

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                             |                                                                                                                                                                           |                                                                         |
|---------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Date: 21.12.2020                                              |                             | Prepared by: NEHA .C                                                                                                                                                      |                                                                         |
| PO/WO no. 72171, 72173                                        |                             | PO / WO Date. 20/12/20                                                                                                                                                    |                                                                         |
| Supplier Name Sni Balaji Enterprises                          |                             | PO/WO amount 38,816 + 4,012/-                                                                                                                                             |                                                                         |
| Firm/Company Modi realty Mallapur Up                          |                             | Project Gulmohar residency                                                                                                                                                |                                                                         |
| Sl. No.                                                       | Bill No.                    | Bill Date                                                                                                                                                                 | Bill amount                                                             |
| 1                                                             | 117                         | 27/11/20                                                                                                                                                                  | 40,887/-                                                                |
| 2                                                             |                             |                                                                                                                                                                           |                                                                         |
| 3                                                             |                             |                                                                                                                                                                           |                                                                         |
| 4                                                             |                             |                                                                                                                                                                           |                                                                         |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                             |                                                                                                                                                                           | 40,887/-                                                                |
| Sl. No.                                                       | DC .No                      | DC. Date                                                                                                                                                                  | MRN No.                                                                 |
| 1.                                                            |                             |                                                                                                                                                                           | DC matches MRN <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.                                                            |                             |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                |
| 3.                                                            |                             |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                |
| Amount B –Other Credits : Transportation charges              |                             |                                                                                                                                                                           | 2124/-                                                                  |
| Amount C –Other Debits :                                      |                             |                                                                                                                                                                           | -                                                                       |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                             |                                                                                                                                                                           | 40,887/-                                                                |
| Amount E – PO / WO value:                                     |                             |                                                                                                                                                                           | 40,828/-                                                                |
| Amount F – Difference (A – E): GST-18%                        |                             |                                                                                                                                                                           |                                                                         |
| Quantity received as per PO /WO                               |                             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                         |
| Is difference between PO / Bill acceptable?                   |                             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                         |
| Excess / short material received                              |                             | <input type="checkbox"/> Approved within acceptable limits <input type="checkbox"/> No (explained below)                                                                  |                                                                         |
| Close PO / W?O                                                |                             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                         |
| Advance paid / PDC given (deduct when paying)                 |                             | <input type="checkbox"/> Yes – Rs. ____/- <input checked="" type="checkbox"/> No                                                                                          |                                                                         |
| Payment – due date                                            |                             | 01/01/2021                                                                                                                                                                |                                                                         |
| Remarks:                                                      |                             |                                                                                                                                                                           |                                                                         |
|                                                               |                             |                                                                                                                                                                           |                                                                         |
| Approved by                                                   | Purchase Officer            | Purchase Manager                                                                                                                                                          | Procurement Manager                                                     |
| MD                                                            | Accounts – receiver of bill | Accountant                                                                                                                                                                | Accounts Manager                                                        |
| Sign:                                                         | NEHA                        |                                                                                                                                                                           |                                                                         |
| Date                                                          | 21/12/20                    | 5/1/21                                                                                                                                                                    |                                                                         |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## Tax Invoice

**SRI BALAJI ENTERPRISES**

#14-1-418, Near Rocket Ground,  
New Aghapura, Hyderabad - 01  
E-mail : seetaram.joshi@yahoo.com  
Mob: 9030605690, 9885288441  
**GSTN : 36AEIPJ0494H1ZF**

Invoice No.

**117**

Dated

**27-11-2020**

PO / DOC No.

**72171 / 72173**

D.C. No.

**117**

Vehicle No.

**TS12UA-6319**

Destination

**Billing Address :**

MODI REALITY MALAPUR LLP  
5-4-187/3&4, IInd Floor  
MG Road, Secunderabad - 03  
**GSTN : 36AAEFM1459R1ZP**

**Shipping Address :**

GULMOHAE Residency  
sy,no,19 mallapur hyd NExt to NFC  
**GSTN : 36AAEFM1459R1ZP**

| S. NO. | HSN  | Description                  | Thickness | Size  | Qty     | Rate    | Amount   |
|--------|------|------------------------------|-----------|-------|---------|---------|----------|
| 1      | 4418 | FULSH DOOR (SDT SIZE 75X30 ) | 30MM      | 72X30 | 390.625 | 80.00   | 31250.00 |
| 2      | 8302 | ALDROP 8" PC WITH CERISBOLT  |           |       | 25      | 85.00   | 2125.00  |
| 3      | 5302 | MS HINGES 4"                 |           |       | 75      | 17.00   | 1275.00  |
|        |      |                              |           |       |         | Cartage | 1800.00  |
|        |      |                              |           |       | 490.625 |         | 36450.00 |

re Tax : Rs 36450.00

Tax Rs.: 6561.00

Post Tax Rs.: 43011.00

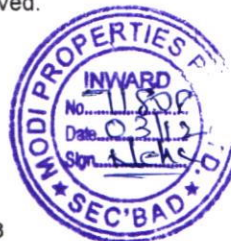
R/o Rs.:

**Final Rs.: 43011.00**

| HSN / SAC    | Taxable Value | CGST        |               | SGST        |               | IGST     |          | Total Tax Amt  |
|--------------|---------------|-------------|---------------|-------------|---------------|----------|----------|----------------|
|              |               | Rate        | Amount        | Rate        | Amount        | Rate     | Amount   |                |
| 4418         | 36450         | 9%          | 3280.5        | 9%          | 3280.5        |          |          | 6561.00        |
|              |               |             |               |             |               |          |          | 0              |
|              |               |             |               |             |               |          |          | 0              |
| <b>Total</b> | <b>36450</b>  | <b>0.09</b> | <b>3280.5</b> | <b>0.09</b> | <b>3280.5</b> | <b>0</b> | <b>0</b> | <b>6561.00</b> |

**TERMS & CONDITIONS :**

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For **SRI BALAJI ENTERPRISES**

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

# Purchase Order



72171

06.11.20 4:56:38

Page(s) 1 Of 1

20-Nov-20 11:11:17 AM

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

**Supplier Details**

Sri Balaji Enterprises  
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

**GSTIN** 36AEIPJ0494H1ZF

9030605690

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 72171      | 68587 |
| <b>Doc Date</b>   | 20-11-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 16-11-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

| Item Name                                                                        | Qty    | Rate  | Dis% | GST   | Amount           |
|----------------------------------------------------------------------------------|--------|-------|------|-------|------------------|
| 1 2007 - Carpentry - doors - Flush Door - 30mm - other - sft<br>6'x2'6" - 25 nos | 390.00 | 80.00 | 0.00 | 18.00 | 36,816.00        |
| <b>Total Order Value . . .</b>                                                   |        |       |      |       | <b>36,816.00</b> |

Rupees : Thirty Six Thousand Eight Hundred Sixteen Only.

**Terms and Conditions :-****Specification / Brand** Flush door Rate per sft is Rs. 80+18% GST**Payment Terms** After delivery and production of bills**Tax** Included in the above prices**Delivery Date** With a week

**Delivery Location** Gulmohar Residency  
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge  
Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

**Penalty For Delay** Nil**Transportation Cost** Extra as per actuals**Warranty** One year**Advance Paid** Nil**Other Terms** We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for labour quarters , purpose**Completion Date** NIL**Measurment** Nil**Security** Nil**Remarks** NilFor **Modi Reality Mallapur LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_



# MEMO

| DATE &<br>FROM:    | TO & REMARKS.                                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Prabhakar<br>16/11 | Our Standard size is 5'x2'<br>for Labour Charters.<br>That way I am sending for<br>your approval it's not our<br>Standard size! |
|                    | <div>6'x2' <sup>1 1/2"</sup><br/>is ok<br/>w</div> <div>Order 5 1'x2' 1'x2' 1'x2'</div>                                         |
|                    | <div>APPROVED BY<br/>17 NOV 2020<br/>SOHAM MOJI<br/>MANAGING DIRECTOR</div>                                                     |

## Estimate/Draft PO

Page(s) 1 Of 1

16-Nov-20 3:09:06 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

### Supplier Details

Sri Balaji Enterprises  
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

|            |            |       |
|------------|------------|-------|
| Doc No     | 72171      | 68587 |
| Doc Date   | 16-11-2020 |       |
| Quote No   | Nil        |       |
| Quote Date | 16-11-2020 |       |
| SupplyType | Supply     |       |

**Kind Attn : Mr.Seetaram Joshi**

Estimate/Draft PO for the Supply of following Items.

| Item Name                                                                        | Qty    | Rate  | Dis% | GST   | Amount    |
|----------------------------------------------------------------------------------|--------|-------|------|-------|-----------|
| 1 2007 - Carpentry - doors - Flush Door - 30mm - other - sft<br>6'x2'6" - 25 nos | 390.00 | 80.00 | 0.00 | 18.00 | 36,816.00 |
| Total Order Value . . .                                                          |        |       |      |       | 36,816.00 |

Rupees : Thirty Six Thousand Eight Hundred Sixteen Only.

### Terms and Conditions :-

**Specification / Brand** Flush door Rate per sft is Rs. 80+18% GST**Payment Terms** After delivery and production of bills**Tax** Included in the above prices**Delivery Date** With a week

**Delivery Location** Gulmohar Residency  
Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge  
Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

**Penalty For Delay** Nil**Transportation Cost** Extra as per actuals**Warranty** One year**Advance Paid** Nil**Other Terms** We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for labour quarters , purpose**Completion Date** NIL**Measurment** Nil**Security** Nil**Remarks** NilFor **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

# Requisition Form

|                                |                          |          |            |
|--------------------------------|--------------------------|----------|------------|
| Company Name:                  | MODI REALTY MALLAPUR LLP | Date:    | 16-11-2020 |
| Site & Phase :                 | GULMOHAR RESIDENCY       | Time:    | 12:00      |
| Supplier                       |                          | Req. No. | 68587      |
| Material required before date: | 18-11-2020               | ID No.   | G1547      |

| No  | Description | Size         | Quantity | Units | Inward No | Date |
|-----|-------------|--------------|----------|-------|-----------|------|
| 1.  | L angles    | 6mm x 1 1/4" | 25       | Nos   |           |      |
| 2.  | Hinges      | 3"           | 150      | Nos   |           |      |
| 3.  | Flush doors | 6'x2'6"      | 25       | Nos   |           |      |
| 4.  | Ventilators | 3'x2'        | 25       | Nos   |           |      |
| 5.  | MS Aldrops  | Std          | 25       | Nos   |           |      |
| 6.  |             |              |          |       |           |      |
| 7.  |             |              |          |       |           |      |
| 8.  |             |              |          |       |           |      |
| 9.  |             |              |          |       |           |      |
| 10. |             |              |          |       |           |      |

Remarks: for Labour quarters construction work purpose at GMR site .

|              |            |              |  |
|--------------|------------|--------------|--|
| Prepared By  | RAM PRASAD | Approved by  |  |
| Sign. & Date | 16-11-2020 | Sign. & Date |  |

Note:



# Purchase Order



72173

06.11.20 4:56:38

Page(s) 1 Of 1

16-11-2020 3:11:07 PM

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

**Supplier Details**

Sri Balaji Enterprises  
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderabad-500001

**GSTIN** 36AEIPJ0494H1ZF

9030605690

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 72173      | 68587 |
| <b>Doc Date</b>   | 16-11-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 17-12-2019 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Mr.Seetaram Joshi**

Purchase Order for the Supply of following Items.

| Item Name                                                     | Qty   | Rate  | Dis% | GST   | Amount          |
|---------------------------------------------------------------|-------|-------|------|-------|-----------------|
| 1 2027 - Carpentry - hardware - Al Aldrop - 8 In - nos<br>PC  | 25.00 | 85.00 | 0.00 | 18.00 | 2,507.50        |
| 2 2127 - Carpentry - hardware - MS Hinges - other - nos<br>4" | 75.00 | 17.00 | 0.00 | 18.00 | 1,504.50        |
| <b>Total Order Value . . .</b>                                |       |       |      |       | <b>4,012.00</b> |

Rupees : Four Thousand Twelve Only.

**Terms and Conditions :-**

**Specification / Brand** As per details given in the quotation.

**Payment Terms** Within 15 days of delivery of all materials & production of bill.

**Tax** Inclusive of all GST taxes

**Delivery Date** with in 7 days.

**Delivery Location** Gulmohar Residency  
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge  
Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

**Penalty For Delay** Nil

**Transportation Cost** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Labour quarter purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : \_\_/\_\_/\_\_



# Requisition Form

|                                |                          |          |            |
|--------------------------------|--------------------------|----------|------------|
| Company Name:                  | MODI REALTY MALLAPUR LLP | Date:    | 16-11-2020 |
| Site & Phase :                 | GULMOHAR RESIDENCY       | Time:    | 12:00      |
| Supplier                       |                          | Req. No. | 68587      |
| Material required before date: | 18-11-2020               | ID No.   | 61547      |

| No  | Description | Size         | Quantity | Units | Inward No | Date |
|-----|-------------|--------------|----------|-------|-----------|------|
| 1.  | L angles    | 6mm x 1 1/4" | 25       | Nos   |           |      |
| 2.  | Hinges      | 3"           | 150      | Nos   |           |      |
| 3.  | Flush doors | 6'x2'6"      | 25       | Nos   |           |      |
| 4.  | Ventilators | 3'x2'        | 25       | Nos   |           |      |
| 5.  | MS Aldrops  | Std          | 25       | Nos   |           |      |
| 6.  |             |              |          |       |           |      |
| 7.  |             |              |          |       |           |      |
| 8.  |             |              |          |       |           |      |
| 9.  |             |              |          |       |           |      |
| 10. |             |              |          |       |           |      |

Remarks: for Labour quarters construction work purpose at GMR site .

|             |            |              |  |
|-------------|------------|--------------|--|
| Prepared By | RAM PRASAD | Approved by  |  |
| Sign.& Date | 16-11-2020 | Sign. & Date |  |

Note:





## Mentioned PO 's to be closed-reg

From: likhitha . (likhitha@modiproperties.com)

To: purchase@modiproperties.com

Cc: gmr-const@modiproperties.in; keerthi.ch@modiproperties.com; neha@modiproperties.com

Date: Tuesday, January 5, 2021, 01:58 PM GMT+5:30

Keerthi Madam,

Please close the mentioned PO's along with the details.

| Po    | Inward | Date       | DC   |
|-------|--------|------------|------|
| 72171 | 1407   | 27.11.2020 | 117  |
| 73061 | 1482   | 10.12.2020 | 4283 |
|       | 1483   | 10.12.2020 | 4286 |
|       | 1498   | 15.12.2020 | 4352 |

Regards,

M.Likhitha

Assistant Engineer / Admin | +91 9704750860 | likhitha@modiproperties.com

Modi Properties Pvt. Ltd. | www.modiproperties.com

5-4-187/ 3 & 4, M G Road, Secunderabad -03 | Ph: +91 40 6633 5551

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