PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/1/21	Prepared by:	NEHA .C
PO/WO no.	73130	PO / WO Date.	19/12/20
Supplier Name	obd System Pvt Ltd	PO/WO amount	5600
Firm/Company	Sovllp	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	1205	30/12/20	5600
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5600

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5600
Amount E – PO / WO value:	5600
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. 5600 /- ☐ No
Payment – due date	Adv chq issued
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	4/1/21	5/1					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

OBEL COMPUTERS PVT LTD
126 SD ROAD, H NO. 1-7-283/A,
JAYAMANSION BLOCK "B", PARADISE
SECUNDERABAD-500 003, T.S
040-66382370/7411/2216
GSTIN/UIN: 36AADCO3105A1Z6
State Name : Telangana, Code : 36
CIN: U52599TG2020PTC145580
Contact : 9848921903
E-Mail : obelindia@gmail.com

Invoice No.	Dated
1205	30-Dec-2020
Supplier's Ref.	Other Reference(s)
Buyer's Order No.	Dated
PO NO 73130	30-Dec-2020

Buyer
SILVER OAK VILLAS LLP
5-4-187/3 & 4, IIND FLOOR,
M.G. ROAD,SECUNDERABAD-500003
PH NO 8919278620
GSTIN/UIN : 36ADBFS3288A2Z7
PAN/IT No :
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**D-LINK SWITCH 24 PORT 10/100 (DES-1024D)** *Tr04101005935* *Tr04101005981* *Oes1024di....G1g*	85176290	18 %	**2 NOS**	2,372.88	NOS	**4,745.76**
	CGST						**427.12**
	SGST						**427.12**
	Total			**2 NOS**			**₹ 5,600.00**

INWARD
Inward No: 648 Dt: 30/12/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Five Thousand Six Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
85176290	4,745.76	9%	427.12	9%	427.12	854.24
Total	**4,745.76**		**427.12**		**427.12**	**854.24**

Tax Amount (in words) : **Indian Rupees Eight Hundred Fifty Four and Twenty Four paise Only**

Company's PAN : **AADCO3105A**

Declaration
1. cheques should be drawn in favour of "OBEL COMPUTERS PVT LTD", penalty for cheque bounce will be charged Rs.500/- and 24% penal interest also charged will be warranty on all eqipments is as per manufactures standard warrenty policy and shall be directly provided by manufacturers, manufaturers policies for warranty repaires/replacement on if partsale in good condition, products with broken/burn, pin bends, pen/pencil marks, crocks, missing/hampered components and tampered warraty stickers will be rejected and considered warranty voide.

Company's Bank Details
Bank Name : **AXIS BANK LTD**
A/c No. : **9200200744314151**
Branch & IFS Code : **MG ROAD & UTIB0000068**

Customer's Seal and Signature

for OBEL COMPUTERS PVT LTD
Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

72850
2/1/21

19-12-2020 10:32:06

Purchase Order

Orig

73130
16.12.20 11:40:30

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Obel systems pvt ltd 7, Ground floor, Jaya Mansion, Parklane, 126, S.D. Road, Sec-3. **GSTIN** 36AAAC03677J1Z5 66382216	**Doc No**	73130	16763
	Doc Date	19-12-2020	
	Quote No	Nil	
	Quote Date	19-12-2020	
	SupplyType	Supply	

Kind Attn : Mr.Shiva

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4677 - Electrical - switches - Hub - 24port - nos	2.00	2,800.00	0.00	0.00	5,600.00
					Total Order Value . . .	**5,600.00**
Rupees : Five Thousand Six Hundred Only.						

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs..... vide cheq.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO renovation work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Contact - -

Name : ____________

Accepted the above Terms And Conditions
For ***Obel systems pvt ltd***

Date : __/__/____

Requisition Form

Company Name:	Silver oak Villas	Date:	18-12-2020
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	16763
Material required before date:		ID No.	62404

No	Description	Size	Quantity	Units	Inward No	Date
1	24 port switch		2	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

68086
Obel Systems
43130

Remarks: This is for Head office

Prepared By	Suneel	Approved by	
Sign.& Date	18-12-2020	Sign. & Date	

APPROVED
19 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.