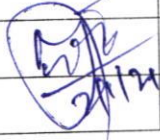
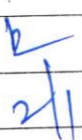
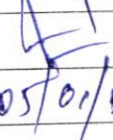


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	02/01/2021	Prepared by:	T.D. Murthy			
WO no.	-	WO date.	-			
Contractor Name	Paddapuram Hanmanthu	WO amount – A	-			
Firm/Company	Villa Orchid LLP	Project name	VOC			
Nature of work	Painting work					
Villa/flat/block no.	127,128,131,132,217,218,219 & 37.					
Request for payment date	17/12/2020	Request for payment amount – B	Rs. 3,19,383/- ✓			
GST on bills – C	Rs. 57,488/- ✓	Total D = B + C	Rs. 3,76,871/- ✓			
Work done from	01/09/2020	Work done to	05/12/2020			
Sl. No	Bill No.	Bill date	Bill amount			
1.	10	26/12/2020	Rs. 3,76,871/- ✓			
2.	-	-	-			
3.	-	-	-			
4.	-	-	-			
Amount E - Bills total			Rs. 3,76,871/- ✓			
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-			
Amount G - Other Credits :			-			
Amount H - Other Debits :			-			
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 3,76,871/- ✓			
Amount J – Difference A-B (should be nil)			-			
Amount K – Difference D-E-F (should be nil)			-			
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below					
Difference between A & B acceptable	☒ Yes ☐ No (explained below)					
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below).					
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)					
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No					
Payment – due date	09/01/2021					
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u> ✓						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager			
Sign:						
Date	20/12/20	2/1	05/01/2021			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

19: 7356 to 7363

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		11249		Date - site bills Register		17/12/2020	
Company Name:		VOC UP		Site:		VOC	
Name of Contractor		P. HANUMANTHO					
Nature of work		PAINTING					
Work done		From Date		01/09/2020		To Date	
						05/12/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	127	1940	34	S/L	65,475		
2.	128	1820	27	"	49,140		
3.	131	1820	18	"	32,760		
4.	132	1820	18	"	32,760		
5.	217	1820	16	"	28,665		
6.	218	1820	27	"	49,140		
7.	219	1820	16	"	28,665		
8.	37	1820	18	S/L	32,760		
9.							
10.							
11.	Total:				3,19,365		
Bill required		☐ YES ☐ NO.		GST bill required		☒ YES ☐ NO.	
Measurement & estimate sheet:		☒ Required ☐ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.				PO/WO date:			

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by
Date: 17/12/2020	Date: 17/12/2020	Date:
Sign:	Sign: Nagalakshmi	Sign:

APPROVED BY
21 DEC 2020
SOHAM MGD
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for verifying bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

17 DEC 2020

A SURESH

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description:		Painting work done villas details								
Prepared By:		A Suresh								
Date:		17-Dec-2020								
Name of the Contractor:		P Hanumanthu								
A			A	B	C	D	E=AxBxCx F		G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	V.No 127	Stage I & II & III	1,940	1	1	1	1,940	Sft	1,940	
2	V.No 128	Stage III & IV	1,820	1	1	1	1,820	Sft	1,820	
3	V.no 131	Stage I & II	1,820	1	1	1	1,820	Sft	1,820	
4	V.no 132	Stage I & II	1,820	1	1	1	1,820	Sft	1,820	
5	V. No 217	Stage III stage	1,820	1	1	1	1,820	Sft	1,820	
6	V. No 218	Stage III & final s	1,820	1	1	1	1,820	Sft	1,820	
7	V. No 219	Stage III	1,820	1	1	1	1,820	Sft	1,820	
8	V. No 37	Stage I & II	1,820	1	1	1	1,820	Sft	1,820	

Cfu

17 DEC 2020

Estimate Sheet						
Company Name:		Villa orchids LLP		Approved by:		
Project:		Villa Orchids		Sign:		
work description:		Painting work done villas Details				
Prepared By :		A Suresh		work start date		
Contractor Name :		P Hanumanthu		work end date		
Date:		17 December 2020		01 September 2020 05 December 2020		
S No.	Item Description	Quantity	Units	Rate	D=AxC	E=Sum of D
1	V.No 127	1,940	Sft	34	65,475	
2	V.No 128	1,820	Sft	27	49,140	
3	V.no 131	1,820	Sft	18	32,760	
4	V.no 132	1,820	Sft	18	32,760	
5	V. No 217	1,820	Sft	16	28,665	
6	V. No 218	1,820	Sft	27	49,140	
7	V. No 219	1,820	Sft	16	28,665	
8	V. No 37	1,820	Sft	18	32,778	
					3,19,383	

(Signature)

APPROVED
17 DEC 2020
A. Suresh