PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/1/21	Prepared by:	Prabhakar. P
PO/WO no.	72862	PO / WO Date.	10-12-20
Supplier Name	Summit Sals LLP	PO/WO amount	6,694.72
Firm/Company	Vista Homes.	Project	Vista Homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1	15071	28/12/20.	1,018.04
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,018.04

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	12839	28/12/20.	86799	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,018.04
Amount E – PO / WO value:	6,694.72
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ □ No
Payment – due date	11/1/21
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		8/1/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	15071
Kapra, Opp to MRR School, Ecil	Invoice Date.	28-12-2020
	PO No.	72862
	PO Date.	10-12-2020
SY.no.193	Req ID	62195
GSTIN : 36AAGFV2068P1ZJ	Req Date	10-12-2020
	Loc Req No	99980

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	50.00	250.00	18	45.00
2	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	4	82.00	328.00	18	59.04
3	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	914.00		104.04
	52.02	52.02	Total Invoice Amount	1,018.04		

Rupees : One Thousand Eighteen and Paise Four Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 72795 Date: 30/12 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 15-12-2020 10:33:05

72862
05.12.20 12:12:19

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	72862	99980
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-12-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	4.00	42.00	0.00	18.00	198.24
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
3	4000 - Consumables - Acid - NA - ltrs Bal. 12	24.00	20.00	0.00	18.00	566.40
4	4046 - Consumables - Phinyle - 1Ltr - nos Bal. 5	10.00	50.00	0.00	18.00	590.00
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	85.00	0.00	18.00	401.20
6	4001 - Consumables - Air Freshner - NA - nos Bal. 4 *Room freshner*	8.00	82.00	0.00	18.00	774.08
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.00	0.00	18.00	118.00
8	4041 - Consumables - Mopping stick - NA - nos	8.00	125.00	0.00	18.00	1,180.00
9	4001 - Consumables - Air Freshner - NA - nos *Godrej air pocket*	8.00	55.00	0.00	18.00	519.20
10	4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
11	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
				Total Order Value . . .		**6,694.72**

Rupees : Six Thousand Six Hundred Ninty Four and Paise Seventy Two Only.

=) Part Bill received of Rs. 2,874/-
B.no: 14780 and bal. Bill of
15/12/20
Rs. 3,821/- to be receivable.

Part Quantity Recieved Bal Recievable
BILL No:- 14900 Dt:- 18/12/20 AMT 2,802/-
Balance AMT Recievable - 1,019/-
21/12/20
26/12/20

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil

For *Vista Homes*
Authorised Signatory

15/12/2020

Name : ____

Contact : ____

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____

Date : __/__/____

Purchase Order

 15-12-2020 10:33:05 Original / Office Copy / Purchase Div.Copy

Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

15/12/2020

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	10.12.2020
Site & Phase :	Vista Homes	Time:	13:20
Supplier:		Req. No.	99980
Material required before date:	12.12.20	ID No.	62195

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol		10	No's		
2	Phynile		10	No's		
3	Mopping Sticks		08	No's		
4	Vim bars		04	No's		
5	Air Freshners		08	No's		
6	Room Fresheners'		08	No's		
7	Wipers		06	No's		
8	Acid		24	No's		
9	Harpic		04	No's		
	Bombay Brooms	Big	12	No's		
11	Surf		04	No's		

P.O. 42862

APPROVED
11 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site use purpose.

Prepared By	CH. Snehapriya	Approved by	T. Madhu
Sign.& Date	10.12.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12839
Vista Homes	DC Date.	28-12-2020
Kapra, Opp to MRR School, Ecil	PO No.	72862
	PO Date.	10-12-2020
SY.no.193	Req ID	62195
GSTIN : 36AAGFV2068P1ZJ	Req Date	10-12-2020
	Loc Req No	99980

	Description of Goods	HSN/SAC	Qty
1	4046 - Consumables - Phinyle - 1Ltr - nos	2907	5
2	4001 - Consumables - Air Freshner - NA - nos	3307	4
3	4003 - Consumables - Bombay Broom - Big - nos	9603	6
4			
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23			
24	INWARD		
25	Inward No: 25532 Dt: 28/12/20		
26	MRN No: 86799 Dt:		
27	Received By: Sign: Nikhil		
28			
29	Vista Homes		
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

PROPERTIES LTD. SEC'BAD INWARD No: 44164 Date: 29/12 Sign: D

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	15071
Vista Homes	Invoice Date.	28-12-2020
Kapra, Opp to MRR School, Ecil	PO No.	72862
	PO Date.	10-12-2020
SY.no.193	Req ID	62195
GSTIN : 36AAGFV2068P1ZJ	Req Date	10-12-2020
	Loc Req No	99980

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
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15							

INWARD
Inward No: 25532 Dt: 28/12/20
MRN No: 26799 Dt:
Received By: Sign: Nikhil
Vista Homes

IGST	CGST	SGST	Total Taxable Amount	914.00	104.04
	52.02	52.02	Total Invoice Amount	1,018.04	

Rupees : One Thousand Eighteen and Paise Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction