PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04-01-21	Prepared by:	PRABHAKAR.P
PO/WO no.	73027	PO / WO Date.	16-12-20
Supplier Name	SUMMIT SALES LLP	PO/WO amount	12,353-42
Firm/Company	Silver Oak Villas LLP	Project	Phase IX
Sl. No.	Bill No.	Bill Date	Bill amount
1	15045	28-12-20	12,353-42
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,353-42

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12813	28-12-20	86784	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,353-42
Amount E – PO / WO value:	12,353-42
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved –~~ within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**11-01-21**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		4/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	15045
sy no 291,cherlapally hyd	Invoice Date.	28-12-2020
	PO No.	73027
	PO Date.	16-12-2020
	Req ID	62341
GSTIN : 36ADBFS3288A2Z7	Req Date	16-12-2020
	Loc Req No	156242

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - 20 KGS BAG	3214	5	630.00	3,150.00	18	567.00
2	3128 - Chemicals - RBR bonding agent - NA - ltrs Code W01 1 ltr	4002	4	300.00	1,200.00	18	216.00
3	4536 - Electrical - other - Copper plate - 1 ft x1 ft - 3 nos		7.2	625.00	4,500.00	18	810.00
4	3134 - Chemicals - Tile Grout - 1kg - pkts Silk -7 nos White - 7 nos	3214	14	46.00	644.00	18	115.92
5	3107 - Chemicals - Crack Fill - NA - kgs		3	325.00	975.00	18	175.50
6							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	10,469.00	1,884.42
	942.21	942.21	Total Invoice Amount	12,353.42	

Rupees : Twelve Thousand Three Hundred Fifty Three and Paise Fourty Two Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No: 17269 Date: 3.01.21 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

0 73027
16.12.20 11:34:54

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	73027	156242
	Doc Date	16-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-12-2018	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20 KGS BAG*	5.00	630.00	0.00	18.00	3,717.00
2	3128 - Chemicals - RBR bonding agent - NA - ltrs *Code W01 1 ltr*	4.00	300.00	0.00	18.00	1,416.00
3	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs *3 nos*	7.20	625.00	0.00	18.00	5,310.00
4	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk -7 nos White - 7 nos*	14.00	46.00	0.00	18.00	759.92
5	3107 - Chemicals - Crack Fill - NA - kgs	3.00	325.00	0.00	18.00	1,150.50
					Total Order Value . . .	**12,353.42**

Rupees : Twelve Thousand Three Hundred Fifty Three and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

Contact

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	15-12-2020
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156242
Material required before date:	20-12-2020	ID No.	62341

No	Description	Size	Quantity	Units	Inward No	Date
1	Granite Adhesive Roff Chemical (powder)	25kgs	05	bags		
2	Granite Adhesive Roff Liquid		04	bottles		
3	Copper Plate		03	Nos		
4	Tile Grout (Silk) 73027		07	Nos		
5	Tile Grout (White)		07	Nos		
6	Crack filling Paste		03	Nos		
7						
8						
9						
10						

Remarks: -For site use purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	14-12-2020	Sign. & Date	

APPROVED
16 DEC 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP		
Site & Phase :	Silver Oak Villas		
Supplier			
Material required before date:	15-12-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	12813
sy no 291,cherlapally hyd	DC Date.	28-12-2020
	PO No.	73027
	PO Date.	16-12-2020
	Req ID	62341
GSTIN : 36ADBFS3288A2Z7	Req Date	16-12-2020
	Loc Req No	156242

	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	3214	5
2	3128 - Chemicals - RBR bonding agent - NA - ltrs	4002	4
3	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs		7.2
4	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	14
5	3107 - Chemicals - Crack Fill - NA - kgs		3
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24	INWARD WITH TIME:		
25	Inward No. 15307 Dt: 28/12/20		
26	MRN No: 86784 Dt: 28/12/20		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS LLP		
30			

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. INWARD No: 44183 Date: 30/12 Sign: SECBAD

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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sy no 291,cherlapally hyd	Invoice Date.	28-12-2020
	PO No.	73027
	PO Date.	16-12-2020
	Req ID	62341
GSTIN : 36ADBFS3288A2Z7	Req Date	16-12-2020
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14							
15							

INWARD WITH TIME:
Inward No. 1530 Dt. 28/12/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
	942.21	942.21	Total Taxable Amount	10,469.00	1,884.42
			Total Invoice Amount	12,353.42	

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