

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:		01/01/2021		Prepared by:		MINISH	
PO/WO no.		73233.		PO / WO Date.		23/12/2020.	
Supplier Name		Sri Ambe Electronics		PO/WO amount		53,277/-	
Firm/Company		SOLLP		Project		SHLLP.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	1051	02/01/2021		42,480/-			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						42,480/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			87261	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:						42,480/-	
Amount F – Difference (A – E):						53,277/-	
Quantity received as per PO / WO						10,797/-	
						☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?						☒ Yes ☐ No (explained below)	
Excess / short material received						☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W/O						☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)						☐ Yes – Rs. /- ☒ No	
Payment – due date						09/01/2021	
Remarks: Part Quantity Received Balance Receivable							
Approved by	Purchase Officer	Purchase Manager	APPROVED Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			07 JAN 2021				
Date		21/12	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	SHDB M4/ECO DB	8537	30 nos	1,200.00	nos		36,000.00
	CGST						3,240.00
	SGST						3,240.00
	Total		30 nos				Rs. 42,480.00

Amount Chargeable (in words)

INR Forty Two Thousand Four Hundred Eighty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8537	36,000.00	9%	3,240.00	9%	3,240.00	6,480.00
Total	36,000.00		3,240.00		3,240.00	6,480.00

Tax Amount (in words) : **INR Six Thousand Four Hundred Eighty Only**



Company's Bank Details

Bank Name : Yes Bank Ltd

A/c No. : 009786900000484

Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Declaration

(1) Goods once sold will be ~~not~~ returned.

(2) Subject to Secunderabad jurisdiction

This is a Computer Generated Invoice

INWARD	
Inward No: 15549	Dt: 4/01/21
MRN No: 87261	Dt:
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:

Stores Manager



Purchase Order

73233

23.12.20 11:29:46

From Company : **Summit Sales LLP**
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
 GST No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
 Plot no-97, Sri Sai Oxford Terrace R.P. Road, Secunderabad-500003

GSTIN 36
 7702963535

7702963535

Doc No	73233	168231
Doc Date	23-12-2020	
Quote No	Nil	
Quote Date	23-12-2020	
Supply Type	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos 4w	30.00	1,200.00	0.00	18.00	42,480.00
2 4548 - Electrical - other - Distribution Board - Single Phase - nos	30.00	305.00	0.00	18.00	10,797.00
Rupees : Fifty Three Thousand Two Hundred Seventy Seven Only.					Total Order Value . . .
					53,277.00

Terms and Conditions :-

Specification / Brand All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Inc Tax inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock

Completion Date Nil

Insurance Nil

Validity Nil

Remarks

Part quantity Received Bal Receivable
 BILLING POSTED AT 2/1/2021 AMT 42,480/-
 Bal. Receivable AMT - 10,797/-
 Li
 27/1/2021

Summit Sales LLP

Authorized Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Date : __/__/__

Requisition Form

Company Name:		Summit sales llp		Date:		21.12.20	
Site & Phase :		Summit housing llp		Time:		11.00	
Supplier				Req. No.		168231	
Material required before date:				ID No.		82533	
No	Description	Size	Quantity	Units	Inward No	Date	
1	LED LIGHTS	1'	40	NOS			
2	LED LIGHTS	2'	40	NOS			
3	LED LIGHTS	4'	40	NOS			
4	DB 4 WAY	3 PHASE	30	NOS			
5	DB	SINGLE PHASE	30	NOS			
6	MODULAR PLATE	6M	120	NOS			
7	MODULAR PLATE	2M	60	NOS			
8	SWITCH	6A	600	NOS			
9	TV SOCKET		60	NOS			
10	TELEPHONE SOCKET		60	NOS			
11	BLANK PLATES		900	NOS			
Remarks: For stock maintenance and site use							
Prepared By		SOWMYA		Approved by			
Sign. & Date		21.12.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

