

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/1/21		Prepared by: D.SOWMYA	
PO/WO no. 73389		PO / WO Date. 30/12/20	
Supplier Name: Praful Sanitary Ss/Ip.		PO/WO amount: 86,980.	
Firm/Company		Project: Shlp.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	710	2/1/21	86,980
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			86,980.
Sl. No.	DC No	DC. Date	MRN No.
1.			87123
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			86,980
Amount E – PO / WO value:			86,980
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		9.1.2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	6/1/21	8/1/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Invoice No.	e-Way Bill No.	Dated
PS/20-21/ 710	121286141598	2-Jan-2021
Delivery Note		
Invoice		
Supplier's Ref.		Other Reference(s)
		Credit
Buyer's Order No.		Dated
73389		30-Dec-2020
Despatch Document No.		Delivery Note Date
Invoice		2-Jan-2021
Despatched through		Destination
Self		Cherlapally
Bill of Lading/LR-RR No.		Motor Vehicle No.
		TS10UA9758



E. & O.E

Tax Amount (in words) : **Indian Rupees Thirteen Thousand Two Hundred Sixty Eight and Ten paise Only**

for Praful Sanita

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 15546	Dr: 4/01/21
MRN No: 87123	Dr: 04/01/21
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

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73389

23.12.20 11:33:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. GSTIN 36ACWPG864A1ZG 40077300 65526886. 9849624797	Doc No	73389	168264
	Doc Date	30-12-2020	
	Quote No	Nil	
	Quote Date	16-05-2020	
		SupplyType	Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos F200020	10.00	3,650.00	37.28	18.00	27,013.50
2 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos	20.00	1,350.00	37.28	18.00	19,982.59
3 7037 - Plumbing - CP - Shower head - NA - nos F160025	10.00	685.00	37.28	18.00	5,069.66
4 7033 - Plumbing - CP - Pillar cock - NA - nos F200001	10.00	790.00	37.28	18.00	5,846.76
5 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos F200005	40.00	725.00	37.28	18.00	21,462.78
6 7302 - Plumbing - sanitary - Health Faucet - NA - nos	15.00	685.00	37.28	18.00	7,604.49
Total Order Value . . .					86,979.78

Rupees : Eighty Six Thousand Nine Hundred Seventy Nine and Paise Seventy Eight Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Hindware' brand, Classic series**Payment Terms** Within 30 days of delivery.**Tax** All taxes included in above price.**Delivery Date** Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone: 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Included by us !**Warranty** 7 years warranty**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name : 

Name : _____

Date : ____/____/____

Contact

Requisition Form

Company Name:		Summit sales llp		Date:		29.12.20	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168264	
Material required before date:				ID No.		62651	

No	Description	Size	Quantity	Units	Inward No	Date
1	CP WALL MIXTURE		10	NOS		
2	LONG BODY		20	NOS		
3	SHOWER HEAD		10	NOS		
4	PILLAR COCK		10	NOS		
5	ANGLE COCK		40	NOS		
6	WASH BASIN WASTE COUPLING		30	NOS		
7	HEALTH FAUCET		15	NOS		
8						

Remarks : FORSTOCK MAINTENANCE AND SITE USE			
Prepared By	SOWMYA	Approved by	
Sign.& Date	29.12.20	Sign. & Date	

APPROVED
30 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.