PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/1/21.	Prepared by:	D.SOWMYA
PO/WO no.	73334	PO / WO Date.	28/12/20
Supplier Name	Kaveri Timber Depot	PO/WO amount	28,084.
Firm/Company	SSllp	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	850	30/12/20.	28,084.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			28,084.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			87041	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28,084
Amount E – PO / WO value:	28,084
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**9.1.2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/1/21	8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 850

Date : 30/12/2020

M/s. SUMMIT SALES LLP

GST :- 36ACQFS2044C1Z7. [P.O :- 73334]

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	INDP WOOD CUTSIZE					
	7' - 1½ x ¾ = 200 Nos.	1400 FT	@ 14/-		19,600 =	00
	3' - 1½ x ¾ = 100 Nos.	300 FT	@ 14/-		4,200 =	00
	E. & O.E.		TOTAL		23,800 =	00
			CGST 9 %		2,142 =	00
			SGST 9 %		2,142 =	00
			IGST %			
			TOTAL AMOUNT GST		28,084 =	00

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 72944
Date: 5/1
Sign:

INWARD
Inward No: 15529 Dt: 30/12/20
MRN No: 87041 Dt: 31/12/20
Received By: Sign:
SUMMIT SALES LLP

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08 UE 4962

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

Purchase Order

73334
23.12.20 11:33:23

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	73334	168244
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	28-12-2020	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	23-06-2020	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 200 nos*	1,400.00	14.00	0.00	18.00	23,128.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 100 nos*	300.00	14.00	0.00	18.00	4,956.00
					Total Order Value . . .	**28,084.00**

Rupees : Twenty Eight Thousand Eighty Four Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	23.12.20
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168244
Material required before date:		ID No.	62559

No	Description	Size	Quantity	Units	Inward No	Date
1	INTERNAL BEADING	7'X1.5"X3/4"	200	NOS		
2	INTERNAL BEADING	3'X1.5"X3/4"	100	NOS		
3						
4						
5						
6	73334					
7						
8						
9						
10						

Remarks: Stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	23.12.20	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
26 DEC 2020
SOHAM MODI
MANAGING DIRECTOR