sign:		
14			
15	MODI PROPERTIES		
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 44250
Date:
Sign: 2/1/21

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	15107
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	30-12-2020
	PO No.	73178
	PO Date.	22-12-2020
	Req ID	62509
	Req Date	22-12-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16772

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4585 - Electrical - other - Insulation tape - NA - nos	8546	40	10.00	400.00	18	72.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	400.00		72.00
	36.00	36.00	Total Invoice Amount	472.00		

Rupees : Four Hundred Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction