

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		6/1/21		Prepared by:		D.SOWMYA																									
PO/WO no.		73493.		PO / WO Date.		30/12/20.																									
Supplier Name		M/s vivid world.		PO/WO amount		271																									
Firm/Company		NE		Project		NE																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1	1943	30/12/20.		271																											
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						271.																									
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN																											
1.				☐ Yes ☐ No																											
2.				☐ Yes ☐ No																											
3.				☐ Yes ☐ No																											
Amount B – Other Credits : Transportation charges						-																									
Amount C – Other Debits :						-																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:						271																									
Amount E – PO / WO value:						271																									
Amount F – Difference (A – E): GST-18%						-																									
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																												
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)																												
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)																												
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)																												
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No																												
Payment – due date			9.1.2021																												
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>M D</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>6/1/21</td> <td>8/1/21</td> <td>8/1/21</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>					Date	6/1/21	8/1/21	8/1/21				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>																												
Date	6/1/21	8/1/21	8/1/21																												

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

73493

TAX INVOICE

Invoice No. : 1943			Transport Mode :		
Invoice Date : 30/12/2020			Vehicle Number :		
Reverse Charge (Y/N) :			Date of Supply :		
State : TELANGANA	Code	36			

Bill to Party

Address: M/S .MODI PROPERTIES PVT LTD ,
5-4-187/3&4, 2ND FLOOR, SOHAM MANSION,
MG ROAD , SECBAD.

GST: 36AABCM4761E1ZM.

State : TELANGANA

Co
de

Ship to Party

GATE PASS NO: 2753

GSTIN :

State :

Code

Product Description

HSN
Code

U
O
M

Qty.

Rate

Amount

TAXABLE
VALUE

CGST

SGST

TOTAL

HP 12A LASER TONER REFILLING

3707

01

230.00

230.00

41.40

RATE

AMT

RATE

AMT

9%

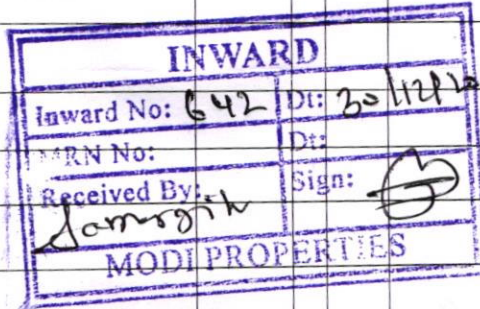
20.70

9%

20.70

271.40

1



230.00

41.40

271.40

230.00

RS.TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY....
(RS.271.40)

ADD :CGST 9%

20.70

ADD: SGST 9%

20.70

Total Amount After Tax

271.40

GST on Reverse Charge

Bank Details

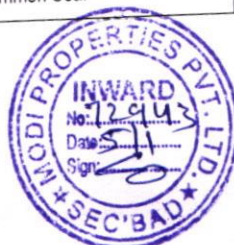
Bank Name : INDIAN BANK
Branch : Narayanguda Branch
Bank A/C : 406746378
Bank IFSC : IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

04-01-2021 12:16:16

Orig:



73493

31.12.20 3:26:35

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No 73493 175121

Doc Date 30-12-2020

Quote No Nil

Quote Date 30-12-2020

SupplyType Supply

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
Total Order Value . . .					271.40

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172, 8297349480

Penalty For Delay Nil

Transportation Cost Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for Kanaka rao

Completion Date Nil

Measurment Nil

Security Nil

Remarks

Accepted the above Terms And Conditions

For **Nilgiri Estates**For **Vivid World**

Authorised Signatory

Date : _/_/_

Name : 
Content

Name : _____

Requisition Form

Company Name:		Modi Properties Pvt LTd		Date:		30-12-2020	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		16788	
Material required before date:					ID No.		62743

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		1	No		
2						
3						
4						
5						
6						
7						
8						
9						

73493

APPROVED

04 JAN 2021

P. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: This is for Kanakarao sir printer

Prepared By	Suneel	Approved by
Sign. & Date	30-12-2020	Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.