PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/1/21	Prepared by:	PRABHAKAR.P
PO/WO no.	72909 / 73064	PO / WO Date.	17-12-20
Supplier Name	Sri Balaji Electricals	PO/WO amount	17,303 + 3766.56
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	137	21/12/20.	22,269-00
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			22,269-00.

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	2714-00
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	24,983-00
Amount E – PO / WO value:	21,069-00.
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – w~~ithin acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. -/- ☑ No
Payment – due date	11/1/21

Remarks: two PO's same site can be considered. Door sizes are calculated standard size can be considered.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		7/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **137**	Dated **21-12-2020**
	PO / DOC No. **72909/73064**	D.C. No. **137**
	Vehicle No. **TS07UJ-7300**	Destination **SSLLP**

Billing Address :
NILGIRI ESTATES
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AAHFN0776F1ZA

Shipping Address :
NILGIRI HOMES PHASE 2
Sy.no.143/133.133 Rampally village
Rampally
GSTN : 36AAHFN0776F1ZA

S. N0.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	Masonite 2 pnl door (84X28 ')STD Size	32MM	83X26.5"	8	1960.00	15680.00
2	8301	DPF 325 Center Patch Lock with cylinder			2	1596.00	3192.00
						Cartage	2300.00
					10		21172.00

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 12566 Date 23/12 Sign.

re Tax : Rs 21172.00 Tax Rs.: 3810.96 Post Tax Rs.: 24982.96 R/o Rs.: 0.04 **Final Rs.: 24983.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	21172	9%	1905.48	9%	1905.48			3810.96
								0
								0
Total	**21172**	**0.09**	**1905.48**	**0.09**	**1905.48**	**0**	**0**	**3810.96**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES SBE HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 11-Dec-20 5:14:41 PM

72909
05.12.20 12:14:14

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	72909	175069
	Doc Date	11-12-2020	
	Quote No	Nil	
	Quote Date	11-12-2020	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2360 - Carpentry - doors - Panel Doors - Others - Nos *26.5"x83"*	8.00	1,833.00	0.00	18.00	17,303.52
					Total Order Value . . .	**17,303.52**

Rupees : Seventeen Thousand Three Hundred Three and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacemant warranty on doors.
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for 183(D), 180(D), purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

For *Nilgiri Estates*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

72909

Requisition Form - Doors and hardware (Deluxe)

Company	Nilgiri Estates	Site & Phase	Nilgiri Estates
Req. no.	175069	Req. Date	07.12.20
Material required before	urgent	ID no.	62093
Prepared by:	Vijay	Approved by (sign):	
Flat / Block no:	183(D), 180(D)		

Type AA1 (Single) 1175 Sft Order value:	2	Villas
Type AA2 (Single) 1175 Sft Order value:	2	Villas
Type BB1 (Single) 915 Sft Order value:	0	Villas
Type BB2 (Single) 915 Sft Order value:	0	Villas

S.No.	Item Description	Units	Qty required for Type AA1 (Single) 1175 Sift	Qty required for Type AA2 (Single)1175 Sift	Qty required forType BB1 (Single) 915 Sft	Qty required forType BB2 (Single) 915 Sft	Type AA1(Single) 1175 Sft villa requirement	Type AA2(Single) 1175 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Type BB1 (Single) 915 Sft villa requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Panel Doors-32.75"x82"	nos	1	1	1	1	2	2	-	-	4.0	4	-		
2	Panel Doors-32.5"x83"	nos	2	2	2	2	4	4	-	-	8.0	8	-		
3	Panel Doors-32.5"x84"	nos	1	1	1	1	2	2	-	-	4.0	4	-		
4	Panel Doors-26.5"x83"	nos	2	2	2	2	4	4	-	-	8.0	0	8.0		
5	Panel Doors-26.5"x84"	nos	-	1	-	1	-	2	-	-	2.0	2	-		
6	Mortise Lock	nos	1	1	1	1	2	2	-	-	4.0	0	4.0		
7	Cylindrical Locks	nos	5	6	5	6	10	12	-	-	22.0	15	7.0		
8	SS Hinges-4" with screws	nos	18	21	18	21	36	42	-	-	78.0	50	28.0		
9	Magnetic Door Stopper	nos	6	7	6	7	12	14	-	-	26.0	18	8.0		
	Total										156.0		55.0		

72910

APPROVED BY
10 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

Purchase Order

 17-Dec-20 4:23:41 PM

73064
16.12.20 11:34:54

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	73064	175074
	Doc Date	17-12-2020	
	Quote No	Nil	
	Quote Date	17-12-2020	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2090 - Carpentry - hardware - Door Locks - NA - nos *Patchfixing lock*	2.00	2,660.00	40.00	18.00	3,766.56
					Total Order Value . . .	**3,766.56**

Rupees : Three Thousand Seven Hundred Sixty Six and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand	Items is dorst patchfixing lock
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us
Warranty	1 yr
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for glass door lock in club house, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	08.12.2020
Site & Phase :	NILGIRI ESTATE	Time:	09:40
Supplier		Req. No.	175074
Material required before date:		ID No.	62137

No	Description	Size	Quantity	Units	Inward No	Date
1	Patchfixing lock	STD	02	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

7064

Remarks: - for Glass door lock in club house.

Prepared By	Vijay	Approved by	
Sign.& Date	08.12.2020	Sign. & Date	

APPROVED
09 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

(Raju) 14:30
TS07 UJ 7300

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	D. C. No. **137**	Dated 21-12-2020
	PO / DOC No. **72909/73064**	
	Vehicle No. **TS07UJ-7300**	Cont. No.

Billing Address : NILGIRI ESTATES 5-4-187/3&4, IInd Floor MG Road, Secunderabad - 03 GSTN : 36AAHFN0776F1ZA	**Shipping Address :** NILGIRI HOMES PHASE - Sy.no.143/133/13rampally village GSTN : 36AAHFN0776F1ZA

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	masonite 2 pnl door (STD SIZE 84X28	32mm	83x26.:1/2"	8 no	
2	8301	DPF 325 Center Patch Lock with cylinder			2 no	
					10	

INWARD
Inward No: 22286 Dt: 21/12/20
MRN No: 87090 Dt: 4/12/21
Received By: Ashik Sign.
Nilgiri Estates

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

44309

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD. Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809