PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/1/21	Prepared by:	D.SOWMYA
PO/WO no.	73493.	PO / WO Date.	30/12/20.
Supplier Name	M/s vivid world.	PO/WO amount	271
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	1943	30/12/20.	271
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			271.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	271
Amount E – PO / WO value:	271
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. -/- ☑ No
Payment – due date	**9.1.2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 08 JAN 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/1/21.	8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

73493

TAX INVOICE

Invoice No. : 1943			Transport Mode :
Invoice Date :30/12/2020			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S .MODI PROPERTIES PVT LTD , 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD , SECBAD.			GATE PASS NO: 2753
GST: **36AABCM4761E1ZM.**			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST		SGST		TOTAL
							RATE	AMT	RATE	AMT	
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
1											
					230.00	41.40					271.40

INWARD
Inward No: 642 Dt: 30/12/20
MRN No: Dt:
Received By: Samrajith Sign:
MODI PROPERTIES

		230.00
RS.TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY…. (RS.271.40)	ADD :CGST 9%	20.70
	ADD: SGST 9%	20.70
	Total Amount After Tax	271.40
	GST on Reverse Charge	

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

S1

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanaguda

Authorized Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 72943
Date: 5/1
Sign:

Purchase Order

 04-01-2021 12:16:16 Origi

73493
31.12.20 3:26:35

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	73493	175121
	Doc Date	30-12-2020	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	30-12-2020	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
					Total Order Value . . .	**271.40**

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Kanaka rao
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For ***Nilgiri Estates***

Authorised Signatory

For ***Vivid World***

Date : _/_/__

Name :

Name :

Contact

Requisition Form

Company Name:	Modi Properties Pvt LTd	Date:	30-12-2020
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	16788
Material required before date:		ID No.	62743

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		1	No		
2						
3	73493					
4						
5						
6						
7						
8						
9						
10						

Remarks: This is for Kanakarao sir printer

Prepared By	Suneel	Approved by	APPROVED 04 JAN 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	30-12-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.