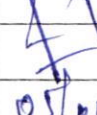


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	02/01/2021	Prepared by:	T.D. Murthy			
WO no.	66516/64584	WO date.	10/03/2020			
Contractor Name	Karunakar Reddy	WO amount – A	Rs. 8,47,350/-			
Firm/Company	Villa Orchid LLP	Project name	VOC			
Nature of work	Cladding tiles					
Villa/flat/block no.	127,135,137,282,284 & 286.					
Request for payment date	20/07/2020	Request for payment amount – B	Rs. 2,99,340- ✓			
GST on bills – C	Rs. 14,967/- ✓	Total D = B + C	Rs. 3,14,307/- ✓			
Work done from	01/06/2020	Work done to	19/07/2020			
Sl. No	Bill No.	Bill date	Bill amount			
1.	139	01/01/2020	Rs. 3,14,307/- ✓			
2.	-	-	-			
3.	-	-	-			
4.	-	-	-			
Amount E - Bills total			Rs. 3,14,307/- ✓			
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-			
Amount G - Other Credits :			-			
Amount H - Other Debits :			-			
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 3,14,307/- ✓			
Amount J – Difference A-B (should be nil)			Rs. 5,48,010/-			
Amount K – Difference D-E-F (should be nil)			-			
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below					
Difference between A & B acceptable	☐ Yes ☒ No (explained below)					
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),					
Close WO	☐ Yes ☒ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No					
Payment – due date	09/01/2021					
Remarks: <u>Part bill received. Please check advance and release the balance payment.</u> ✓						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager			
Sign:						
Date	24/12/20	21	05/01/2021			

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

Duplicate bill
IP: 7263 to 7268

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register		11017		Date - site bills Register		20/07/2020	
Company Name:		VOC up		Site:		VOC	
Name of Contractor		Karnanar Laddu					
Nature of work		cladding tile					
Work done		From Date		01/06/2020		To Date	
						19/07/2020	
Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no	
1.	127	488.10	150	sqft	73,215		
2.	135	301.50	150	"	45,225		
3.	137	301.50	150	"	45,225		
4.	282	301.50	150	"	45,225		
5.	284	301.50	150	"	45,225		
6.	286	301.50	150	"	45,225		
7.							
8.							
9.							
10.							
11.	Total:				2,99,340		
Bill required		☐ YES ☒ NO.		GST bill required		☐ YES ☒ NO.	
Measurement & estimate sheet:		☐ Required ☒ Not required		Measurement & estimate sheet:		☒ Enclosed ☐ Not enclosed	
PO/WO no.		66516		PO/WO date:		12/7/2020	
Remarks :							
Approved by Project Manager		Approved by Design Team		Approved by M.D.			
Date: 20/07/2020		Date: 04/11/2020		Date: -5 NOV 2020			
Sign: [Signature]		Sign: Nagalwani		Sign: [Signature]			

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
20 JUL 2020
A. SURESH
PROJECT MANAGER

Measurement Sheet													
Company Name:		Villa orchids LLP											
Project:		Villa Orchids											
Description :		Parking tile											
Prepared By:		A Suresh											
Date :		20-07-2020											
Name of the Contractor :		Karunaker Reddy											
A		B		C		D		E=AxBxCxD		F		G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks			
1	Villa no 127	Cladding tile	488.1	1.0	1.0	1.0	488.1	Sft	488.1				
2	Villa no 135	Cladding tile	301.5	1.0	1.0	1.0	301.5	Sft	301.5				
3	Villa no 137	Cladding tile	301.5	1.0	1.0	1.0	301.5	Sft	301.5				
6	Villa no 284	Cladding tile	301.5	1.0	1.0	1.0	301.5	Sft	301.5				
7	Villa no 286	Cladding tile	301.5	1.0	1.0	1.0	301.5	Sft	301.5				
8	Villa no 282	Cladding tile	301.5	1.0	1.0	1.0	301.5	Sft	301.5				

[Handwritten Signature]

APPROVED BY
20 JUL 2020
A. SURESH
PROJECT MANAGER

Purchase Order

Page(s) 1 Of 1

10/03/2020 11:59:46 AM



66516

10.03.20 12:38:23

From Company : **Villa Orchids LLP**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AANFG4817C1ZH

Supplier Details

Karunakar Reddy

8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No

66516

63266

Doc Date

10-03-2020

Quote No

Nil

Quote Date

01-11-2018

SupplyType

Supply

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8503 - Stone - granite - Cladding - NA - sft Stone cladding	2,500.00	150.00	0.00	5.00	393,750.00
Total Order Value . . .					393,750.00

Rupees : Three Lakh(s) Ninty Three Thousand Seven Hundred Fifty Only.

Terms and Conditions :-**Specification / Brand** All items shall be 10mm 20mm thickness, Yellow color.**Payment Terms** 50% as advance balance 50% after delivery of material.**Tax** All taxes included in above price.**Delivery Date** Within 7 days**Delivery Location** Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penalty For Delay Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Rs. 1,96,875/- vide cheque no. , dtd.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. LUL included. Above order for villa no. 256, 258, 283, 284, 286, 135, 137, 130, 131 & 196. Laticrete & Laying charges included in above price. Work to be completed in 5 days. Penalty of 5% of order value per week shall be levied for delay**Completion Date****Measurment****Security****Remarks**

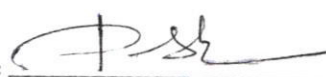
Pending.

⇒ Villa no: 256, 258, 283, 284, 286, 135, 137, 130, 131 & 196 work is pending

uf
15/3/20.V.no: 196 work is pending
uf
31/3/20.For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Karunakar Reddy**Name : 

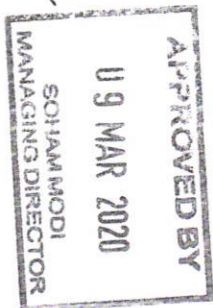
Name : _____

Date : __/__/__

Requisition Form - Cladding tile												
Company	Villa orchids LLP	Site & Phase	Voc									
Req. no.	63266	Req. Date	09.03.2020									
Material required before	15.03.2020	ID no.	56179									
Prepared by:	A Suresh	Approved by (sign):										
Flat / Block no:	(256 & 258 283,284,286,135,137,130,131&196)											
Name of the supplier	Karnaker Reddy											
Type B2 1940 Sft 3BHK Of	10 Villas											
Type B 1585Sft 3BHK Order Value:	Villas											
S No.	Item Description	Units	Qty required for Type C2 & C1 1820 Sft3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Qty required for Type B2 1940Sft3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	cladding tile	Sft	250		250		10	-	-	2,500.0		
	Total							-	-	2,500.0		

Note : Please issue the work order

66576



Estimate/Draft PO

Page(s) 1 Of 1

09-03-2020 13:56:43

Original / Office Copy / Purchase Div.Copy

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G-S T No. : 36AANFG4817C1ZH

Draft PO for Approval

Supplier Details			
Karunakar Reddy 8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad. GSTIN 36AKGPR0150G1ZD NA		Doc No	66516 63266
		Doc Date	09-03-2020
		Quote No	Nil
		Quote Date	01-11-2018
		SupplyType	Supply
NA	9440407992		

Kind Attn : Mr. Karunakar Reddy

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8503 - Stone - granite - Cladding - NA - sft Stone cladding	2,500.00	150.00	0.00	5.00	393,750.00
Total Order Value . . .					393,750.00

Rupees : Three Lakh(s) Ninty Three Thousand Seven Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be 10mm 20mm thickness, Yellow color.
Payment Terms	50% as advance balance 50% after delivery of material.
Tax	All taxes included in above price.
Delivery Date	Within 7days
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 1,96,875/- vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/U/L included. Above order for villa no. 256,258,283,284,286,135,137,130,131 & 196. Laticrete & Laying charges included in above price. Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay
Completion Date	
Measurment	Nil
Security	Nil
Remarks	

T.D. M. P. Reddy
9/3/20

✓

For **Villa Orchids LLP**

Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 1 Of 1

04/01/2020 11:30:57 AM



64584

02.01.20 2:09:20

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Karunakar Reddy
8-2-125/120/3A/45, Banjara Hills, Noor Nagar, Road No.10, Hyderabad.

GSTIN 36AKGPR0150G1ZD

NA

NA

9440407992

Doc No	64584	63142
Doc Date	04-01-2020	
Quote No	Nil	
Quote Date	01-11-2018	
SupplyType	Supply	

Kind Attn : Mr. Karunakar Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8503 - Stone - granite - Cladding - NA - sft Stone cladding	2,880.00	150.00	0.00	5.00	453,600.00
Total Order Value . . .					453,600.00

Rupees : Four Lakh(s) Fifty Three Thousand Six Hundred Only.

Terms and Conditions :-**Specification / Brand** All items shall be 10mm 20mm thickness, Yellow color.**Payment Terms** 50% as advance balance 50% after delivery of material.**Tax** All taxes included in above price.**Delivery Date** Within 7 days**Delivery Location** Villa Orchids
Kowkur, Alwal
Phone.**Penalty For Delay** Bills must be submitted to H.O. within 30 days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Rs. 2,26,800/- vide cheque no. , dtd.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. L/U/L included. Above order for villa no. 120,121,96,102,127,130 & 287. Laticrete & Laying charges included in above price.**Completion Date** Work to be completed in 5 days. Penalty of 5% of order value per week shall be levied for delay**Measurement** Nil**Security** Nil**Remarks**

Pending

20/1/20

→ V. no: 120,121,96,102

work is pending.

uf
31/1/20.For **Villa Orchids LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Karunakar Reddy**

Name : _____

Date : ____/____/____

Requisition Form - cladding tile												
Company		Villa orchids LLP		Site & Phase		Voc						
Req. no.		63142		Req. Date		03.01.2020						
Material required before		06.01.2020		ID no.		54417						
Prepared by:		A Suresh		Approved by (sign):								
Flat / Block no:		120 & 121 & 96 & 102 & 127 & 130 & 287										
Name of the supplier		Karunaker reddy										
Type B2 1940 Sft 3BHK Order Value:		7 Villas										
Type B 1585Sft 3BHK Order Value:		Villas										
S No.	Item Description	Units	Qty required for Type C2 & C1 1820 Sft3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Qty required for Type B2 1940Sft3BHK Villa	Qty required for Type d11585 Sft 3BHK villa	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date
1	stone cladding tile	Sft	320		320		9	-	-	2,880.0		
	Total							-	-	2,880.0		
Note : Please issue the work order												

641584

